

MEETING MINUTES
HEGINS TOWNSHIP SUPERVISORS' BOARD MEETING
April 3, 2024 at 7:00 P.M.
HEGINS TOWNSHIP MUNICIPAL BUILDING
421 S. Gap Street Valley View, PA 17983
570-682-9133

EXECUTIVE SESSION: An executive session was held to discuss personnel matters.

CALL TO ORDER: Chairman Bruce Klouser called the meeting to order at 7:00 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL (DECLARATION OF QUORUM): Present were Chairman Bruce Klouser, Vice-Chairman Jack Harner and Supervisors Ray Wert, Gary Harner and Bill Wolfgang.

REPORT OF EXECUTIVE SESSION HELD

APPROVAL OF LAST MONTH'S MINUTES – March 2024

Motion to Approve: Jack Harner Second: Ray Wert Motion unanimously approved

PUBLIC COMMENT (ONLY ON ITEMS ON THE AGENDA)-None

TREASURER'S REPORT: Treasurer's Report for March 2024

General Fund Balance:	\$ 1,190,727.70
ARPA Fund Balance:	\$ 255,649.40
PLGIT Fund Balance:	\$ 184,108.85

Motion to Approve: Jack Harner Second: Gary Harner Motion unanimously approved

UNPAID BILLS REPORT – Attached to Supervisors' report

Motion to Approve: Gary Harner Second: Bill Wolfgang Motion unanimously approved

POLICE REPORT 2024: Police report for the month of March 2024

Calls to Service:	103
Incident Reports:	9
Non-Traffic Citations:	0
Misdemeanor Arrests:	0
Felony Arrests:	0
Reportable Accidents:	1
Non-Reportable Accidents:	0
Traffic Citations:	2
Traffic Warnings:	13

Patrol Unit Mileage	2009 Durango	2020 Ford	2016 Ford		
Odometer End of Month:	139,727	38,234	65,293		
Monthly Total Miles:	0	39	1,095	TOTAL:	1,134

Motion to Approve: Bill Wolfgang Second: Ray Wert Motion unanimously approved

FIRE COMPANY REPORT: None

EMS REPORT – Hegins Area Ambulance Assoc.: None

ROADMASTER REPORT: Bruce Klouser’s monthly report for March 2024

Removed trees on East Mt. Road. Graded Gap School Road. Fixed hydraulic leak on backhoe. Dug water line for new building. Cleaned up trees on Broad Street. Dug ditch for electric line for new municipal building. Cleaned up new township building interior to get ready to grade floor for cementing.,

Motion to Approve: Jack Harner

Second: Gary Harner

Motion unanimously approved

ENGINEER’S REPORT: Peters Consultants, Inc. for March 2024

Forest Drive Bridge-A virtual meeting is scheduled with Cristie Barry, McCormick Taylor and PennDot to discuss the TS&L on April 4, 2024. An extension of time for the project completion date was approved by PennDot until June 2025.

School Signs-A PennDot Transportation Alternatives Set Aside (TASA) Grant Application has been submitted for this project and we are awaiting a final decision.

Township Administrative Building-The floor is prepped for concrete work. The rough plumbing under the Municipal Building floor was inspected on 3/26/24.

Township Administrative Building Septic System-The project was awarded to Bressler’s Septic and excavating. The sand mound has been installed onsite and is subject to final approval by the Township S.E.O.

General Hegins Township-Both Planning Commission matters reviewed at the Planning Commission meeting on March 26, 2024 to be considered at the April 3, 2024 Supervisors Meeting.

Motion to Approve: Ray Wert

Second: Gary Harner

Motion unanimously approved

PLANNING/ZONING/UCC/CODE REPORT: March 2024

Planning Commission 2

Bloch/Deibert -Park Road, Valley View-Line Adjustment

Weaver Sawmill/Miller-Main Street, Hegins-Lot Annexation

Both projects were accepted by the Planning Commission at their March 26th meeting and need to be reviewed by the Supervisors..

