

**MEETING MINUTES**  
**HEGINS TOWNSHIP SUPERVISORS' BOARD MEETING**  
**November 3, 2021 7:00 P.M.**  
**HEGINS TOWNSHIP MUNICIPAL BUILDING**  
**421 S. Gap Street**  
**Valley View, PA 17983**

**EXECUTIVE SESSION:** An executive session was scheduled for 6:40 p.m., November 3, 2021, to discuss a personnel and legal matter.

**CALL TO ORDER**

Chairman Douglas Lucas called the meeting to order at 7:07 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL (DECLARATION OF QUORUM)**

Supervisors Present: Chairman Douglas Lucas, Vice Chairman Bruce Klouser, Ken Graham, Gary Harner, William Wolfgang.

**REPORT OF EXECUTIVE SESSIONS HELD**

An Executive Session was held from 6:50 p.m. to 7:06 p.m. on Wednesday, November 6, 2021 to discuss a personnel and legal matter.

**APPROVAL OF MEETING MINUTES**

Board of Supervisors' Meeting Minutes from October 6, 2021.

Motion to Approve: Wolfgang; Second: Harner. Motion unanimously approved.

**PUBLIC COMMENT (ONLY ON THE ITEMS ON THE AGENDA):**

None.

**BUDGET & FINANCE COMMITTEE**

**TREASURER'S REPORT:** Gayle Rhody's Treasurer's Report for October, 2021.

Income:	\$	33,133.22	
Expenses:	\$	72,462.81	
Expenses Exceeding Income:	\$	39,329.59	
General Fund Balance:	\$	1,132,817.00	(\$176,001.28 ARPA funds in GF total.)
PLGIT Fund Balance:	\$	82,837.20	

Motion to Approve Treasurer's Report: Harner; Second: Graham. Motion unanimously approved.

**PAYMENT OF BILLS**

Motion to Approve: Harner; Second: Wolfgang. Motion unanimously approved.

**PUBLIC SAFETY COMMITTEE**

**POLICE REPORT 2021:** Chief Yarmush submitted his police report for the month of October.

Calls to Service:	120
Offense/Incident Reports:	17
Non-Traffic Citations:	7
Misdemeanor Arrests:	1
Reportable Accidents:	1
Traffic Warnings:	4

<b>Patrol Unit Mileage</b>	<b>2009 Durango</b>	<b>2020 Ford</b>	<b>2016 Ford</b>	
Odometer End of Month:	137,260	15,090	50,404	
Monthly Total Miles:	52	469	394	<b>TOTAL: 915</b>

Chief Yarmush requested supervisors' approval to borrow Frailey Township's Electronic Non Radar Device and, after a trial period, possibly buy it from them with payments over a two-year period. ENRADD uses wireless infrared technology to record and transmit the speed of a motor vehicle. Yarmush is familiar with the unit; it was purchased new about 3-4 years ago. Solicitor Karpowich added that Union Township had purchased one brand new for about \$4,000, but will call to confirm the price.

Yarmush also requested a Part-Time Police wage increase from \$18/hr. to \$20/hr. effective the pay period beginning 11/8/21 in order to be more competitive with other local municipalities (median pay is \$21.84/hr.). The 2022 Reorganizational meeting Wage Resolution will note the change.

Motion for Part-Time Police wage increase: Harner Second: Graham Motion unanimously approved.

Motion to advertise for a Full-Time Police Officer: Harner Second: Graham Motion unanimously approved.

Motion to Approve Police Report: Klouser; Second: Graham. Motion unanimously approved.

**FIRE COMPANY REPORT**

None.

**EMS REPORT**

None.

**ROADS COMMITTEE:** Supervisor Bruce Klouser read Road Foreman Craig Coleman’s activity report for October, 2021. Last month the board of supervisors approved the purchase of a spreader and fabrication, and to put old equipment for auction on Municibid, for approval at the 12/1/21 meeting.

