

MEETING MINUTES
HEGINS TOWNSHIP SUPERVISORS' BOARD MEETING
December 1, 2021 7:00 P.M.
HEGINS TOWNSHIP MUNICIPAL BUILDING
421 S. Gap Street
Valley View, PA 17983

EXECUTIVE SESSION: An executive session was scheduled for 6:45 p.m., December 1, 2021, to discuss a personnel matter.

CALL TO ORDER

Chairman Douglas Lucas called the meeting to order at 7:15 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL (DECLARATION OF QUORUM)

Supervisors Present: Chairman Douglas Lucas, Vice Chairman Bruce Klouser, Ken Graham, Gary Harner, William Wolfgang.

REPORT OF EXECUTIVE SESSIONS HELD

An Executive Session was held from 6:40 p.m. to 7:04 p.m. Wednesday, November 3, 2021 to discuss a personnel and legal matter.

An Executive Session was held from 6:45 p.m. to 7:12 p.m. Wednesday, December 1, 2021 to discuss a personnel matter.

APPROVAL OF MEETING MINUTES

Board of Supervisors' Meeting Minutes from November 3, 2021.

Motion to Approve: Harner; Second: Graham. Motion unanimously approved.

PUBLIC COMMENT (ONLY ON THE ITEMS ON THE AGENDA):

None.

BUDGET & FINANCE COMMITTEE

TREASURER'S REPORT: Gayle Rhody's Treasurer's Report for November, 2021.

Income:	\$	84,712.31	
Expenses:	\$	83,193.17	
Income Exceeding Expenses:	\$	1,519.14	
General Fund Balance:	\$	1,134,336.14	(\$176,001.28 ARPA funds in GF total.)
PLGIT Fund Balance:	\$	54,658.92	

Motion to Approve Treasurer's Report: Klouser; Second: Graham. Motion unanimously approved.

PAYMENT OF BILLS

Motion to Approve: Harner; Second: Graham. Motion unanimously approved.

PUBLIC SAFETY COMMITTEE

POLICE REPORT 2021: Chief Yarmush submitted his police report for the month of November.

Calls to Service:	112
Offense/Incident Reports:	9
Non-Traffic Citations:	1
Misdemeanor Arrests:	4
Felony Arrests:	1
Traffic Citations:	8
Traffic Warnings:	16

Patrol Unit Mileage	2009 Durango	2020 Ford	2016 Ford	
Odometer End of Month:	137,433	15,889	50,558	
Monthly Total Miles:	173	799	154	TOTAL: 1,126

The Board of Supervisors requested that Chief Yarmush keep trial testing Frailey Township's ENRADD for another month and come back to the January 2022 meeting with a decision to possibly buy it from them with payments over a two-year period.

Yarmush also reported having no candidate responses from ads that he wished to put forward for consideration as full-time police officers.

Motion to Approve Police Report: Klouser; Second: Graham. Motion unanimously approved.

FIRE COMPANY REPORT

None.

EMS REPORT

None.

ROADS COMMITTEE: New Roadmaster Bruce Klouser read highlights of his monthly activity report and referred supervisors to Road Foreman Craig Coleman's activity report for November, 2021 as well. The old 2001 salt/cinder spreader equipment auction on Municibid closed, with the high bid of \$2500 coming from landscaper Ron Burkard of Gibsonia, PA.

Motion to Approve Sale of Spreader: Klouser; Second: Graham. Motion unanimously approved.

Motion to Approve Road Report: Graham; Second: Harner. Motion unanimously approved.

ENGINEER'S REPORT: Joel Schmoyer, Lehigh Engineering, November 2021 report. The Forest Drive Bridge project is on schedule. The requested information from Representative Kerwin's office for the Pine Drive & Wood Lane bridges capital budget bills will be forwarded to Matthew Stonerod for preliminary grant consideration, with engineering work suspended until after the Forest Drive Bridge project is completed.

Motion to Approve Engineer's Report as Written: Wolfgang; Second: Graham. Motion unanimously approved.

PLANNING/ZONING/UCC/CODE REPORT: Ed Wenger, Lehigh Engineering's November report.

Planning Commission: No activity for November 2021.

Zoning:

- Zoning Ordinance Updates: Adjustments were made from the Schuylkill Planning & Zoning Commission's comments, and the final draft will be submitted to the township solicitor. Wenger received no response from the Hegin Township Planning Commission by 11/24/21.
- Deibler land development plans must be signed again by the board of supervisors and planning commission due to a change in ownership.
- Zoning permits issued: 3 (two roof-mounted solar systems and one fence)
- Zoning Hearing Board Report: Anthracite Ridge Wind Energy's public hearing went as planned, and will be continued from November 23rd. A written decision should be given at the January 11, 2022 hearing. Solicitor Karpowich added the Lehigh Engineering reviewers were thorough. A Motion to Dismiss was not heard on evidence presented. The next step would be an appeal to the Court of Common Pleas.
- Zoning Enforcement: No activity.