Zoning Permits Issued: 6

24-008-P – Faust, Duane-276 Schwenks Road, Hegins – Agricultural building

24-009-P – Troutman, Cliff/Simply Solar -110 Hill Street, Hegins – Roof Mounted Solar Panels

24-010-P – Klinger, Tammy and Christopher- 483 Valley Road, Hegins, PA 17938 – Construct Deck

24-012-P – Bowman/Kimmel and Kimmel – 205 Broad Street, Valley View, PA 17983 – Construct Addition.--

24-013-P – Barry, Haley/Maurer – 674 E. Main Street, Hegins – Retail Sales Establishment

24-014P – Thomas, Morgan/Trinity Solar – 309 Park Road, Hegins – Roof Mounted Solar Panels

Zoning Permits Incomplete/Denied Zoning - None–

Zoning Hearing Board –

Hearing scheduled held on March 19, 2024 to discuss:

Barry/Maurer – 674 E Main Street, Hegins – Change of Use to Retail Sales Establishment

Kimmel and Kimmel/Bowman – 205 Broad Street, Valley View – Construct Addition within setback area
Both projects were approved and Zoning Permits were issued.

Zoning Permits Incomplete/Denied: None

Planning Commission

Hearing scheduled held on March 26, 2024 to discuss:

Bloch/Deibert – Park Road, Valley View – Line Adjustment

Weaver Sawmill/Miller – Main Street, Hegins – Lot Annexation

Both projects were accepted by the Planning Commission, to be considered by Supervisors at April 2024 meeting.

Masser/Balley Subdivision – *Check for fee was received by the Township, no other documents have been submitted.*

Building Permits Issued in January 2024:

C964-24-003 – Morgan, Randy/DO Solar – 1134 W. Maple Street, Valley View

C964-24-005 – Hunter/Lapp – 102 Grove Drive, Hegins – Construct Addition

C964-24-006 - Horn/Musser Builders – 28 Penny Lane, Hegins-, Construct Residence

C064-24-007 – Maurer/Musser Builders - 40 Penny Lane, Hegins – Construct Residence

C964-24-008 – Kroh/Town and Country Home Improvements – 233 Deep Creek Road, Hegins – Construct ,Porch Roof

C964-24-009 – Troutman/Simply Solar – 110 Hill Road, Hegins – Roof Mounted Solar Panels

C964-24-010 – Klinger – 483 Valley Road, Hegins, Construct Deck

CODE ENFORCEMENT-CURRENT STATUS

Miller, Jason – 920 W. Main St., Valley View- Sewage Enforcement Officer resolving.

Reznik, Konstantin – 1456 and 1458 W. Main St., Valley View- New property owner is working with sewage enforcement officer to install a septic system.

Advanced Consulting (Jim Lake) -1012 E. Main St., Hegins – New Notice of Violation Sent.

Schwalm, Samuel – 605 E. Main St., Hegins – Notice of Violation posted onsite, Citation drafted by Solicitor’s office.

Maryott, Lucas and Jones, Alexandria- 203 Gap Street, Valley View – Magistrate Hearing held on March 6, 2024. Matter will be removed from list, as violations have been resolved.

Krammes Frank – Timbering Plan submitted, awaiting confirmation from Conservation District that nothing additional is required. Letter regarding stormwater concerns in Hegins Township to be sent out.

1116 W. Walnut Street (Strike Time Lanes)—Reinspected on March 26, 2024 after light shields were placed. Met with property owner and electrical contractor on March 26, 2024. Shield covers need to be adjusted, new deadline given of April 3, 2024. Corrections to be reinspected after May 1, 2024 Board of Supervisors Meeting:

To Reinspect After May 1, 2024

Chiles, Gregory – 633 E. Chestnut Street, Hegins – Needs to install siding, all other issues have been resolved.

Conrad, Corey and Victoria – 1128 W. Main Street – Extension provided until April 30, 2024 to complete siding and window repairs, as contractors are booked up until Spring. All other items have been remediated. Exterior wall coverage has been installed.

Diehl, Mae and Adams, Sherry – 309 Goodspring Road – Resident working on violations., extension for work to continue in Spring 2024.

