

**HEGINS TOWNSHIP SUPERVISORS
REORGANIZATION MEETING MINUTES
HEGINS TOWNSHIP MUNICIPAL BUILDING
JANUARY 3, 2023 at 7:00 PM**

CALL TO ORDER

Vice Chairman Leroy Shuey called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

RECOGNITION OF NEWLY ELECTED SUPERVISOR: No newly elected supervisors for 2023 term.

ROLL CALL (DECLARATION OF QUORUM)

A quorum was present with only supervisor Kenneth Graham absent. Supervisors Present: Leroy Shuey, Bruce Klouser, Jackson Harner, William Wolfgang.

TEMPORARY CHAIRMAN OF THE BOARD: Leroy Shuey

Motion to appoint Bruce Klouser as president of Hegin Township Board of Supervisors made by Jack Harner; Second by William Wolfgang. Motion unanimously approved.

VICE CHAIRMAN OF THE BOARD:

Motion to appoint Leroy Shuey made by William Wolfgang; Second by Jack Harner. Motion unanimously approved.

SECRETARY OF THE BOARD OF SUPERVISORS:

Motion to appoint Debbie Stutzman as Secretary made by William Wolfgang; Second by Leroy Shuey. Motion unanimously approved.

TREASURER OF THE BOARD/OPEN RECORDS OFFICER:

Motion made to appoint Gayle Rhody made by Leroy Shuey; Second by Jack Harner. Motion unanimously approved.

TREASURER'S BOND LIMIT: \$750,000.00 Selective Insurance Company

Motion to approve Bond Limit made by William Wolfgang; Second by Leroy Shuey. Motion unanimously approved.

LEGAL COUNSEL/SOLICITOR:

Motion to appoint Donald G. Karpowichm Attorney at Law, at rate listed on letter of interest made by Leroy Shuey; Second by Jack Harner. Motion unanimously approved.

UCC ADMINISTRATOR:

Motion to appoint Dennis Peters-Peters Consultants, Inc. made by; William Wolfgang; Second: Jack Harner.. Motion unanimously approved.

ENGINEER:

Motion to appoint Dennis Peters of Peters Consultants, Inc. made by Leroy Shudy; Second by Jack Harner. Rates as Listed on Letter of Interest. Motion unanimously approved.

ZONING & PERMIT OFFICER:

Motion to appoint Dennis Peters of Peters Consultants, Inc. as Zoning & Permit Officer made by William Wolfgang; Second by Jack Harner. Rates as Listed on Letter of Interest. Motion unanimously approved.

CODE ENFORCEMENT OFFICER:

Motion to appoint Dennis Peters-Peters Consultants, Inc.as Code Enforcement Officer made by Leroy Shuey Second by ack Harner. Rates as Listed on Letter of Interest. Motion unanimously approved.

VACANCY BOARD CHAIRMAN:

Motion to appoint Henry Ney made by William Wolfgang; Second by Jack Harner. Motion unanimously approved.

RECREATION COMMITTEE:

Motion to appoint Linda Morgan made by Leroy Shuey; Second by Jack Harner. Motion unanimously approved.

SEWAGE ENFORCEMENT OFFICER:

William Brior, Brior Environmental Services.
Robert Fugate, Brior Environmental Services

Motion to appoint William C. Brior made by Leroy Shuey; Second by Jack Harner.
Motion unanimously approved.

ACCOUNTING AND PAYROLL: Specht & Co.

Motion to appoint Specht & Co. made by William Wolfgang; Second by Jack Harner.
Motion unanimously approved.

EARNED INCOME TAX COLLECTOR: Berkheimer Tax Administrator

Motion to appoint Berkheimer Tax Administrator made by Leroy Shuey Second by Jack Harner.
Motion unanimously approved.

TAX COLLECTOR:

Connie Reed, 3% of taxes collected, Hegins Township Tax Collector, 1165 East Main Street, Hegins, PA 17938.
Heather Bixler, Deputy Tax Collector, 452 Hill Road, Hegins, PA 17938
Motion to Approve Tax Collector made by Leroy Shuey; Second: William Wolfgang.