Code Enforcement:

- 1456 & 1458 W. Main St. – The property was posted as Unfit for Human Habitation due to insanitary conditions as a result of a non-functioning septic system. Code Officer Wenger was assisted by Police Chief Yarmush at the site. The owner may perform work but may not live there.
- 141 Bridge Rd. – A Notice of Violation was issued to the property owner for a weeds/plant growth violation.

Motion to Approve Zoning & Code Reports: Klouser; Second: Graham. Motion unanimously approved.

SEWAGE ENFORCEMENT REPORT: SEO William Brior's sewage activity for November was unavailable at meeting time.

SOLICITOR'S REPORT:

Robles Acosta District Magistrate Rossi civil complaint will be transferred by Solicitor Karpowich to the Schuylkill County Court of Common Pleas for trial in absentia, as it is difficult to have documents served out-of-state.

Frontier Communications School Crossing Safety Lights Easement is proceeding; committed to a dollar amount. Engineers will submit a schematic of what the sign will look like for the next board of supervisors' meeting; they are waiting on a signed copy.

No Sealed Bids were received for the duly advertised Request for Proposal (RFP) for a bonded independent property maintenance contractor. Karpowich will work on revisions to the specifications.

Bridge Project Property Lines Wall agreement easement is signed and will be recorded at the county courthouse by Ed Wenger, Lehigh Engineering.

Zoning Ordinance update: Schuylkill Planning & Zoning 2021-11-7 Act 247 Review of Proposed Zoning Ordinance Amendments are being revised. The Hegin and Valley View drive-through special exceptions are OK as written. A comprehensive zoning map and advertising requirements for a public hearing in January were discussed. Karpowich stated a regular notification is sufficient (in a newspaper of general circulation).

Motion to Advertise Zoning Ordinance Amendments: Harner; Second: Klouser. Motion unanimously approved.

Motion to Approve Solicitor's Report: Graham; Second: Klouser. Motion unanimously approved.

OLD BUSINESS:

Letters of interest/resumes for 2022 appointed positions must be submitted to the township by 5:00 p.m. on December 30, 2021.

2022 Budget Adoption Meeting date is December 23, 2021 at 6:00 p.m. The public is invited to attend. Approval is needed to advertise at 20 days and 10 days before the meeting to adopt if budget increases more than 10% overall or more than 25% in an individual category.

Motion to Advertise Budget Meeting: Klouser; Second: Graham. Motion unanimously approved.

NEW BUSINESS:

Ron Radel, Sacramento Fire Company fire chief, requested approval of their Santa Parade at 5:30 p.m. on December 18, 2021, taking the usual route (SR 25) with set-up at the county line (CASA Trucking in Spring Glen), and a brief stop at Hegin-Hubley Elementary Building to allow traffic to pass. Hegin Township Police Chief Yarmush will take over the lead at the elementary building to termination point at Ashtec in Fountain.

Motion to Approve Parade: Graham. Second: Wolfgang. Motion unanimously approved.

CORRESPONDENCE:

A Thank You card was received from Deb Barry on behalf of the Ambulance Association for the Township's annual donation.

A Thank You card and treasurer's balance sheet was received from Pat Miller on behalf of the Senior Citizens for the Township's annual donation.

An annual donation of \$550.00 was received from Barry Township Board of Supervisors toward Hegins-Valley Fire Company Workers' Compensation insurance. Board of Supervisors Chairman Douglas Lucas expressed his appreciation of their ongoing support. A thank-you letter has been sent.

PUBLIC COMMENT:

None.

Next Supervisors' Board Meeting – Special Budget Meeting December 23, 2021 at 6:00 p.m.

Reorganization Meeting Monday, January 3, 2022 at 7:00 p.m.

Auditors' Meeting Tuesday, January 4, 2022, at 10:00 a.m.

Regular Board of Supervisors' Meeting on Wednesday, January 5, 2021 at 7:00 p.m.

Next Food Pantry – January 19, 2022, 8:00 – 10:00 AM.

ADJOURNMENT OF MEETING: Motion to Adjourn at 7:53 p.m.: Klouser; Second: Wolfgang. Motion unanimously approved.


Township Office Hours – Weekdays 1:00 PM to 5:00 PM

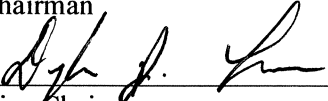
Telephone: 570-682-9133; Email: heginstwp@comcast.net; Website: www.psattwp.org/schuylkill/hegins/

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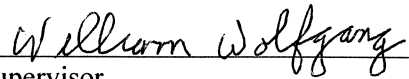
HEGINS TOWNSHIP SUPERVISORS:


Secretary

By: 
Chairman

By: 
Vice Chairman

By: _____
Supervisor

By: 
Supervisor

By: 
Supervisor