
**HEGINS TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATION MEETING AGENDA
HEGINS MUNICIPAL BUILDING
413 Gap Street, Valley View, PA 17983
January 6, 2025 - 7:00 P.M.**

CALL TO ORDER

TEMPORARY CHAIRMAN OF THE BOARD: Gary Harner

PLEDGE OF ALLEGIANCE

ELECT CHAIRMAN OF THE BOARD:

RECOGNITION OF NEWLY ELECTED SUPERVISORS: No New Supervisors in 2025

ELECT VICE CHAIRMAN OF THE BOARD:

REAFFIRM SECRETARY OF THE BOARD OF SUPERVISORS: Debbie Stutzman

REAFFIRM TREASURER OF THE BOARD/OPEN RECORDS OFFICER: Gayle Rhody

TREASURER'S BOND LIMIT: \$750,000.00 Selective Insurance Company

AFFIRM LEGAL COUNSEL/SOLICITOR:

Donald G. Karpowich, Attorney at Law. Rate schedule as listed on Letter of Interest.

ENGINEERING, ZONING AND CODE ENFORCEMENT SERVICES;

Letters of Interest received from: Peters Consultants and Penn Core Consulting LLC.

REAFFIRM TOWNSHIP ENGINEER: Dennis Peters – Peters Consultants, Inc.

Rates as Listed on Letter of Interest

REAFFIRM ZONING & PERMIT OFFICER: Dennis Peters – Peters Consultants, Inc.

Rates as Listed on Letter of Interest

REAFFIRM CODE ENFORCEMENT OFFICER: Dennis Peters – Peters Consultants, Inc.

Rates as Listed on Letter of Interest

REAFFIRM UCC CODE ADMINISTRATOR: Dennis Peters – Peters Consultants, Inc.

Rate as listed on Letter of Interest

REAFFIRM VACANCY BOARD CHAIRMAN: Henry Ney

TAX COLLECTOR:

Connie Reed, Hegins Township Tax Collector, 413 Gap St., Valley View, PA 17983: 3% of taxes collected.

Heather Bixler, Deputy Tax Collector, 452 Hill Road, Hegers, PA 17938.

TAX COLLECTOR BOND LIMIT:

\$1,943,291.00 Travelers Casualty and Surety Company of America

TAX COLLECTION COMMITTEE REPRESENTATIVE: Connie Reed

RECREATION COMMITTEE:

REAFFIRM SEWAGE ENFORCEMENT OFFICER:

William Brior, Brior Environmental Services

Robert Fugate, Brior Environmental Services

REAFFIRM EMERGENCY MANAGEMENT COORDINATOR: Demetrius Kasmari

REAFFIRM ASSISTANT EMERGENCY MANAGEMENT COORDINATOR: Ray Wert

EARNED INCOME TAX COLLECTOR: Berkheimer Tax Administrator

REAFFIRM ACCOUNTING AUDITOR: L. Samuel Deegan, CPA, PC

REAFFIRM PAYROLL PROCESSING: Specht & Co.

DEPOSITORY OF POLICE PENSION BOARD: Standard Retirement Services

DEPOSITORY OF TOWNSHIP FUNDS: LinkBank for General Fund, PLGIT for Liquid Fuels/State Highway Funds

APPROVAL TO ATTEND ANNUAL STATE CONVENTION FOR THE FOLLOWING SUPERVISORS:
Hegins Township Representatives

TOWNSHIP VOTING DELEGATE ANNUAL STATE CONVENTION – May 4-7, 2025 - TBD

REAFFIRM WEST SCHUYLKILL COG MEMBER: Bruce Klouser
Alternate – Jack Harner

REAFFIRM WEST SCHUYLKILL COG APPEALS BOARD MEMBER: Terry Schwartz

AUDITORS:

Recognition of Anna Miller's 6 Year Auditor position. Term ends 12/31/2025.

Recognition of Pat Miller's 2 Year Auditor position. Term ends 12/31/2025.

Recognition of Herb Borchert's 4 Year Auditor position. Term ends 12/31/2027.

