

MEETING MINUTES
HEGINS TOWNSHIP SUPERVISORS' BOARD MEETING
October 4, 2023 at 700 P.M.
HEGINS TOWNSHIP MUNICIPAL BUILDING
421 S. Gap Street
Valley View, PA 17983

EXECUTIVE SESSION: Executive Session was held at 6:00 PM October 4, 2023 for personnel matters with no actions taken.

CALL TO ORDER: Chairman Bruce Klouser called meeting to order at 7:00 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL (DECLARATION OF QUORUM): Present were Chairman Bruce Klouser, Vice-Chairman Leroy Shuey, Supervisors Jack Harner, Gary Harner, and Bill Wolfgang.

REPORT OF EXECUTIVE SESSION HELD: None.

APPROVAL OF LAST MONTH'S BOARD OF SUPERVISORS' MEETING MINUTES – September 2023:

Motion to approve: Leroy Shuey Second: Jack Harner Motion unanimously approved.

PUBLIC COMMENT (ONLY ON ITEMS ON THE AGENDA): None.

TREASURER'S REPORT: Treasurer's Report for September 2023

General Fund Balance:	\$	1,318,599.41
ARPA Fund Balance:	\$	383,115.50
PLGIT Fund Balance:	\$	46,469.24

Motion to approve: William Wolfgang Second: Gary Harner Motion unanimously approved.

UNPAID BILLS REPORT – Attached to Supervisors' report.

Motion to approve payment: Gary Harner Second: Bill Wolfgang Motion unanimously approved.

POLICE REPORT 2023: Chief Yarmush's police report for the month of September 2023.

Calls to Service:	169
Incident Reports:	10
Non-Traffic Citations:	0
Felony Arrests:	0
Reportable Accidents:	1
Non-Reportable Accidents:	2
Traffic Citations:	5
Traffic Warnings:	25

Patrol Unit Mileage	2009 Durango	2020 Ford	2016 Ford	
Odometer End of Month:	139,479	34,048	60,120	
Monthly Total Miles:	104	1,030	1,195	TOTAL: 2,329

Motion to approve Police Report: Leroy Shuey Second: Jack Harner Motion unanimously approved.

FIRE COMPANY REPORT: None.

EMS REPORT – Hegins Area Ambulance Assoc.: None.

ROADMASTER REPORT: Bruce Klouser's monthly report for September 2023 included a line painting estimate from D.E. Gemmill of Red Lion for \$6,230.00. A formal quote is still pending.

Motion to approve line painting: Gary Harner Second: William Wolfgang Motion unanimously approved.

Monthly work included mower repair and mowing grass at the pool and ballfield, removing trees and stumps, crosswalk painting, fixing street signs, and taking 2002 Freightliner to L.S. Geist for inspection.

Motion to approve report: Jack Harner Second: Leroy Shuey Motion unanimously approved.

ENGINEER'S REPORT: Peters Consultants, Inc. for September 2023 showed the Forest Drive Bridge TS&L was submitted for PennDOT recommended beam design on 9/27/23 with a conference call to be held on 10/17/23 with McCormick Taylor's Cristie Barry. The school signs TSA grant application was submitted, but funding will not be awarded until Spring 2024. Bear Vally Bridge work is scheduled to begin next week; all submittals were approved as well as PEMA's deadline extension to December 31, 2023. A preconstruction meeting with Dutchman Contracting LLC will be held on October 17th for the Hegins Township building. Interior work will be the next item to be bid after solicitor's review, and may be available to open at the December meeting. Septic will start after the building exterior completed; the award went to Bressler's Septic and Excavating. No update from PennDOT on the proposed widening of the SR25 & SR125 intersection, ongoing eight months.

Motion to approve report: Jack Harner Second: William Wolfgang Motion unanimously approved.

PLANNING/ZONING/UCC/CODE REPORT:

Planning Commission: None.

Zoning: 3 Zoning Permits Issued (Allvord, 1233 E. Main St. Hegins, fence and accessory structure)

No Incomplete/Denied Zoning

Zoning Hearing Board – 1

Donna Swanson – 235 E. Main Street – A Zoning Hearing Board date is scheduled for October 10, 2023 to discuss a set back and building height request for variance from Section 501.C.1. That property has been posted and the ad was placed.

Building Permits Issued - 2 New Building Permits Issued. Bachert-718 W. Maple for chimney construction and Rothermel at 207 Park Road for deck construction.

Code Enforcement Report – Month of September - Dennis Peters: 203 Gap Street property to be posted. A NOV was sent to the owner of 419 West Maple Street on August 28th. The owner did not pick up the certified mail, so an onsite NOV will be posted. Another NOV was posted onsite for 605 E. Main, with a citation drafter by the solicitor and filed at the magistrate. NOV's were also sent to 1442 W. Main, 1128 W. Main, 309 S. Goodspring Road, 633 E. Chestnut, and 630 E. Main, where a deed was transferred from Geist to Lipp.

Motion to approve report: Leroy Shuey Second: Jack Harner Motion unanimously approved.

SEWAGE ENFORCEMENT REPORT: Sewage Enforcement Officer William Brior's sewage activity report for September 2023 shows 3 new permit applications, 3 test probes, 3 perc tests, and 3 site evaluations.

Motion to approve: Gary Harner Second: William Wolfgang Motion unanimously approved.

SOLICITOR'S REPORT: Donald Karpowich – Month of September 2023. Code issues/NOV discussions with engineer, review of bid documents, document prep for Bear Valley bridge project and municipal interior of building. Email and call to the chairperson for Hazard Mitigation Plan.

Motion to approve: Jack Harner Second: Gary Harner Motion unanimously approved.

OLD BUSINESS: None.

NEW BUSINESS:

Annual Charity Donations:

- 1) Hegins Valley Fire Rescue - \$4,000 accepted by Chase Patrick.
- 2) Hegins Valley Volunteer Fire Relief - \$19,749.62 accepted by Chase Patrick.
- 3) Hegins Area Ambulance Association - \$4,000 accepted by Steve Lohr.
- 4) Tri-Valley Senior Citizens - \$1,500 accepted by Pat Miller.
- 5) Tri-Valley Public Library - \$2,000 accepted by Ken Richter.

October 10, 2023 Zoning Hearing Board Meeting for Swanson.
Cars will be parked at Tri-Valley Community Pool for a local bus trip to Wildwood, NJ on October 13-15.
Hegins Township Trick or Treat Night will be October 28, from 6:00 – 8:00 PM.
Church of God Valley View Trunk or Treat Night will be October 28.
Hegins Park Trunk or Treat Night will be October 29.
Budget Workshop was set for October 30th at 6:00 PM and will be advertised.

CORRESPONDENCE: None.

PUBLIC COMMENT: None.

Motion to Adjourn at 7:45 PM: Jack Harner Second: Gary Harner Motion unanimously approved.

Next Supervisors' Board Meeting – Wednesday, November 1, 2023 at 7:00 p.m.

Next Food Pantry Distribution – November 15, 2023 8:00 – 10:00 AM.

Township Office Hours – By Appointment – Telephone 570-682-9133
Email: heginstwp@heginstwp.net; Website: www.psastwp.org/schuvlkill/hegins/

ATTEST:

HEGINS TOWNSHIP SUPERVISORS:

Hebbie Stutzman
Secretary

By: Jack Harner
Supervisor

By: Bruce D Klauer
Chairman

By: William Wolfgang
Supervisor

By: LeRoy Huey
Vice Chairman

By: Gary Harner
Supervisor