

**MEETING MINUTES**  
**HEGINS TOWNSHIP SUPERVISORS' BOARD MEETING**  
**October 6, 2021 7:00 P.M.**  
**HEGINS TOWNSHIP MUNICIPAL BUILDING**  
**421 S. Gap Street**  
**Valley View, PA 17983**

**CALL TO ORDER**

Chairman Douglas Lucas called the meeting to order at 7:05 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL (DECLARATION OF QUORUM)**

Supervisors Present: Chairman Douglas Lucas, Vice Chairman Bruce Klouser, Ken Graham, Gary Harner, William Wolfgang.

**REPORT OF EXECUTIVE SESSIONS HELD**

An Executive Session was held from 6:50 p.m. to 7:04 p.m. on Wednesday, October 6, 2021 to discuss a legal matter.

**APPROVAL OF MEETING MINUTES**

Board of Supervisors' Meeting Minutes from September 1, 2021.

Motion to Approve: Graham; Second: Wolfgang. Motion unanimously approved.

**PUBLIC COMMENT (ONLY ON THE ITEMS ON THE AGENDA):**

None.

**BUDGET & FINANCE COMMITTEE**

**TREASURER'S REPORT:** September

Income:	\$	92,801.21	
Expenses:	\$	84,306.87	
Income Exceeding Expenses:	\$	8,494.87	
General Fund Balance:	\$	1,181,786.06	(\$176,001.28 American Rescue Plan Act funds in GF total.)
PLGIT Fund Balance:	\$	82,908.01	

The 2022 Minimum Municipal Obligation for the Police Pension is \$64,112.00.

The 2022 Minimum Municipal Obligation for the Non-Uniform Pension is \$19,945.00.

Motion to Approve Treasurer's Report: Klouser; Second: Graham. Motion unanimously approved.

**PAYMENT OF BILLS**

Motion to Approve: Harner; Second: Graham. Motion unanimously approved.

**PUBLIC SAFETY COMMITTEE**

**POLICE REPORT 2021:** Chief Yarmush submitted his police report for the month of September.

Calls to Service:	126
Offense/Incident Reports:	13
Misdemeanor Arrests:	5
Felony Arrests:	1
Reportable Accidents:	2
Traffic Citations:	6
Traffic Warnings:	3

<b>Patrol Unit Mileage</b>	<b>2009 Durango</b>	<b>2020 Ford</b>	<b>2016 Ford</b>	
Odometer End of Month:	137,208	14,621	50,010	
Monthly Total Miles:	130	701	578	<b>TOTAL: 1,409</b>

Motion to Approve Police Report: Klouser; Second: Graham. Motion unanimously approved.

**FIRE COMPANY REPORT**

Check Presentation - Act 205 Volunteer Fire Relief Association 2021 disbursement to Hegins Valley Fire-Rescue was accepted for Chief Chad Richards by Chase Patrick. This year's state aid allocation of \$16,763.35 was received by the Township 9/21/21.

Check Presentation - Hegins Valley Fire-Rescue in the amount of \$4,000.00 was also accepted by Chase Patrick.

**EMS REPORT**

Check Presentation - 2021 Donation to Hegins Area Ambulance Association for \$2,500.00 was accepted by Deb Barry.

**ROADS COMMITTEE:** Road Foreman Craig Coleman's activity report for September, 2021.

Hegins Township was not chosen this year to receive grants Coleman applied for on Brook Street, Forest Drive, and Gap School Road, through the Schuylkill County Dirt and Gravel Road Program.

Williams Excessive Use Road Agreement: The driveway permit specifications issued from PennDOT are needed. Allan Berenbrok, Williams' engineer, will call Joel Schmoyer of Lehigh Engineering to perform the inspection when the project is ready.

PennDOT Multimodal Transportation project grant application window closes November 5, 2021. Lehigh Engineering's Ed Wenger stated this grant is not the best avenue to receive funding for the Pine Drive and Wood Lane projects, suggesting a CDBG grant instead. It was estimated that \$2,000-\$5,000 in design work per bridge would be required before starting these grant applications with no guarantee of success, and cannot be done before the deadline. The supervisors requested that Lehigh submit a design proposal for their review by the next meeting November 3<sup>rd</sup>.

Motion to Approve Design Proposal: Klouser; Second: Graham. Motion unanimously approved.

A Chem2O quote was received, not to exceed \$5,400, to install 2 new skimmers, do plumbing, and move the filtration system and pump for the wading pool before the 2022 season. The Township will do the concrete work, demolition, and running of the underground electric line. Chairman Lucas advised the Board will discuss this at their 2022 budget workshop.

Motion to Approve Road Report as Submitted: Graham; Second: Harner. Motion unanimously approved.

