

MEETING MINUTES
HEGINS TOWNSHIP SUPERVISORS' BOARD MEETING
 April 5, 2023 7:00 P.M.
HEGINS TOWNSHIP MUNICIPAL BUILDING
 421 S. Gap Street
 Valley View, PA 17983

EXECUTIVE SESSION: None Scheduled

CALL TO ORDER - Chairman Bruce Klouser called meeting to order at 7:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL (DECLARATION OF QUORUM) Present were Chairman Bruce Klouser, Vice Chairman Leroy Shuey, Supervisors Jack Harner and William Wolfgang.

APPROVAL OF Last Month's Board of Supervisors Meeting Minutes– March 2023 attached to Supervisor's report.

Motion to Approve Leroy Shuey Second: Jack Harner Motion Unanimously Approved.

PUBLIC COMMENT (ONLY ON ITEMS ON THE AGENDA) - None

TREASURER'S REPORT: Treasurer's Report for March 2023.

Income	\$	138,924.93
Expenses	\$	91,735.98
Expenses Exceeding Income	\$	47,188.95
General Fund Balance	\$	938,605.83
ARPA Fund Balance:	\$	383,115.50
PLGIT Fund Balance:	\$	170,662.11

Motion to Approve Treasurer's Report: Bill Wolfgang Second: Jack Harner Motion Unanimously Approved.

UNPAID BILLS REPORT – Attached in Supervisors Packets

Motion to Pay Unpaid Bills: Jack Harner Second: Leroy Shuey Motion Unanimously Approved

POLICE REPORT 2022: Chief Yarmush's police report for the month of March 2023

Calls to Service:	134			
Incident Reports:	13			
Non-Traffic Citations	3			
Misdemeanor Arrests	0			
Reportable Accidents	1			
Non-Reportable	2			
Traffic Citations	24			
Traffic Warnings	11			
Patrol Unit Mileage	2009 Durango	2020 Ford	2016 Ford	
Odometer End of	139,053	28,881	54,970	
Monthly Total Miles:	0	1,013	47	TOTAL 1,060

Motion to Approve Police Report: Leroy Shuey Second Jack Harner Motion Unanimously Approved.

FIRE COMPANY REPORT: None

EMS REPORT: None

ROADMASTER REPORT: Bruce Klouser's monthly report for March 2023:

Windy Month p Dead, fallen trees removed from roadways, cut shoulders along roadways, filled street pot holes, readying TVCP for May opening.

Motion to Approve Road Report: Jack Harner Second Leroy Shuey Motion Unanimously Approved.

ENGINEER'S REPORT: Peters Consultants, Inc. March 2023.
Received updates on:

Forest Drive Bridge Project – Telephone call with Hegins Township Supervisors, Solicitor Donald Karpovich and Cristie Barry on March 13, 2023 at 11:00 AM to discuss project. Correspondence regarding the TS&L was submitted to PennDOT on February 17, 2023 requesting a meeting to review submission. Contract documents are being drafted for this project. Funding is the Multimodal Transportation Fund and Hegins Township General fund. Project will be advertised through PennBid.

School Signs – Township is looking into grant applications to fund flashing light signage. Grant applications will be available to apply for in mid-2023. Signs obtained from Traffic Signs & Safety, Inc. for the elementary and high school have been delivered and installed.

Bear Valley Bridge – Received extension until December of 2023. Contract documents are being drafted for this project. Would like to bid this project in June of 2023. Motion to proceed with advertising should be added to agenda.

Township Administrative Building-LSA Grant – Grant was awarded March 16, 2023. Contract documents and plans have been drafted for this project and will be reviewed by the Township Supervisors.

Rt.25/Rt.125 Intersection: No update has been provided on the proposed widening of the intersection. A plan on the existing property has been sent to PennDOT but no response has been received to date.

Motion to Approve Engineer's Report: Leroy Shuey Second: Jack Harner Motion Unanimously Approved.

PLANNING/ZONING/UCC/CODE REPORT:

Planning Commission: None

Zoning Hearing Board – Rausch Creek – Hearings concluded. Findings of Fact and Conclusion of Law is being prepared and will be submitted for review by April 10, 2023. After April 10, 2023, Attorney Paul J. Datte will schedule a meeting with the Zoning Hearing Board to discuss how to proceed.

Zoning: 3 Permits issued

Guy Julian – Construction of Self Storage Units at 1127 W. Main Street.

Matthew Specht – Construction of addition at 39 Deep Creek Road.

Steven Bixler – Installation of roof mounted solar panels at 720 E. Main Street.

Incomplete/Denied Zoning Applications: No incomplete or denied zoning permits were provided in March 2023.

Building Permits Issued- 4 New Building Permits Issued.

Alyssa Fellow – Roof replacement at 922 East Main Street.

Rustin and McKayla Smith – Certificate of Occupancy for 62 Fountain Road.

Matthew Specht – Construction of Addition at 39 Deep Creek Road.

Steven Bixler – Roof mounted solar panels at 720 E. Main Street.

