

MEETING AGENDA *
HEGINS TOWNSHIP SUPERVISORS' BOARD MEETING
December 1, 2021 7:00 P.M.
HEGINS TOWNSHIP MUNICIPAL BUILDING
421 S. Gap Street
Valley View, PA 17983

* **The wearing of face masks is required for unvaccinated attendees of all public meetings.**

EXECUTIVE SESSION: An executive session was scheduled for 6:45 p.m. December 1, 2021, to discuss a personnel matter.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL (DECLARATION OF QUORUM)

REPORT OF EXECUTIVE SESSIONS HELD: An executive session was held from 6:40 p.m. until 7:04 p.m., November 3, 2021, to discuss a personnel and legal matter.

APPROVAL OF MEETING MINUTES

Board of Supervisors' Meeting Minutes from November 3, 2021.

PUBLIC COMMENT (ONLY ON ITEMS ON THE AGENDA)

BUDGET & FINANCE COMMITTEE

TREASURER'S REPORT: Gayle Rhody's Treasurer's Report for November, 2021.

Income:	\$	84,712.31	
Expenses:	\$	83,193.17	
Income Exceeding Expenses:	\$	1,519.14	
General Fund Balance (w/o int.):	\$	1,134,336.14	(\$176,001.28 ARPA funds in GF total.)
PLGIT Fund Balance:	\$	54,658.92	

PAYMENT OF BILLS

PUBLIC SAFETY COMMITTEE

POLICE REPORT 2021: Chief Yarmush's police report for the month of November.

Calls to Service:	112
Offense/Incident Reports:	9
Non-Traffic Citations:	1
Misdemeanor Arrests:	4
Felony Arrests:	1
Traffic Citations:	8
Traffic Warnings:	16

Patrol Unit Mileage	2009 Durango	2020 Ford	2016 Ford	
Odometer End of Month:	137,433	15,889	50,558	
Monthly Total Miles:	173	799	154	TOTAL: 1,126

FIRE COMPANY REPORT

EMS REPORT

ROADS COMMITTEE: Road Foreman Craig Coleman's activity report for November, 2021. For Supervisors' approval: The Municibid auction closed on the 2001 salt/cinder spreader, with the highest bid of \$2500 coming from landscaper Ron Burkard of Gibsonia, PA.

ENGINEER'S REPORT: Joel Schmoyer, Lehigh Engineering, November 2021 report. Forest Drive Bridge project is on schedule. The requested information from Representative Kerwin's office for the Pine Drive & Wood Lane Bridge capital budget bills will be forwarded to Matthew Stonerod for consideration.

PLANNING/ZONING/UCC/CODE REPORT: Ed Wenger, Lehigh Engineering's November report.

Planning Commission: No Activity.

Zoning:

- Zoning Ordinance Updates: Adjustments were made from the Schuylkill Planning & Zoning Commission's comments, and the final draft will be submitted to the township solicitor.
- Zoning permits issued: 3 (two roof-mounted solar systems and one fence)
- Zoning Hearing Board Report: Anthracite Ridge Wind Energy's public hearing continued from 11/23/21 to 1/11/22.
- Zoning Enforcement: No activity.

Code Enforcement:

- 1456 & 1458 W. Main St. – The property was posted as Unfit for Human Habitation due to insanitary conditions as a result of a non-functioning septic system.
- 141 Bridge Rd. – A Notice of Violation was issued to the property owner for a weeds/plant growth violation.

SEWAGE ENFORCEMENT REPORT: SEO William Brior's sewage activity report for November was unavailable at meeting time.

SOLICITOR'S REPORT:

Robles Acosta District Magistrate Rossi civil complaint will be transferred by Solicitor Karpowich to the Schuylkill County Court of Common Pleas for trial in absentia, as it is difficult to have documents served out-of-state.

Frontier Communications School Crossing Safety Lights Easement is proceeding; committed to a dollar amount. Engineers will submit a schematic of what the sign will look like for this board of supervisors' meeting.

Open Sealed Bids for duly advertised Request for Proposal (RFP) for a bonded independent property maintenance contractor on an as-needed part-time basis, with the township listed as secondary insurance on the bond. This will be a non-exclusive contract with an annual renewal, and all material costs agreed to in advance. The hourly labor rate will include contractor labor, and may include demolition of outbuildings, code enforcement property cleanouts, securing properties, grass maintenance. Liens will be placed on affected properties.

Bridge Project Property Lines Wall agreement easement is signed and will be recorded at the county courthouse by Ed Wenger, Lehigh Engineering.

Zoning Ordinance update: Schuylkill Planning & Zoning 2021-11-7 Act 247 Review of Proposed Zoning Ordinance Amendments.

OLD BUSINESS

Letters of interest/resumes for 2022 appointed positions must be submitted to the township by 5:00 p.m. on December 30, 2021.

2022 Budget Adoption Meeting date is December 23, 2021 at 6:00 p.m. The public is invited to attend. Approval to advertise at 20 days and 10 days before the meeting to adopt if budget increases more than 10% overall or more than 25% in an individual category.

NEW BUSINESS

Ron Radel, Sacramento Fire Company fire chief, requests approval of their Santa Parade at 5:30 p.m. on December 18, 2021, taking the usual route (SR 25) with set-up at the county line (CASA Trucking in Spring Glen), and a brief stop at Hegins-Hubley Elementary Building to allow traffic to pass by. They request Hegins Township Police take over the lead at the elementary building to termination point at Ashtec in Fountain. Radel would like a supervisor to confirm approval as soon as possible.

CORRESPONDENCE:

A Thank You card was received from Deb Barry on behalf of the Ambulance Association for the Township's annual donation.

The annual donation of \$550.00 was received from Barry Township Board of Supervisors toward Hegins-Valley Fire Company Workers' Compensation insurance. A thank-you letter will be sent.

PUBLIC COMMENT:

Next Supervisors' Board Meeting – Special Budget Meeting December 23, 2021 at 6:00 p.m.

Reorganization Meeting Monday, January 3, 2022 at 7:00 p.m.

Auditors' Meeting Tuesday, January 4, 2022, at 10:00 a.m.

Regular Board of Supervisors' Meeting on Wednesday, January 5, 2021 at 7:00 p.m.

Next Food Pantry – January 19, 2022, 8:00 – 10:00 AM.

ADJOURNMENT OF MEETING

Township Office Hours – Weekdays 1:00 PM to 5:00 PM

Telephone: 570-682-9133; Email: heginstwp@comcast.net; Website: www.pstatstwp.org/schuylkill/hegins/