**ENGINEER’S REPORT:** Joel Schmoyer, Lehigh Engineering, October 2021 report. Still awaiting response for Forest Drive Bridge project submitted to PA SHPO 8/31/21. Geotechnical engineer (AWK) has completed the test borings and geotechnical report should be forthcoming. The newly requested ten-foot-wide maintenance easement is in the hands of the Township solicitor for finalization. The township will wait to revisit Pine Drive & Wood Lane cost for preliminary engineering, estimated to be \$20,000 per site, until after the Forest Drive Bridge project is completed.

Motion to Approve Engineer’s Report as Written: Graham; Second: Harner. Motion unanimously approved.

**PLANNING/ZONING/UCC/CODE REPORT:** Ed Wenger, Lehigh Engineering’s October report.

Planning Commission: No activity for October 2021.

**Zoning:**

- 5 zoning permits issued (1 pool, 1 detached storage shed, 1 selective timber harvesting, 1 attached car port, 1 attached front porch & shed).
- Zoning Hearing Board Report: 863 Mountain Road variance application was heard before the zoning hearing board for a dimensional variance to allow the encroachment into the side yard setback for a carport. 157 Wood Lane variance application was heard before the zoning hearing board for a dimensional variance to allow the encroachment into the front and side yard setback for a porch and shed. Both variances were granted. Anthracite Ridge Wind Energy’s public hearing will continue 11/23/21 at 6:30 p.m., at Hegins Area Ambulance Association Building.
- Zoning Enforcement: 1161 W. Main St. District Magistrate Rossi hearing was held regarding the civil complaint filed by the Township for the operation of a junkyard. The property owner agreed to pay all court costs and attorney fees, and will set up a repayment schedule of \$100/mo. for the \$1,097 agreement between the township and property owner. The Township agreed to withhold executing any judgment provided the property owner makes all scheduled restitution, reserving the right to exercise judgment if the payments are habitually delinquent.

**Code Enforcement:**

- 1 Notice of Violation (NOV) issued for front porch, wooden surfaces, rubbish, and motor vehicles at 1456 & 1458 West Main Street.

Motion to Approve Zoning & Code Reports: Klouser; Second: Wolfgang. Motion unanimously approved.

**SEWAGE ENFORCEMENT REPORT:** SEO William Brior’s sewage activity for October listed one Repair Permit Application Received, one Repair Permit Issued, and two Interim Inspections.

Motion to Approve SEO Report as Written: Harner; Second: Graham. Motion unanimously approved.

**SOLICITOR’S REPORT:**

Robles Acosta District Magistrate Rossi civil complaint: Difficult to have documents served out-of-state. Solicitor Karpowich suggested using the Schuylkill County Court of Common Pleas for trial in absentia.

Motion to Approve Common Pleas Request: Harner; Second: Graham. Motion unanimously approved.

Frontier Communications School Crossing Safety Lights Easement is proceeding; committed to a dollar amount. Engineers will submit a schematic of what the sign will look like for this board of supervisors’ meeting.

Request for Proposal (RFP) for a bonded independent property maintenance contractor on an as-needed part-time basis will be advertised with the deadline to respond by December 1<sup>st</sup> at 5:00 p.m.; sealed bids will be accepted until 5:00 p.m. on December 1<sup>st</sup> and opened at the next meeting. This will be a non-exclusive contract with an annual renewal, and all material costs agreed to in advance. The township will be listed as secondary insurance on the bond. The hourly rate will be listed in contractor labor costs.

Motion to Approve Advertising: Graham; Second: Klouser. Motion unanimously approved.

Forest Drive Bridge Project Property Lines Wall agreement with Barnes is a non-exclusive easement to go onto the land for township property repair or replacement. Supervisors approved getting the easement signed and then recorded at the county courthouse by Ed Wenger, Lehigh Engineering.

Motion to Approve: Graham; Second: Harner. Motion unanimously approved.

The Hegins Township Zoning Ordinance proposed amendments are in process. The Schuylkill Planning & Zoning comments will be available at the next board of supervisors’ meeting.