Code Enforcement

920 W. Maple St., Valley View - Working with sewage enforcement officer to resolve issues.

519 E. Main St., Hegins – Resident is working on remediation of violations. Violations have been corrected, additional work to continue in spring.

678 E. Main St. Hegins - Resident is working on remediation of violations.

605 E. Main St. Hegins - Citation drafted by Solicitor’s office. Filed at the District Magistrate on 7/6/22. Need address for official notice.

633 E. Chestnut St., Hegins - Resident is working on remediation of violations.

630 E. Main St.- Need an address to reach this party; all letters have been returned as undeliverable.

62 Fountain Drive, Hegins – Issue resolved. Violation withdrawn. Certificate of Occupancy issued.

1456-1458 W. Main St. – Working with Sewage Enforcement Officer to resolve issues. Constable contacted regarding vehicles on property.

1012 E, Main St. Hegins – Resident is working on remediation of violations. Vehicles are scheduled to be sold by the sheriff. Date for sale has not been set.

203 Gap St. Valley View – Violation letter was sent on 2/28/23 regarding property maintenance issues.

1738 W. Main St., Valley View – Violation letter was sent on 2/28/23 regarding property maintenance issues.

744 East Main Street – Violation letter was sent on 3/29/23 regarding property maintenance issues.

Motion to Approve Zoning & Code Enforcement Report: Bill Wolfgang Second: Jack Harner
Motion unanimously approved.

SEWAGE ENFORCEMENT REPORT: Sewage Enforcement Officer William Brior’s sewage activity report from February 2023:

New Permit	4
Site Evaluation	4
Test Probes	4
Percolation Testing	2

Motion to accept sewage activity report: Leroy Shuey Second: Jack Harner Motion unanimously approved

SOLICITOR’S REPORT: Presented by Nathan Favreau – Month of March 2023.

Pendergast judgement - Levy of Execution to Magistrate Court – sheriff contacted to schedule auction for cash bids of vehicles to pay judgement. Sheriff will be contacting scrap yards to sell old cars from property. Any money from these sales will be applied to the judgement, which will go to Hegins Township.

Motion to accept Solicitor’s report: Jack Harner Second: Leroy Shuey Motion unanimously approved

OLD BUSINESS: Hegins Township Supervisors accepted Ken Graham’s resignation on March 16, 2023.

NEW BUSINESS:

*Sealed bids will be accepted for 2023 Bituminous seal coat road project at May meeting.

*Valley View Church of God has requested Locust Street be closed June 19 to June 23, from 6:00 PM to 8:40 PM for Vacation Bible School.

Motion to approve: Leroy Shuey Second: Jack Harner Motion unanimously approved

*Gary Harner has submitted a letter of interest for the vacant Hegins Township Supervisor position.

Motion to appoint Gary Harner: Leroy Shuey Second: Jack Harner Motion unanimously approved

*Tony Schiaffo has submitted a letter of interest for appointment to the Hegins-Hublely Water Authority representing Hegins Township.

Motion to approve: Jack Harner Second: Bill Wolfgang Motion unanimously approved

*Hegins Township has been notified of approval of \$300,000 L.S.A. Grant.

*Wage Resolution – Part-time police wages raised to \$22.00 effective April 1, 2023.

Motion to approve resolution: Leroy Shuey Second: Jack Harner Motion unanimously approved

*Hegins Hubley Authority requested letter of support from Hegins Township Supervisors for water line grant application.

Motion to approve request: Leroy Shuey Second: Jack Harner Motion unanimously approved

*Mosquito traps to monitor West Nile Virus Study conducted by Schuylkill Conservation.

*Recommended Demetrius Kasmari be nominated as Emergency Management Coordinator for Hegins Township to replace Kenneth Graham.

Motion to accept nomination: Leroy Shuey Second: Jack Harner Motion unanimously approved

CORRESPONDENCE: None

PUBLIC COMMENT: Request has been made by St. John’s United Methodist church and Friedens UCC church to block off 500 block of Chestnut Street from Grove Drive to Post Office Road in Hegins for a block party to be held on August 19. Both churches are offering parking space for the event. Solicitor has stated a written a proposal should be sent to his office as liability for the township must also be considered.

Next Supervisors’ Board Meeting - Wednesday May 3, 2023 at 7:00 PM

Next Food Pantry Distribution – May 17, 2023 8:00 to 10:00 AM

Motion to adjourn meeting at 7:35 PM made by Jack Harner Second: Bill Wolfgang Motion Unanimously Approved

**Township Office Hours – By Appointment – Telephone 570-682-9133
Email: heginstwp@heginstwp.net; Website: <https://psatstwp.org/schuylkill/hegins>**

ATTEST:

Debbie Stutzman
Secretary

HEGINS TOWNSHIP SUPERVISORS:

By: Bruce A Klauer
Chairman

By: Leroy Shuey
Vice Chairman

By: William Wolfgang
Supervisor

By: Gay Harner
Supervisor

By: Jack Harner
Supervisor