The old air flow cinder spreader is obsolete and parts are no longer available. An agreement was signed by Road Foreman Coleman on September 26<sup>th</sup> to purchase a used salt spreader for \$5,100 (\$17,000 value-new). Vice Chairman Klouser suggested that Road Foreman Coleman place the old equipment for auction on Municibid. Fountain Fabrication's extension quote was also received: \$2,345.

Motion to Purchase Spreader & Fabrication, put old one on Municibid: Graham; Second: Wolfgang. Motion unanimously approved.

Wage Resolution 1 of 2021-10-06 to update rate for Part-time Seasonal Road Crew Employees to \$14.00/hr. retroactive to January 1, 2021.

Motion to Approve Wage Resolution 1 of 2021-10-06: Klouser; Second: Graham. Motion unanimously approved.

**ENGINEER'S REPORT:** Joel Schmoyer, Lehigh Engineering, September 2021 report. TS&L Plan to be resubmitted 9/29/21 for Forest Drive Bridge project. The project was submitted to PA SHPO 8/31/21; still awaiting response. AWK Engineers will be doing the boring locations and geotechnical report. Status Report conference calls with Cristie Barry continue on October 12<sup>th</sup> at 10:30 a.m. to discuss recent TS&L comments and ROW issues. Heavy rainfall caused additional damage to the Bear Valley Road bridge structure. Lehigh Engineering is working with Mackin to develop a repair solution.

Motion to Approve Engineer's Report as Written: Klouser; Second: Graham. Motion unanimously approved.

**PLANNING/ZONING/UCC/CODE REPORT:** Ed Wenger, Lehigh Engineering's September report.

Planning Commission recommends approval by the BOS for the Sherry Annexation Plan at 723 East Mountain Road.

Motion to Approve Sherry Annexation Plan: Klouser; Second: Harner. Motion unanimously approved.

**Zoning:**

4 Zoning Permits issued (2 roof-mounted solar, 1 patio, 1 detached accessory storage building).

Zoning Hearing Board Report: The Anthracite Ridge Wind Energy application for 24 proposed turbines public hearing is ongoing, and will continue at 6:30 p.m., at the Hegins Area Ambulance Association Building, November 23<sup>rd</sup> and November 30<sup>th</sup> if necessary.

Second review letter for the 1230 and 1234 West Main Street Deibler Land Development Plan (SALDO) has yet to be approved. A cease-and-desist letter was sent. The Operation Maintenance Agreement is still outstanding (to maintain stormwater); it was submitted unsigned by the applicant. The ordinance requires a larger scale than the proposed 1" = 10'. They are asking for a waiver of Article 4; the applicant jumped right to the final. Solicitor Karpowich is working with Lehigh's Ed Wenger to get conditional approval. Karpowich recommended the Board of Supervisors approve the waivers to be recorded with the approved plan at the courthouse. Deibler will be notified to post a \$40,000 revocable letter of credit (110% of cost) as a guarantee.

Motion to Approve Deibler LOC Notice: Klouser; Second: Graham. Motion unanimously approved.

Motion to Approve Deibler Waivers & Plan: Harner; Second: Graham. Motion unanimously approved.

Motion to Approve Zoning Report: Klouser; Second: Wolfgang. Motion unanimously approved.

**Code Enforcement:**

1 Notice of Violation (NOV) issued for weeds and protective treatment at 603 East Main Street.

Motion to Approve Zoning & Code Reports: Klouser; Second: Wolfgang. Motion unanimously approved.

**SEWAGE ENFORCEMENT REPORT:** William Brior, SEO, submitted his sewage activity report for the month of August, listing one Malfunction Inspection.

Motion to Approve SEO Report as Written: Wolfgang; Second: Harner. Motion unanimously approved.

**SOLICITOR'S REPORT:**

Frontier Communications School Crossing Safety Lights Easement: Karpowich recommended the Board of Supervisors accept an agreement for compensation of \$2,500 for them to sign the easement.

Motion to Approve Easement Fees: Graham; Second: Harner. Motion unanimously approved.

Solicitor Karpowich submitted his prepared Quit Claim Deeds for ROW on south side of Deep Creek from adjoining land owners. Presented for approval were Resolution 2 of 2021-10-06 (Area 1: Savidge part of 13-05-0027.000) and Resolution 3 of 2021-10-06 (Area 2: Barnes and Savidge part of 13-05-0036.000) of 2021-10-06 to accept the Deeds of Dedication once signed by all parties.

Motion to Approve Resolution 2 of 2021-10-06: Graham; Second: Harner. Motion unanimously approved.

Motion to Approve Resolution 3 of 2021-10-06: Harner; Second: Wolfgang. Motion unanimously approved.

Request for Proposal (RFP) will be drafted by next month and advertised by the solicitor for a bonded independent property maintenance contractor for code enforcement property cleanouts, securing properties, grass maintenance. Liens will be placed on affected properties.

