

**MEETING MINUTES**  
**HEGINS TOWNSHIP SUPERVISORS' BOARD MEETING**  
**January 3, 2024 at 7:00 P.M.**  
**HEGINS TOWNSHIP MUNICIPAL BUILDING**  
**421 S. Gap Street Valley View, PA 17983**  
**570-682-9133**

**EXECUTIVE SESSION:** None

**CALL TO ORDER:** Meeting was called to order by Chairman Bruce Klouser at 7:00 PM

**PLEDGE OF ALLEGIANCE**

**ROLL CALL (DECLARATION OF QUORUM);** Present were Chairman Bruce Klouser, Vice-Chairman Jack Harner and Supervisors Ray Wert, Gary Harner, Bill Wolfgang

**REPORT OF EXECUTIVE SESSION HELD:** None

**APPROVAL OF LAST MONTH'S MINUTES** – December 2023

Motion to approve: Bill Wolfgang                      Second: Gary Harner                      Motion unanimously approved

**PUBLIC COMMENT (ONLY ON ITEMS ON THE AGENDA)**

**TREASURER'S REPORT:** Treasurer's Report for December 2023

General Fund Balance:	\$ 1,145,718.65
ARPA Fund Balance:	\$ 373,643.00
PLGIT Fund Balance:	\$ 29,071.25

Motion to approve: Jack Harner                      Second : Ray Wert                      Motion unanimously approved

**UNPAID BILLS REPORT** – Attached to Supervisors' report

Motion to approve: Gary Harner                      Second: Bill Wolfgang                      Motion unanimously approved

**POLICE REPORT 2023:** Chief Yarmush's police report for the month of December 2023

Calls to Service:	116
Incident Reports:	1
Non-Traffic Citations:	0
Misdemeanor Arrests:	0
Felony Arrests:	0
Reportable Accidents:	2
Non-Reportable Accidents:	0
Traffic Citations:	7
Traffic Warnings:	7

<b>Patrol Unit Mileage</b>	<b>2009 Durango</b>	<b>2020 Ford</b>	<b>2016 Ford</b>		
Odometer End of Month:		36,281	63,660		
Monthly Total Miles:		801	1,262	<b>TOTAL:</b>	2,063

Motion to approve: :Jack Harner                      Second: Bill Wolfgang                      Motion unanimously approved

**FIRE COMPANY REPORT:** None

**EMS REPORT** – Hegins Area Ambulance Assoc.: None

**ROADMASTER REPORT:** Bruce Klouser's monthly report for December 2023

Put snow plow markers along roads, cindered and plowed roads, loaded trucks with ashes and salt., cindered icy spots

Motion to approve: Jack Harner            Second: Ray Wert    Motion unanimously approved

**ENGINEER'S REPORT:** Peters Consultants, Inc. for December 2023

Forest Drive Bridge: An extension of time will be requested for the PennDot grant funding in early January. A new meeting is being set up.

School Signs::No updates

Bear Valley Bridge; Finished .and everything has been closed out and submitting for payment.

Township Administrative Building: Under roof and the interior will be completed after he bids are awarded, sand is almost completely finished

Hazard Mitigation Plan: Emily attended mandatory meeting via zoon on December 12, 2023 at 5:30 PM.

Motion to approve: Jack Harner            Second: Gary Harner    Motion unanimously approved

**PLANNING/ZONING/UCC/CODE REPORT:**

**Planning Commission:** None.

**Zoning: \_2**

23-053-P Zerbe/Pinnacle Exteriors – 1250 W. Main Street – Roof Mounted Solar Panels

23-054-P Morgan, Blaine – 306 Park Ave., Valley View – Roof Mounted Solar Panels

**Incomplete/Denied Zoning** -None

**Zoning Hearing Board** –No New Matters in December

**Building Permits Issued – 2**

C964-23-049- Zerbe/Pinnacle Exteriors -1250 W. Main Street, Valley View- Roof Mounted Solar Panels

C064-23-050- Morgan, Blaine/Trinity Solar – 306 Park Ave., Valley View – Roof Mounted Solar Panels

**Code Enforcement Report** – Month of December - Dennis Peters: Current Status:

12 Code Enforcement Issues

Miller, Jason- 920 W. Main Street, Valley View – Sewage Enforcement officer resolving.

Reznik, Konstanin -1456 and 1458 W. Main Street, Valle View- New property owner is working with Sewage Enforcement Officer to install a septic system.

Advanced Consulting (Jim Lake) – 1012 E. Main Street, Hegins – resident is working on remediation of violations. Very slow progress. Property owner cannot be reached via phone or mail.

Chiles, Gregory – 633 E. Chestnut Street, Hegins – Letter was sent on October 17, 2023 providing extension of time for siding. All other issues have been resolved.