TAX COLLECTOR BOND LIMIT:

\$1,943,291.00 Travelers Casualty and Surety Company of America.
Motion to Approve Tax Collector Bond Limit made by William Wolfgang; Second: Jack Harner

TAX COLLECTION COMMITTEE REPRESENTATIVE:

Motion to appoint Connie Reed by Leroy Shuey; Second: Jack Harner.
Motion unanimously approved:

TOWNSHIP MEETINGS: Meetings are held in the Hegins Township Municipal Building, 421 S. Gap Street, Valley View, PA at 7:00 PM on the first Wednesday of each month as follows: January 4, February 1 March 1, April 5, May 3, June 7, July 5, August 2, September 6, October 4, November 1, and December 6, 2022.

Motion to Approve Township Meetings made by Leroy Shuey; Second: William Wolfgang.

APPROVAL TO ATTEND ANNUAL STATE CONVENTION APRIL 23-26, 2022 FOR THE FOLLOWING SUPERVISORS: Kenneth Graham, Jack Harner, Bruce Klouser, Leroy Shuey, William Wolfgang.

Motion to approve attendance for all supervisors above at the Annual State Convention, Hershey, PA, made by Leroy Shuey; Second by Jack Harner.
Motion unanimously approved.

TOWNSHIP VOTING DELEGATE ANNUAL STATE CONVENTION:

Motion to approve Kenneth Graham as the Annual State Convention Voting Delegate made by Leroy Shuey; Second by Jack Harner.
Motion unanimously approved.

WEST SCHUYLKILL COG MEMBER:

Motion to appoint Kenneth Graham, Bruce Klouser (alternate) made by Jack Harner; Second by Leroy Shuey..
Motion unanimously approved.

WEST SCHUYLKILL COG APPEALS BOARD MEMBER:

Motion to appoint Terry Schwartz made by William Wolfgang; Second by Jack Harner.
Motion unanimously approved.

DEPOSITORY OF TOWNSHIP FUNDS:

LinkBank (formerly Gratz Bank) for General Fund, PLGIT for state liquid fuels funds, Truist (formerly BB&T Bank) for ARPA funds.
Motion to appoint depositories made by Jack Harner; Second by Leroy Shuey.
Motion unanimously approved.

DEPOSITORY OF POLICE PENSION BOARD: Standard Retirement Services

Motion to appoint Standard Retirement Services made by Leroy Shuey; Second by Jack Harner.
Motion unanimously approved.

AUDITORS:

Recognition of Brock Deibert elected to 2 Year Auditor position. Term ends 12/31/2023
Recognition of Herb Borchert elected to 4 Year Auditor position. Term ends 12/31/2023.
Recognition of Anna Miller elected to 6 Year Auditor position. Term ends 12/31/2025.
Motion to approve Auditors; made by Leroy Shuey; Second by Jack Harner.
Motion unanimously approved.

PLANNING COMMISSION:

Recognition of Justin Edling; 3 Year Term. Term would end 12/31/2
Reappointment of Crystal Reilly; Term ends 12/31/25.
Reappointment of Debra Schwalm; Term ends 12/31/23.
Recognition of Sandra Renninger; Term ends 12/31/23..
Recognition of Ashley Miller Clark. Term ends 12/31/2023.
Approval of Monica Boyer Cox as alternate: Term ends 12/31/25.

Motion to Approve Planning Commission made by: Jack Harner Second: Leroy Shuey Motion unanimously approved.

ZONING & HEARING BOARD:: 3 Year Term

Recognition of Todd Bixler; Term ends 12/31/24.
Reappointment of Larry Umholtz; Term ends 12/31/2025.
Recognition of Roger Wetzel. Term ends December 31, 2025.
Recognition of Steve Klinger (alternate). Term ends 12/31/2025

Motion to Approve Planning & Hearing Board made by: William Wolfgang Second: Jack Harner Motion unanimously approved..

EMERGENCY MANAGEMENT COORDINATOR:

Motion to reappoint Coordinator Ken Graham made by Leroy Shuey; Second: Jack Harner.
Motion unanimously approved.

ASSISTANT EMERGENCY MANAGEMENT COORDINATOR:

Motion to reappoint Demetrius Kasmari made by William Wolfgang Second by Jack Harner.
Motion unanimously approved.

HEGINS-HUBLEY WATER AUTHORITY: 5 year Term

Recognition of Kenneth Richter to a 5-yr. Board term ending December 31, 2026.
Reappointment of Clark Romberger: Term ends 12/31/27. HHA sent letter recommending Mr. Romberger.
Recognition of Tom Miller: Term ends 12/31/23.
Recognition of Kris Wetzel: Term ends 12/31/24.
Recognition of Ken Graham: Term ends 12/31/25.

