

**HEGINS TOWNSHIP BOARD OF SUPERVISORS'  
REORGANIZATION MEETING AGENDA  
HEGINS MUNICIPAL BUILDING  
421 S. Gap Street, Valley View, PA 17983  
January 3, 2023 - 7:00 P.M.**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**RECOGNITION OF NEWLY ELECTED SUPERVISORS:** None

**TEMPORARY CHAIRMAN OF THE BOARD:** Leroy Shuey

**CHAIRMAN OF THE BOARD:** Bruce Klouser

**VICE CHAIRMAN OF THE BOARD:** Leroy Shuey

**SECRETARY OF THE BOARD OF SUPERVISORS:** Debbie Stutzman

**TREASURER OF THE BOARD/OPEN RECORDS OFFICER:** Gayle Rhody

**TREASURER'S BOND LIMIT:** \$750,000.00 Selective Insurance Company

**LEGAL COUNSEL/SOLICITOR:**

Donald G. Karpowich, Attorney at Law. Rate as listed on Letter of Interest.

**UCC CODE ADMINISTRATOR:** Dennis Peters - Peters Consultants, Inc.

Rate as listed on Letter of Interest

**ENGINEER:** Dennis Peters – Peters Consultants, Inc.

Rates as Listed on Letter of Interest

**ZONING & PERMIT OFFICER:** Dennis Peters – Peters Consultants, Inc.

Rates as Listed on Letter of Interest

**CODE ENFORCEMENT OFFICER:** Dennis Peters – Peters Consultants, Inc.

Rates as Listed on Letter of Interest

**VACANCY BOARD CHAIRMAN:** Henry Ney

**TAX COLLECTOR:**

Connie Reed, Hegins Township Tax Collector, 1165 East Main Street, Hegins, PA 17938: 3% of taxes collected.  
Heather Bixler, Deputy Tax Collector, 452 Hill Road, Hegins, PA 17938.

**TAX COLLECTOR BOND LIMIT:**

\$1,943,291.00 Travelers Casualty and Surety Company of America

**TAX COLLECTION COMMITTEE REPRESENTATIVE:** Connie Reed

**RECREATION COMMITTEE:** Linda Morgan

**SEWAGE ENFORCEMENT OFFICER:**

William Brior, Brior Environmental Services  
Robert Fugate, Brior Environmental Services

**EMERGENCY MANAGEMENT COORDINATOR:** Ken Graham

**ASSISTANT EMERGENCY MANAGEMENT COORDINATOR:** Demetrius Kasmari

**EARNED INCOME TAX COLLECTOR:** Berkheimer Tax Administrator

**ACCOUNTING AND PAYROLL:** Specht & Co.

**DEPOSITORY OF POLICE PENSION BOARD:** Standard Retirement Services

**DEPOSITORY OF TOWNSHIP FUNDS:**

LinkBank (formerly Gratz Bank) for General Fund, PLGIT for Liquid Fuels/State Highway Funds, and Truist ( formerly BB&T) for ARPA Funds

**APPROVAL TO ATTEND ANNUAL STATE CONVENTION FOR THE FOLLOWING SUPERVISORS:**

Kenneth Graham, Jack Harner, Bruce Klouser, Leroy Shuey, William Wolfgang

**TOWNSHIP VOTING DELEGATE ANNUAL STATE CONVENTION – April 23-26, 2023 - Kenneth Graham**

**WEST SCHUYLKILL COG MEMBER:** Kenneth Graham  
Alternate – Bruce Klouser

**WEST SCHUYLKILL COG APPEALS BOARD MEMBER:** Terry Schwartz

**AUDITORS:**

Recognition of Brock Deibert to a 2 Year Auditor position. Term ends 12/31/2023.  
Recognition of Herb Borchert’s 4 Year Auditor position. Term ends 12/31/2023.  
Recognition of Anna Miller’s 6 Year Auditor position. Term ends 12/31/2025.

**PLANNING COMMISSION – 3 year term:**

Reappointment of Crystal Reilly. Term ends 12/31/2025.  
Recognition of Justin Edling. Term ends 12/31/2024.  
Recognition of Ashley Miller Clark. Term ends 12/31/2023.  
Recognition of Sandra Renninger. Term ends 12/31/2023.  
Recognition of Debra Schwartz. Term ends 12/31/2023.  
Approval of Monica Boyer Cox as alternate. Term ends 12/31/25.