The Hegins Township Zoning Ordinance proposed amendment will be ready for next month's meeting. There is a mix of residential and commercial on Main Street, and the township will be issuing a permit for special exceptions under home occupations to permitted use, as long as the criteria to be determined are met.

The District Magistrate Rossi civil complaint for the Township against Elvin Robles Acosta will have a new hearing date set once he is served. The solicitor previously stated to the Board of Supervisors that no process server needs to be hired.

Motion to Approve Solicitor's Report: Klouser; Second: Graham. Motion unanimously approved.

**OLD BUSINESS:**

The Schuylkill County Office of Solid Waste's Collection Site Activity and Fee Summary for the 2021 Fall Clean-up was completed and will be sent along with a \$484.50 check for 50% of collections fees; this year 308 items were collected, for total of \$969.00. In addition, K&B Electronics Recycling for Hegins Township collected 8 pallets, with a total weight of 4,999 lbs.

**NEW BUSINESS:**

Check Presentation - 2021 Donation to Tri-Valley Senior Citizens in the amount of \$1,500.00 was received by Pat Miller.

Check Presentation - 2021 Donation to Tri-Valley Public Library in the amount of \$2,000.00 was received by Ken Richter on behalf of the Board of Directors and patrons.

A letter was received from Demetrius Kasmari of Hegins-Hubley Authority requesting 15% of the American Rescue Plan funds over a two-year period to replace older galvanized service lines and repair leaks to reduce water loss. Chairman Lucas noted that the ARPA guidelines for what will be allowable expenses are still being clarified to include stormwater and other infrastructure projects, and recommended the Board wait until a finalized plan is issued to local governments before allocating Township plans for the money.

Motion to Wait for ARPA Final Guidelines: Harner; Second: Graham. Motion unanimously approved.

**CORRESPONDENCE:**

The state Department of General Services has released the 2021-2022 Road Salt contract with COSTARS. The statewide average price per ton is \$65.70, which is 4% less than the prior contract year. Normally purchased between August 1<sup>st</sup> and October 31<sup>st</sup> each year. Hegins Township is locked in for 300 tons again this year, same as last year. The contract minimum purchase is 60% of the tonnage locked in.

PennDOT sent notice of Hegins Township's 2022 Estimated Liquid Fuels Allocation (\$178,136.83), adjusted to reflect the pandemic.

The Auditor General sent notice that our \$33,580.97 General Municipal Pension System State Aid 2021 allocation was direct deposited September 28, 2021, calculated in accordance with the Municipal Pension Plan Funding and Recovery Act. Act 205 requires the allocation be deposited into our municipality's police, paid firefighters, and non-uniformed pension plan(s) by the municipality's treasurer within 30 days of receipt.

The Hegins Township Board of Supervisors plan a vote to accept a letter of resignation received by Treasurer Gary Hornberger, effective September 30, 2021. The position was advertised, with two candidates applying. Motion/vote is below, conditional upon bonding, to appoint a new treasurer, set the salary at \$15/hr. for 10-15 hours per week, with the start date for the position effective immediately.

Motion to Accept Hornberger's Resignation: Graham; Second: Wolfgang. Motion unanimously approved.

Motion to Hire Gayle Rhody as Treasurer, as above: Klouser; Second: Graham. Motion unanimously approved.

The 2022 Budget Workshop is scheduled for Thursday, October 28<sup>th</sup>, 2021, at 6:00 p.m.

Reminder of Tri-Valley Youth Charities Trunk or Treat night on Sunday, October 31<sup>st</sup>.

Hegins Township will host their Trick or Treat night separately, on Saturday, October 30<sup>th</sup> from 6:00-8:00 p.m.

Reminder of Valley View Church of God October 31<sup>st</sup> Harvest Party closure of Locust Street (behind the church) between 2:30-5:30 p.m.

**PUBLIC COMMENT:** Hegins Township Zoning Hearing Board member Roger Wetzel asked whether a financial statement or treasurer's report was required as documentation before approving donations to the organizations receiving funds annually. Chairman Douglas Lucas responded these are "repeat" organizations for municipal donations, and there is no need to verify need unless an unusual request for an increase is submitted by an organization we have dealt within the past.

Next Supervisors' Board Meeting – 7:00 PM on November 3, 2021.

Next Food Pantry – November 17, 2021, 8:00 – 10:00 AM.

**ADJOURNMENT OF MEETING:** Motion to Adjourn at 8:32 p.m.: Klouser; Second: Harner. Motion unanimously approved.

ATTEST:

Secretary



By:

HEGINS TOWNSHIP SUPERVISORS:

Chairman



By:

Vice Chairman



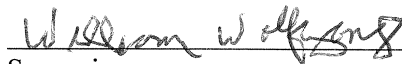
By:

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