Motion to Approve Appointments to Water Authority Made by: Jack Harner Second: William Wolfgang Motion unanimously approved.

Wage Resolution 2023-001

Supervisors & Township Employees:

Supervisors paid for services provided as needed – must be approved by at least (3) three supervisors. \$15.00 per hour rate.
Secretary and Treasurer at \$15.50 per hour rate, as determined by the auditors.

Full-Time Township Road Department Employees:

Roadmaster: \$100.00 per month, as determined by the auditors.
Full-time Road Department Employees will receive an hourly increase to their 2022 hourly rate, as follows:
• Road Foreman Craig Coleman: \$0.35 per hour-New Rate 21.31.
• Road Laborer Raymond Wert: \$0.50 per hour-New Rate 19.17.
• Road Laborer Michael Rothermel: \$0.65 per hour-New Rate 18.01.
Full-time Laborer-Probationary (90 Days): \$15.00/hour. Full-time Laborer after Probationary Period-\$15.30.
Part-Time Seasonal Road Crew: \$14.00/hour; Mowing-\$12.00/hour; Snow Plowing-\$15.00/hour.

Benefits and paid holidays for full-time non-uniform employees are listed in the 2023 Policy and Procedure Manual.

Motion to Approve Wage Resolution made by: Leroy Shuey Second: William Wolfgang Motion unanimously approved.

Police Department:

FULL-TIME POLICE: *Salary set by Collective Bargaining Agreement- Beau Yarmush, Chief of Police.

PART-TIME POLICE:

John Boyer
Eric Wilson
Samuel Pollock
Christopher Thompson
Daniel Weikel
Part-time Police Officers, \$20.00/hour with previous experience.
Probationary Part-Time Police Officers \$17.00/hour. Probation is for 120 hours.

Motion to Approve Police Department Personnel: Leroy Shuey Second: Jack Hsrner Motion unanimously approved.

Tri-Valley Community Pool:

Pool Concession Stand Manager/Lifeguard Manager – \$11.00/hour.
Lifeguards – \$10.00/hour.
Concession Stand Workers – \$9.00/hour

Motion to Approve Pool Wages made by: Leroy Shuey Second: Jack Harner Motion unanimously approved.

HEGINS TOWNSHIP MUNICIPAL OFFICE HOURS: by Appointment-Call 870-682-9133-

RECOGNITION OF:

HEGINS-VALLEY FIRE RESCUE

FIRE POLICE: Under the jurisdiction of the Hegers Valley Fire Rescue

HEGINS TOWNSHIP FIRE MARSHAL: Chad Richards

ASSISTANT TO HEGINS TOWNSHIP FIRE MARSHAL: Brandon Bressler

Motion to Approve Fire Rescue Personnel made by: William Wolfgang Second: Jack Harner
Motion unanimously approved.

Motion was made to approve Auditor’s Wage Resolution 2023-002 by Leroy Shuey Second by Jack Harner
Motion approved unanimously.

ALL MILEAGE IS PAID ACCORDING TO FEDERAL MILEAGE RATE, WHICH IS 65.5 CENTS PER MILE AS OF JANUARY 1, 2023.

PUBLIC COMMENT:

None.

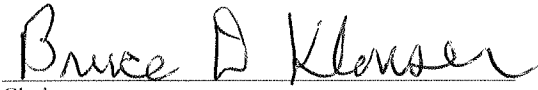
ADJOURNMENT:

Motion to adjourn the meeting at 7:22 p.m. made by Leroy Shuey; Second by Jack Harner.
Motion unanimously approved. Meeting adjourned.

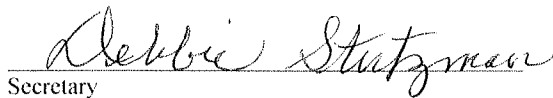
**HEGINS TOWNSHIP SUPERVISORS
REORGANIZATION MEETING MINUTES
HEGINS TOWNSHIP MUNICIPAL BUILDING
JANUARY 3, 2023 at 7:00 PM**

Township Office Hours: By Appointment – Call 570-682-9133

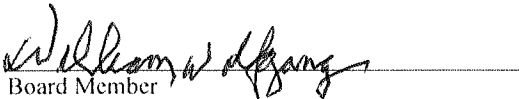
Telephone: 570-682-9133; Email: heginstwp@heginstwp.net; Website: www.pstatstwp.org/schuylkill/hegins




Chairman



Secretary



Board Member



Board Member



Board Member

Board Member