Motion to Approve Solicitor’s Report: Klouser; Second: Wolfgang. Motion unanimously approved.

**OLD BUSINESS:**

The \$155,189.19 MRM Workmen’s Compensation renewal invoice for the period starting October 2021 is due, a drop from the \$279,332 initially quoted before the pool employees were reclassified. The McGriff 5% agency fee paid last week was \$925.

Motion to Approve Payment: Graham; Second: Klouser. Motion unanimously approved.

**NEW BUSINESS:**

Declaration of Disaster Emergency Proclamation DR-4618 for Tropical Depression Ida damages on September 1, 2021.

Motion to approve: Graham. Second: Harner. Motion unanimously approved.

Resolution 2021-11-03 Designation of Agent for TD Ida DR-4618 to approve submission of storm damage to PEMA by 11/13/21.

Motion to approve: Klouser. Second: Graham. Motion unanimously approved.

Motion to appoint a Roadmaster position as a liaison between the road crew and the township board of supervisors, per the PSATS Second-Class Township Code, Section 2301.

Motion to nominate/approve Supervisor Bruce Klouser: Graham. Second: Wolfgang. Motion unanimously approved.

Quotes were received for the new treasurer's \$750,000 bond for supervisor vote of approval. Selective (\$625) and Traveler's (\$809).

Motion to approve Selective's Bid: Klouser. Second: Graham. Motion unanimously approved.

The 2022 Budget Workshop is scheduled for Tuesday, November 9<sup>th</sup> at 6:00 p.m. at the Municipal Building.

Motion to Wait for ARPA Final Guidelines for spending: Harner; Second: Graham. Motion unanimously approved.

**CORRESPONDENCE:**

A Thank You card was received from Deb Barry on behalf of the Ambulance Association for the Township's annual donation.

**PUBLIC COMMENT:**

Citizen and Zoning Hearing Board member Roger Wetzel congratulated the returning supervisors on their election victories, adding that he appreciates their service to the community.

Rob Feldman of Rausch Creek Trailriders asked about exempting traffic directional signs his group posted on the state route, including an ATV Crossing sign made by a member and placed on Bear Valley Road. Feldman said it was done for traffic safety, and wanted to notify the township in case they need to be removed. The Right of Way (ROW) is 16 1/2 feet off the center line. Chief Yarmush advised they must comply with PennDOT specifications, and will respond for the township.

Next Supervisors' Board Meeting – 7:00 PM on December 1, 2021.

Next Food Pantry – November 17, 2021, 8:00 – 10:00 AM.

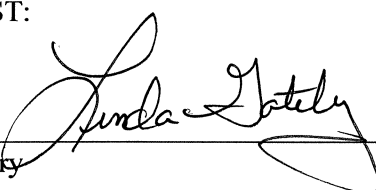
**ADJOURNMENT OF MEETING:** Motion to Adjourn at 7:55 p.m.: Klouser; Second: Harner. Motion unanimously approved.

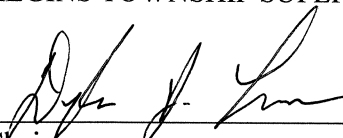
**Township Office Hours – Weekdays 1:00 PM to 5:00 PM**

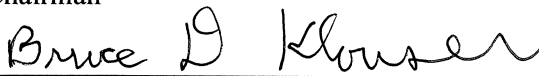
Telephone: 570-682-9133; Email: [heginstwp@comcast.net](mailto:heginstwp@comcast.net); Website: [www.pstatstwp.org/schuylkill/hegins/](http://www.pstatstwp.org/schuylkill/hegins/)

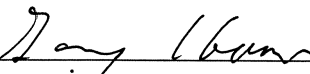
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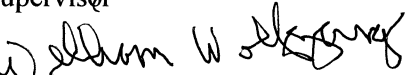
HEGINS TOWNSHIP SUPERVISORS:


  
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Secretary

By:   
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Chairman

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Vice Chairman

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