Lapp, Brandon – 630 E. Main Street – Resident working on violations, extension for work to continue in Spring 2024.

Motion to Approve: Jack Harner Second: Gary Harner Motion unanimously approved

SEWAGE ENFORCEMENT OFFICER REPORT: William Brior sewage activity March 2024 not received

SOLICITOR’S REPORT: Donald Karpowich – Month of March 2024.

Attorney Karpovich stated that the Supervisors needed to approve the adjustment for the Bloch/Deibert properties.

Motion to Approve: Ray Wert Second: Gary Harner Motion unanimously approved

The Supervisors also need to approve the Weaver Sawmill annexation plan which was approved by the planning commission.

Motion to Approve: Gary Harner Second: Bill Wolfgang Motion unanimously approved

An executive session was held April 3, 2024 at 6:00 PM to conduct Police Chief interviews. John Boyer has been selected as the new Police Chief for Hegin Township.

Motion to Approve: Jack Harner Second: Gary Harner Motion unanimously approved

Motion to Approve Solicitor’s Report Bill Wolfgang Second: Gary Harner Motion unanimously approved

OLD BUSINESS: None

NEW BUSINESS:

Sealed bids for 2024 Bituminous Seal Coat of selected Township Roads will be opened at the May Meeting. Resolution #2024-003-Bituminous Materials Price Adjustment needs to be adopted.

Motion to Approve: Jack Harner Second: Ray Wert Motion unanimously approved

Appoint a Chief Administrative Officer for the Hegin Township Police Pension Fund -Admin. Officer for Non-Police Pension Fund is Treasurer Gayle Rhody.

Motion to Approve Treasurer as CAO of Police Pension Fund: Gary Harner Second: Jack Harner Motion unanimously approved

Resolution #2024-004 Choosing Professional Services for Pension Plans.

Motion to Approve: Ray Wert Second: William Wolfgang Motion unanimously approved

A letter was received from Team Recycling to dispose of unwanted electronics and appliances. There will be a \$350.00 fee paid by the Township. This includes loading of recycled items and all paperwork. The Township does not need to provide additional support. It will take place on April 27, 2024 from 9:00 AM to 3:00 PM., as approved at previous meeting. A fee schedule for recycled items has been received.

Motion to Approve: Jack Harner Second: Gary Harner Motion unanimously approved

CORRESPONDENCE: None

PUBLIC COMMENT:

Dean Ebert from 22 Poplar Street questioned why potholes were not fixed. He was informed that the address in question was an alley and alleys are not maintained by the Township Road Department.

Janelle Kramer stated she was denied signage and inquired how to go about getting signage for a commercial business in a residence. She was informed she could use a 2x2 Identification Sign.

It was stated the Township was looking for volunteers for the planning commission.

Next Supervisors' Board Meeting: Wednesday, May 1, 2024 at 7:00 PM.

Next Food Pantry Distribution –Wednesday, May 15, 2024 8:00 – 10:00 AM.

ADJOURNMENT:

Motion to Adjourn at 7:30 PM: William Wolfgang approved

Second: Gary Harner

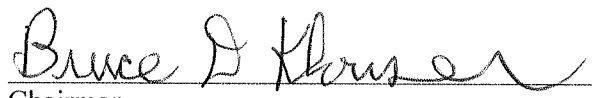
Motion unanimously


Hegins Township Office Hours – By Appointment – Telephone 570-682-9133
Email: heginstwp@heginstwp.net; Website: www.heginstwp.com

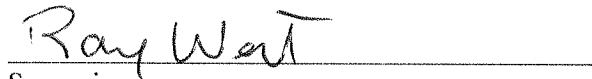
ATTEST:



Secretary

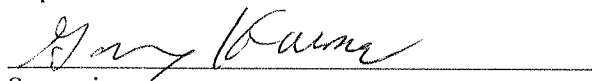
HEGINS TOWNSHIP SUPERVISORS:

By: 
Chairman

By: 
Vice Chairman

By: 
Supervisor

By: 
Supervisor

By: 
Supervisor