PLANNING COMMISSION – 3-year term:

Recognition of Crystal Reilly. Term ends 12/31/2025.

Recognition of Ashley Miller Clark. Term ends 12/31/2026.

Recognition of Sandra Renninger. Term ends 12/31/2026.

Recognition of Debra Schwartz. Term ends 12/31/2026.

Recognition of David Stutzman. Term ends 12/31/2026.

Recognition of Monica Boyer Cox as alternate. Term ends 12/31/25.

Letter of Interest for Planning Commission member received from Amanda Colegrove.

ZONING HEARING BOARD – 3-year term:

Reappointment of Todd Bixler Term ends 12/31/2027.

Recognition of Larry Umholtz. Term ends 12/31/2025.

Recognition of Steve Klinger (alternate). Term ends 12/31/2025.

Recognition of Roger Wetzal. Term ends 12/31/2026.

HEGINS-HUBLEY WATER AUTHORITY – 5-year term:

Reappointment of Kris Wetzal: Term ends 12/31/29.

Recognition of Clark Romberger: Term ends 12/31/27.

Recognition of Kenneth Richter: Term ends 12/31/26.

Recognition of Tony Schiaffo: Term ends 12/31/25.

Recognition of Tom Miller: Term ends 12/31/28.

RECOGNITION OF HEGINS-VALLEY FIRE RESCUE

FIRE POLICE: Under the jurisdiction of the Hegins Valley Fire Rescue

HEGINS TOWNSHIP FIRE CHIEF: Chad Richards

ASSISTANT TO HEGINS TWP FIRE MARSHAL: Brandon Bressler, Tyler Leitzel, Kaden Richards

RESOLUTION #2025-001 – 2025 Calendar Year WAGE RESOLUTION

Supervisors & Township Employees:

Hegins Township Supervisors providing services as needed and must be approved approved by (3) three supervisors at \$15.00 per hour.
Roadmaster: \$100.00 per month as determined by the auditors.
Hegins Township Secretary and Treasurer at \$17.00 per hour rate as determined by the auditors.

Full-Time Township Road Department Employees:

Full-time Road Department Employees will receive an hourly increase to their 2024 hourly rate, as follows:

- Road Laborer Raymond Wert: \$1.00 per hour-New Rate \$20.67.
- Road Laborer Michael Rothermel: \$1.00 per hour-New Rate \$19.51.

Full-time Laborer-Probationary (90 Days): \$16.50/hour.

Part-Time Seasonal Road Crew: \$15.00/hour; Mowing-\$12.00/hour; Snow Plowing-\$18.00/hour.

Benefits and paid holidays for full-time non-uniform employees are listed in the Hegins Township Policy and Procedure Manual.

Police Department:

FULL-TIME POLICE: Salary set by Collective Bargaining Agreement

John Boyer, Chief of Police

PART-TIME POLICE:

Part-time Police Officers, with previous experience - \$22.00/hour.

Probationary Part-Time Police Officers (Lack of Experience)-\$18.00/hour. Probation is for 120 hours.

Tri-Valley Community Pool:

Pool Concession Stand Manager/Lifeguard Manager – \$12.00/hour.

Lifeguards – \$11.00/hour.

Concession Stand Workers – \$10.00/hour.

ALL MILEAGE IS PAID ACCORDING TO FEDERAL MILEAGE RATE, WHICH IS 70 CENTS PER MILE AS OF January 1, 2025.

RESOLUTION #2025-002 – 2025 Calendar Year AUDITOR RESOLUTION

PUBLIC COMMENT:

TOWNSHIP MEETINGS:

Meetings are held at 7:00 P.M. in the Hegins Township Municipal Building, 413 Gap Street, Valley View, PA, 17983, on the first Wednesday of each month in 2025 as follows: January 8, February 5, March 5, April 2, May 7, June 4, July 2, August 6, September 3, October 1, November 5, December 3, 2025.

MUNICIPAL OFFICE HOURS: By appointment – Call 570-682-9133

ADJOURNMENT

Township Office Hours – By appointment - Call Township Office 570-682-9133

Email: heginstwp@heginstwp.net; Website: www.heginstwp.com