

**MEETING MINUTES**  
**HEGINS TOWNSHIP SUPERVISORS' BOARD MEETING**  
**February 7, 2024 at 7:00 P.M.**  
**HEGINS TOWNSHIP MUNICIPAL BUILDING**  
**421 S. Gap Street Valley View, PA 17983**  
**570-682-9133**

**EXECUTIVE SESSION:** None Scheduled

**CALL TO ORDER:** Meeting was called to order by Chairman Bruce Klouser at 7:00 PM.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL (DECLARATION OF QUORUM):** Present were Chairman Bruce Klouser, Vice-Chairman Jack Harner and Supervisors Ray Wert, Gary Harner and Bill Wolfgang.

**REPORT OF EXECUTIVE SESSION HELD:** None

**APPROVAL OF LAST MONTH'S MINUTES** – January 2024

Motion to Approve: Jack Harner                                      Second: Bill Wolfgang                                      Motion unanimously approved

**PUBLIC COMMENT (ONLY ON ITEMS ON THE AGENDA)**

**TREASURER'S REPORT:** Treasurer's Report for January 2024

General Fund Balance:	\$	1,116,208.52
ARPA Fund Balance:	\$	373,643.00
PLGIT Fund Balance:	\$	25,444.26

Motion to Approve: Gary Harner                                      Second: Bill Wolfgang                                      Motion unanimously approved

**UNPAID BILLS REPORT** – Attached to Supervisors' report

Motion to Approve: Jack Harner                                      Second: Ray Wert                                      Motion unanimously approved

**POLICE REPORT 2023:** Chief Yarmush's police report for the month of January 2024

Calls to Service:	98
Incident Reports:	6
Non-Traffic Citations:	0
Misdemeanor Arrests:	0
Felony Arrests:	0
Reportable Accidents:	5
Non-Reportable Accidents:	0
Traffic Citations:	4
Traffic Warnings:	1

<b>Patrol Unit Mileage</b>	<b>2009 Durango</b>	<b>2020 Ford</b>	<b>2016 Ford</b>		
Odometer End of Month:	139,727	37,210	64,642		
Monthly Total Miles:	165	929	982	<b>TOTAL:</b>	2,076

Motion to Approve: Ray Wert                                      Second: Gary Harner                                      Motion unanimously approved

**FIRE COMPANY REPORT:** None

**EMS REPORT** – Hegin Area Ambulance Assoc.: None

**ROADMASTER REPORT:** Bruce Klouser’s monthly report for January 2024

Roads were plowed and cindered. A tree was removed from Wood Lane. Broken snowplow was repaired. Pushed snow back along intersections. Removed tree on Valley Road.

Motion to approve: Jack Harner                      Second: Bill Wolfgang                      Motion unanimously approved

**ENGINEER’S REPORT:** Peters Consultants, Inc. for January 2024

Forest Drive Bridge: An extension of time was requested for the PennDot funding in early January. A virtual meeting will be held with PennDot to discuss TS &L.

School Signs: Waiting on a grant decision. Everything has been submitted.

Bear Valley Bridge: Project is completed. Documentation has been submitted to PEMA for review and approval of payment.

Township Administrative Building: Exterior has been completed. Dutchmen Contracting still has to complete the floor. The interior bids will be opened on February 3, 2024 at 10:00 AM. On September 1, 2023 at 900 AM Bressler Septic and Excavating were awarded the project. The sand mound has been installed and is subject to final approval by the Hegin Township Sewage Enforcement Officer.

Motion to approve: Gary Harner                      Second: Bill Wolfgang                      Motion unanimously approved

**PLANNING/ZONING/UCC/CODE REPORT:** January 2024

**Planning Commission:** None.

**Zoning: \_2**

**24-001-P** Zerbe Exteriors /Pinnacle – 1250 W. Main Street – Roof Mounted Solar Panels

**24-002-P** Morgan, Blaine/Trinity Solar – 306 Park Ave., Valley View – Roof Mounted

**Incomplete/Denied – 1**

Hayley Barry/Todd Maurer – 674 E. Main Street, Hegin – Change of Use to Retail Sales

**Zoning Hearing Board – 1**

Barry/Maurer 674 E. Main Street matter to be scheduled.

No new matters in January

**Building Permits Issued – 2**

C964-24-001 Theodore Pataconi - 121 N.. Goodspring Road, Hegin – Storage Building

C964-24-003 Morgan, Randy/ DO Solar – 1134 W. <Maple Street, Valley View – Roof Mounted Solar Panels

\*Permit C964-24-002 has not yet been issued, but has been assigned.

**Code Enforcement Report** – Month of January - Dennis Peters: Current Status:

11 Code Enforcement Issues

Miller, Jason – 920 W. Main St., Valley View – Sewage Enforcement Officer resolving.

