

**HEGINS TOWNSHIP BOARD OF SUPERVISORS’  
REORGANIZATION MEETING AGENDA  
HEGINS MUNICIPAL BUILDING  
421 S. Gap Street, Valley View, PA 17983  
January 3, 2022 - 7:00 P.M.**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**RECOGNITION OF NEWLY ELECTED SUPERVISORS:** Jack Harner

**TEMPORARY CHAIRMAN OF THE BOARD:** Bruce Klouser

**CHAIRMAN OF THE BOARD:**

**VICE CHAIRMAN OF THE BOARD:**

**SECRETARY OF THE BOARD OF SUPERVISORS:**

**TREASURER OF THE BOARD/OPEN RECORDS OFFICER:**

Gayle Rhody

**TREASURER’S BOND LIMIT:** \$750,000.00 Selective Insurance Company

**LEGAL COUNSEL/SOLICITOR:**

Donald G. Karpowich, Attorney at Law.

Rate \$115.00 per Hour

**UCC CODE ADMINISTRATOR:**

Lehigh Engineering LLC

Rates as Listed on Letter of Interest

**ENGINEER:**

Lehigh Engineering LLC

Rates as Listed on Letter of Interest

**ZONING & PERMIT OFFICER:**

Ed Wenger, Lehigh Engineering

Rates as Listed on Letter of Interest

**CODE ENFORCEMENT OFFICER:**

Ed Wenger, Lehigh Engineering

Rates as Listed on Letter of Interest

**VACANCY BOARD CHAIRMAN:**

Henry Ney

**TAX COLLECTOR:**

Connie Reed, Hegins Township Tax Collector, 1165 East Main Street, Hegins, PA 17938: 3% of taxes collected.

Heather Bixler, Deputy Tax Collector, 452 Hill Road, Hegins, PA 17938.

**TAX COLLECTOR BOND LIMIT:**

\$1,943,291.00 Travelers Casualty and Surety Company of America

**TAX COLLECTION COMMITTEE REPRESENTATIVE:**

Connie Reed

**RECREATION COMMITTEE:**

Linda Morgan

**SEWAGE ENFORCEMENT OFFICER:**

William Brior, Brior Environmental Services

Robert Fugate, Brior Environmental Services (alternate)

**EMERGENCY MANAGEMENT COORDINATOR:**

Ken Graham

**ASSISTANT EMERGENCY MANAGEMENT COORDINATOR:**

Demetrius Kasmari

**EARNED INCOME TAX COLLECTOR:**

Berkheimer Tax Administrator

**ACCOUNTING AND PAYROLL:**

Specht & Co.

**DEPOSITORY OF TOWNSHIP FUNDS:**

LinkBank (formerly Gratz Bank) for General Fund, PLGIT for Liquid Fuels, and Truist (formerly BB&T) for ARPA Funds

**DEPOSITORY OF POLICE PENSION BOARD:**

StanCorp Financial

**APPROVAL TO ATTEND ANNUAL STATE CONVENTION FOR THE FOLLOWING SUPERVISORS:**

Kenneth Graham, Jack Harner, Bruce Klouser, Douglas Lucas, William Wolfgang

**TOWNSHIP VOTING DELEGATE ANNUAL STATE CONVENTION – April 24-27, 2022**

Kenneth Graham

**WEST SCHUYLKILL COG MEMBER:**

Kenneth Graham

**WEST SCHUYLKILL COG APPEALS BOARD MEMBER:**

Terry Schwartz

**AUDITORS:**

Reappointment of Brock Deibert to a 2 Year Auditor position. Term ends 12/31/2023.

Recognition of Herb Borchert's 4 Year Auditor position. Term ends 12/31/2023.

Recognition of Anna Miller's 6 Year Auditor position. Term ends 12/3/2025.

**PLANNING COMMISSION:**

Reappointment of Justin Edling. Term ends 12/31/2021. New Term would end 12/31/2024.

Recognition of Crystal Reilly. Term ends 12/31/2022.

Recognition of Joanne Stehr. Term ends 12/31/2022.

Recognition of Ashley Miller Clark. Term ends 12/31/2023.

Recognition of Sandra Renninger. Term ends 12/31/2023.