**ZONING HEARING BOARD – 3 year term:**

Reappointment of Larry Umholtz. Term ends 12/31/2025.  
Recognition of Todd Bixler Term ends 12/31/2024.  
Recognition of Roger Wetzel. Term ends December 31, 2023.  
Reappointment of Steve Klinger (alternate). Term ends 12/31/2025.

**HEGINS-HUBLEY WATER AUTHORITY – 5 year term:**

Reappointment of Clark Romberger: Term ends 12/31/27. HHA sent a letter recommending Romberger.  
Recognition of Kenneth Richter: Term ends 12/31/26.  
Recognition of Ken Graham: Term ends 12/31/25.  
Recognition of Kris Wetzel: Term ends 12/31/24.  
Recognition of Tom Miller: Term ends 12/31/23.

**RECOGNITION OF:**

**HEGINS-VALLEY FIRE RESCUE**  
**FIRE POLICE:** Under the jurisdiction of the Hegers Valley Fire Rescue  
**HEGINS TOWNSHIP FIRE CHIEF :** Chad Richards  
**ASSISTANT TO HEGINS TOWNSHIP FIRE MARSHAL:** Brandon Bressler

**WAGE RESOLUTION #2023-001**

**Supervisors & Township Employees:**

Hegins Township Supervisors providing services as needed and must be approved approved by (3) three supervisors at \$15.00 per hour.  
Roadmaster: \$100.00 per month as determined by the auditors.  
Hegins Township Secretary and Treasurer at \$15.50 rate as determined by the auditors.

**Full-Time Township Road Department Employees:**

Full-time Road Department Employees will receive an hourly increase to their 2023 hourly rate, as follows:

- Road Foreman Craig Coleman: \$0.35 per hour-New Rate \$21.31.
- Road Laborer Raymond Wert: \$0.50 per hour-New Rate \$19.17.
- Road Laborer Michael Rothermel: \$0.65 per hour-New Rate \$18.01.

Full-time Laborer-Probationary (90 Days): \$15.00/hour. Full-time Laborer after Probationary Period-\$15.30.

Part-Time Seasonal Road Crew: \$14.00/hour; Mowing-\$12.00/hour; Snow Plowing-\$15.00/hour.

Benefits and paid holidays for full-time non-uniform employees are listed in the Policy and Procedure Manual.

**Police Department:**

**FULL-TIME POLICE:** \*Salary set by Collective Bargaining Agreement - Beau Yarmush, Chief of Police\*

**PART-TIME POLICE:**

Christopher Thompson

John Boyer

Daniel Weikel

Eric Wilson

Samuel Pollock

Part-time Police Officers, with previous experience - \$20.00/hour.

Probationary Part-Time Police Officers-\$17.00/hour. Probation is for 120 hours.

**Tri-Valley Community Pool:**

Pool Concession Stand Manager/Lifeguard Manager – \$11.00/hour.

Lifeguards – \$10.00/hour.

Concession Stand Workers – \$9.00/hour.

**ALL MILEAGE IS PAID ACCORDING TO FEDERAL MILEAGE RATE, WHICH IS 65.5 CENTS PER MILE AS OF January 1, 2023.**

**AUDITORS RESOLUTION #2023-002**

**TAX RESOLUTION TO IMPLEMENT ACT 57 #2023-003**

**HEGINS TOWNSHIP EMPLOYEES POLICY & PROCEDURES MANUAL REVISION #2023-004**

**TOWNSHIP MEETINGS:**

Meetings are held at 7:00 P.M. in the Hegin Township Municipal Building, 421 South Gap Street, Valley View, PA, 17983, on the first Wednesday of each month in 2023 as follows: January 4, February 1, March 1, April 5, May 3, June 7, July 5, August 2, September 6, October 4, November 1, December 6, 2023.

**SET MUNICIPAL OFFICE HOURS:** By appointment – Call 570-682-9133

**ADJOURNMENT**

**Township Office Hours – By appointment - Call Township Office 570-682-9133**

**Email: [heginstp@heginstp.net](mailto:heginstp@heginstp.net); Website: [www.psatstp.org/schuylkill/hegin/](http://www.psatstp.org/schuylkill/hegin/)**

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Secretary

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Board Member

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Chairman

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Board Member

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Vice Chairman

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Board Member