Reznik, Konstantin – 1456 and 1458 W. Main St., Valley View – New property owner is working with Sewage Enforcement Officer to install a septic system.

Advanced Consulting (Jim Lake) – 1012 E. Main St., Hegin – Resident is working on remediation of violations. Very slow progress, property owner cannot be reached via phone or mail.

Chiles, Gregory – 633 E. Chestnut Street, Hegins – Extension of time provided to install siding, all other issues have been resolved.

Conrad, Corey and Victoria – 1128 W. Main Street – Extension provided until April 30, 2024 to complete siding and window repairs, as contractors are booked out until Spring. Other items have been remediated. Exterior wall coverage has been installed.

Diehl, Mae and Adams, Sherry – 309 S. Goodspring Road – To reinspect, resident was working on violations.

Lapp, Brandon – 630 E. Main Street – To reinspect, resident was working on violations.

Schwalm, Samuel - 605 E. Main Street Hegins – Notice of Violation posted onsite. Citation drafted by Solicitor’s office; Filed at the District Magistrate on 7/26/22. Township to decide ow to proceed.

Maryott, Lucas and Jones, Alexandria – 203 Gap Street, Valley View – Magistrate Hearing Scheduled for 9:00 AM on March 6, 2024.

Deibler, Hans – 419 West Maple Street – Bees and roosters have been removed as of December 29, 2023. It appears that the trailer is unoccupied and is prepared to be removed.

Lowell, Diana – 1442 W. Main Street – New Notice of Violation sent on December 1, 2023. To be reinspected, and then will be sent to the Magistrate if violations still exist.

Motion to approve: Jack Harner      Second: Gary Harner      Motion unanimously approved

**SEWAGE ENFORCEMENT OFFICER REPORT:** William Brior sewage activity January 2024 –

Interim Inspections	1
Sewage Complaint Investigation Corres.	1

**SOLICITOR’S REPORT:** Donald Karpowich – Month of January 2024.

Solicitor suggested engineer apply for a grant from Williams Company (pipeline) to offset furnishings in new township building.

Motion to approve: Jack Harner      Second: Gary Harner      Motion unanimously approved

A special meeting was held to open Hegins Township Municipal Bldg. interior bids. Plumbing was Garth Spot Mechanical at \$99,400. HVAC there were three bids Voss Brothers at \$111,550, Bold Inc. at \$109,750 and Garden Spot Mechanical at \$13300. Ther was one electrical bid West End Electric at \$83,405. There were no bids on the building and general construction. A recommendation was made to reject all bids and advertise for re-bids to be opened at a special meeting on March 2, 2024 at 10:00 AM.

Motion to approve Solicitor’s Report:Jack Harner      Second:Gary Harner      Motion unanimously approved

**OLD BUSINESS:** None

**NEW BUSINESS:**

2024 -2025 Annual COSTARS Road Salt Contract- Enrollment Deadline is March 15, 2024. Motion was made to order 180 tons.

Motion to approve: Gary Harner      Second: Ray Wert      Motion unanimously approved

Special Meeting held on February 3, 2024 at 10:00 AM to open bids for Interior, HVAC, Plumbing, and Electrical work of new Township Building. Bids were tabled and are to be re-advertised, accepted, or rejected at Board of Supervisors Meeting on February 7, 2024..

**CORRESPONDENCE:** None

**PUBLIC COMMENT:**

The question was asked as to where we advertised Municipal Building Bids. We advertise on Pennbid and in the Citizen Standard. The question was also asked as to whether timbering is allowed in the Township. It was stated that we do have an ordinance. It was stated Frank Krammes was timbering and that he must have a permit to do so. A concern was also made that Mr. Krammes may try to put biosolids in adjoining properties.

**ADJOURNMENT:**

**Motion to adjourn at 7:30 PM:** Ray Wert                      Second: Gary Harner    Motion unanimously approved

**Next Supervisors' Board Meeting:** Wednesday, March 6, 2024 at 7:00 PM.

**Next Food Pantry Distribution** –Wednesday, March 20, 2024      8:00 – 10:00 AM.

**Hegins Township Office Hours – By Appointment – Telephone 570-682-9133**

**Email: [heginstwp@heginstwp.net](mailto:heginstwp@heginstwp.net); Website: [www.heginstwp.com](http://www.heginstwp.com)**

ATTEST:

HEGINS TOWNSHIP SUPERVISORS:

Debbie Stutzman  
Secretary

By: Bruce D Klouser  
Chairman

By: Joachim Humer  
Vice Chairman

By: Ray Wert  
Supervisor

By: Gary Harner  
Supervisor

By: William Walzberg  
Supervisor