Recognition of Debra Schwartz (alternate). Term ends 12/31/2023.

**ZONING HEARING BOARD:**

Reappointment of Todd Bixler. Term ends December 31, 2021. New Term would end 12/31/2024.

Recognition of Larry Umholtz. Term ends 12/31/2022.

Recognition of Roger Wetzel. Term ends December 31, 2023.

Recognition of Steve Klinger (alternate). Term ends 12/31/2022.

**HEGINS-HUBLEY WATER AUTHORITY:**

Re-appointment of Kenneth Richter to a 5-yr. Board term ending December 31, 2026. HHA sent a letter recommending Richter.

Recognition of Clark Romberger: Term ends 12/31/22.

Recognition of Tom Miller: Term ends 12/31/23.

Recognition of Kris Wetzel: Term ends 12/31/24.

Recognition of Ken Graham: Term ends 12/31/25.

**TOWNSHIP MEETINGS:**

Meetings are held at 7:00 P.M. in the Hegins Township Municipal Building, 421 South Gap Street, Valley View, PA, 17983, on the first Wednesday of each month as follows: January 5, February 2, March 2, April 6, May 4, June 1, July 6, August 3, September 7, October 5, November 2, December 7, 2022.

**WAGE RESOLUTION 1 of 2022-01-03**

**Supervisors & Township Employees:**

Supervisors for services provided as needed and approved by (3) three supervisors at \$12.00 per hour rate and the Secretary and Treasurer at \$15.00 per hour rate as determined by the auditors.

**Full-Time Township Road Department Employees:**

Roadmaster: \$100.00 per month as determined by the auditors.

Full-time Road Department Employees will receive an hourly increase to their 2022 hourly rate, as follows:

- Road Foreman Craig Coleman: \$0.35 per hour increase to the 2022 hourly rate
- Road Laborer Raymond Wert: \$0.50 per hour increase to the 2022 hourly rate
- Road Laborer Michael Rothermel: \$0.65 per hour increase to the 2022 hourly rate

Full-time Laborer-Probationary (90 Days): \$15.00/hour. Full-time Laborer after Probationary Period-\$15.30.

Part-Time Seasonal Road Crew: \$14.00/hour; Mowing-\$12.00/hour; Snow Plowing-\$15.00/hour.

Benefits and paid holidays for full-time non-uniform employees are listed in the Policy and Procedure Manual.

**Police Department:**

**FULL-TIME POLICE:** \*Salary set by Collective Bargaining Agreement (Full-time police officers are not included in this Resolution).

Beau Yarmush, Chief\*

Matt Dillman, Sergeant\*

**PART-TIME POLICE:**

William Allar

Joseph Cazonie

Justin Hain

Mark O’Hearn

Christopher Thompson

Daniel Weikel

Part-time Police Officers, \$20.00/hour.

Probationary Part-Time Police Officers-\$17.00/hour. Probation is for 120 hours.

**Tri-Valley Community Pool:**

Pool Concession Stand Manager/Lifeguard Manager – \$11.00/hour.

Lifeguards – \$10.00/hour.

Concession Stand Workers – \$9.00/hour.

**SET MUNICIPAL OFFICE HOURS:** Monday-Friday – 1:00 p.m. to 5:00 p.m.

**RECOGNITION OF:**

**HEGINS-VALLEY FIRE RESCUE**

**FIRE POLICE:** Under the jurisdiction of the Hegin Valley Fire Rescue

**HEGINS TOWNSHIP FIRE MARSHAL:** Chad Richards

**ASSISTANT TO HEGINS TOWNSHIP FIRE MARSHAL:** Brandon Bressler

ALL MILEAGE IS PAID ACCORDING TO FEDERAL MILEAGE RATE, WHICH IS 58.5 CENTS PER MILE AS OF JANUARY 1, 2022.

**ADJOURNMENT**

**Township Office Hours – Monday through Friday 1:00 PM to 5:00 PM**

**Telephone: 570-682-9133; Email: [heginstwp@heginstwp.net](mailto:heginstwp@heginstwp.net); Website: [www.psatsorgtwp/schuylkill/hegins](http://www.psatsorgtwp/schuylkill/hegins)**

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Chairman

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Secretary

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Board Member

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Board Member

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