Conrad, Corey and Victoria – 1128 w. Main Street – New property owners, property, property maintenance letter was sent on October 17, 2023. Extension provided until April 30, 2024 to complete siding and window repairs, as contractors are booked out until Spring. Other items have been remediated. Exterior wall covering has been installed.

Diehl, Mae and Adams, Sherry – 309 S. Goodspring Road – To reinspect, resident was working on violations.

Lapp, Brandon – 630 E. Main Street – New property owner, property maintenance letter was sent on October 17, 2023. Previous owner was Wendy Geist.

Schwalm, Samuel – 605 E. Main Street, Hegins – Notice of violation posted onsite. Citation drafted by Solicitor's office; filed at the District Magistrate on 7/26/22. Township to decide how to proceed.

Maryott, Lucas and Jones, Alexandria – 203 Gap Street, Valley View – Notice of violation resent and posted onsite October 23, 2023.

Deibler, Hans – 419 West Maple Street – Bees and roosters have been removed, as of December 29, 2023. It appears that the trailer is unoccupied and is prepared to be removed.

Lowell, Diana – 1442 W. Main Street - Notice of violation sent August 28, 2023. New Notice of Violation sent December 1, 2023.

Deibert, Jay – 343 Park Road – A letter was sent to the resident regarding the property boundary dispute that is ongoing.. A Certificate of Occupancy will not be issued until this dispute is resolved and the proper setbacks are met.

Motion to approve: Gary Harner                      Second: Bill Wolfgang                      Motion unanimously approved

**SEWAGE ENFORCEMENT OFFICER REPORT: SEO William Brior's sewage activity report-December 2023.**

New Permit Applications Received	1
Test Probes	1
Percolating Testing	1
Site Evaluation	1
Subdivision Plan Reviews	1
Residual Tract Inspections	1

Motion to approve: Ray Wert                      Second: Gary Harner                      Motion unanimously approved

**SOLICITOR'S REPORT: Donald Karpowich – Month of December 2023.**

Atty. Karpowich will advertise the special meeting being held February 3 at 10:00 AM. He also met with Dennis Peters prior to meeting to discuss 2 properties to go before the magistrate. The location are: 203 Gap Street and 1012 E. Main St. He also finalized the police chief contract and approved the annexation and subdivision plan.

Motion to approve Bill Wolfgang                      Second Gary Harner                      Motion unanimously approved

**OLD BUSINESS:**

Letter received from Team Recycling to dispose of unwanted electronics and appliances

There will be \$350.00 Fee paid by the Township This includes loading and all paperwork. The Township does not need to provide additional support. The Township Supervisors have determined April 27 as the date . Only Hegins Township residents will be able to be part of the recycling event. A fee schedule will be provided for residents' items disposal.

Motion to approve: Jack Harner                      Second: Gary Harner                      Motion unanimously approved

**NEW BUSINESS:**

The Hegins Township Reorganization Meeting was held 7 PM at the Township Office Building on January 2, 2024.

The Hegins Township Auditors met at the Township Office at 1:15 PM on January 3, 2024.

Approval of Morgan Annexation/Subdivision Plan

Motion to approve: Ray Wert                      Second: Gary Harner                      Motion unanimously approved

Advertise for Bids for Hegins Township Administrative Building Interior Work.

Motion to approve: Jack Harner                      Second: Gary Harner                      Motion unanimously approved

Shane Casey from the PA Fish and Boat Commission has requested to utilize the Tri-Valley Community Pool parking lot February 28 at 11:45 AM and March 5 and April 5 at noon to have a general meeting place for trout stocking.

Motion to approve: Gary Harner                      Second: Jack Harner                      Motion unanimously approved

**CORRESPONDENCE: None**

**PUBLIC COMMENT:** None

**Next Supervisors' Board Meeting:** Wednesday, February 7, 2024 at 7:00 PM..

**Next Food Pantry Distribution** –Wednesday January 17, 2024 8:00 – 10:00 AM.

**ADJOURNMENT** - Motion to adjourn at 7:24: Gary Harner Second: Ray Wert  
Motion unanimously approved

**Township Office Hours – By Appointment – Telephone 570-682-9133**

**Email:** [heginstwp@heginstwp.net](mailto:heginstwp@heginstwp.net); **Website:** [www.psastwp.org/schuykill/hegins/](http://www.psastwp.org/schuykill/hegins/)

ATTEST:

HEGINS TOWNSHIP SUPERVISORS:

Debbie Stutzman  
Secretary

By: Bruce D. Kleuser  
Chairman

By: Jacobs Harne  
Vice Chairman

By: Ray Wert  
Supervisor

By: Ray Wert  
Supervisor

By: William W. Hefner  
Supervisor