

MEETING MINUTES
HEGINS TOWNSHIP SUPERVISORS' BOARD MEETING
May 5, 2021 7:00 P.M.
HEGINS TOWNSHIP MUNICIPAL BUILDING
421 S. Gap Street
Valley View, PA 17983

EXECUTIVE SESSION: An Executive Session is scheduled at 6:40 p.m. Wednesday, May 5, 2021 to discuss a legal matter.

CALL TO ORDER

Chairman Douglas Lucas called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL (DECLARATION OF QUORUM)

Supervisors Present: Chairman Douglas Lucas, Vice Chairman Bruce Klouser, Brad Carl, Ken Graham, William Wolfgang.

REPORT OF EXECUTIVE SESSIONS HELD:

An Executive Session was held from 7:15 p.m. until 7:33 p.m. Wednesday, April 7, 2021 to discuss a personnel and legal matter.

APPROVAL OF MEETING MINUTES

Board of Supervisors' Meeting Minutes from April 7, 2021.

Motion to Approve: Wolfgang Second: Graham
 Motion unanimously approved.

PUBLIC COMMENT (ONLY ON THE ITEMS ON THE AGENDA):

None.

BUDGET & FINANCE COMMITTEE

TREASURER'S REPORT: Gary Hornberger issued his treasurer's report for the month of April.

Income:	\$ 144,745.81
Expenses:	\$ 110,295.06
Income Exceeding Expenses:	\$ 34,450.75
General Fund Balance:	\$ 835,879.02
PLGIT Fund Balance:	\$ 244,571.46

Motion to Approve Report: Klouser Second: Graham. Motion unanimously approved.

PAYMENT OF BILLS

Motion to Approve: Klouser Second: Graham. Motion unanimously approved.

PUBLIC SAFETY COMMITTEE

POLICE REPORT 2021: Chief Yarmush submitted his April police report.

Calls to Service:	132
Offense/Incident Reports:	5
Non-Traffic Citations:	2
Reportable Accidents:	1
Non-Reportable Accidents:	2
Traffic Citations:	22
Traffic Warnings:	19

Patrol Unit Mileage	2009 Durango	2020 Ford	2016 Ford	
Odometer End of Month:	135,813	11,800	46,999	
Monthly Total Miles:	800	---	613	TOTAL: 1,413

Motion to Approve Police Report: Graham Second: Wolfgang Motion unanimously approved.

FIRE COMPANY REPORT: Brad Carl reported the Hegin Valley Fire Rescue carnival dates are June 9th-12th, with the parade at 7:00 p.m. on Thursday night June 10th. Volunteers are asked to call 570-653-1261 for more details.

Motion to Approve: Carl Second: Graham Motion unanimously approved.

EMS REPORT: None.

ROADS COMMITTEE: Road Foreman Craig Coleman submitted his April written activity report. The Forest Drive Bridge Project surveyors will set the final two pins tomorrow. The New Holland mower was placed on Municibid with bids closing May 31st for June 2nd supervisors' vote of sale approval. Street signs will be updated as needed starting with those missing or faded, rather than replaced all at once. Many named driveways had addresses added for 911 purposes only, and do not require street signs. The 2002 Freightliner accident cost recovery insurance check was received. Scheduling of salt spreader repair will be delayed until after pool opening work is completed. A Thank You letter will be sent to Zachary Yucha, little league coach who donated a mower to the township after our old Cub Cadet died. Seal Coating: Prior to seal coating, crack sealing must be done on Gap and Broad (at Maple); prices were received from suppliers (two skids minimum), with the low bidder being CraftCo at \$4,056. Will also fill in Maple Street ditches settling caused by rusted out pipes.

Motion to Approve Crack Seal Material (CraftCo): Klouser Second: Carl Motion unanimously approved.

Results of opening sealed bids for the 2021 Bituminous Seal Coat Project:

1. Russell Standard (formerly Hammaker): \$96,026.36 (Bituminous Seal Coat Unit Price - Double \$2.410; Single \$1.293)
2. Asphalt Maintenance Solutions LLC: \$105,721.80 (Bituminous Seal Coat Unit Price - Double \$2.76; Single \$1.38)
3. Suit-Kote Corp.: \$117,023.70 (Bituminous Seal Coat Unit Price - Double \$3.00; Single \$1.55)
4. Midland Asphalt Materials, Inc.: \$123,694.16 (Bituminous Seal Coat Unit Price - Double \$3.020; Single \$1.700)

Motion to approve low bidder Russell Standard contingent upon PennDOT Municipal Services Rep John Davis and Hegins Township Solicitor Donald Karpowich review/approval of bid forms' accuracy and completeness and receipt of all required documentation (Payment bond, performance bond, Certificate of Insurance, Proof of PennDOT Prequalification, and Proof of CDL & Alcohol Testing Program). Five Days' notice is required to start work. No Parking Gutter to Gutter signs to be posted in affected areas. Police requested to be on standby during construction.

Motion to Accept Seal Coat Low Bid: Carl Second: Klouser Motion unanimously approved.

Motion to Approve Road Report as written: Carl Second: Klouser. Motion unanimously approved.

ENGINEER'S REPORT: Joel Schmoyer, Lehigh Engineering, submitted his April report. Lehigh Engineering is to provide TS&L green line response to Forest Drive Bridge project manager Cristie Barry for review before submission to the PennDOT bridge unit. Another status call is set for tomorrow, May 6th at 10 a.m. Lehigh has the original on the grade school crossing sign easement to file and will also copy solicitor Karpowich and the township secretary. No intermunicipal agreement is needed. The state has to approve the signs for the high school; the Frontier easement has to be signed and notarized.

Motion to Approve Engineer's Report as written: Klouser Second: Graham. Motion unanimously approved.

ZONING/UCC/CODE ENFORCEMENT OFFICER REPORT: Ed Wenger of Lehigh Engineering submitted his report for April, including three zoning permits issued, with two permits denied/incomplete. The ZHB granted a variance for a shed within the front yard setback at 74 Park Lane. A ZEN along with a NOV (junk vehicles) was issued for operation of a junk yard without a zoning permit at 1161 West Main Street, whose compliance deadline is now gone; enforce in civil suit. NOVs were issued for 6 Laurel Lane (weeds, rubbish), 1032 West Main (rubbish, accessory structure), 26 Barnes Road (rubbish, garbage, since cleaned up), and 562 Broad Street (rubbish, neighbor reported is now good). A Good Spring Road property that burned down has the foundation now filled in; Wenger visited the site. The Williams pipeline meeting for Friday May 7th was canceled due to no new information to discuss; the next meeting is set for June 4th at 11:00 a.m. to coordinate emergency training first responder venue and time frame.

Motion to Approve Planning, Zoning & Code Reports: Wolfgang Second: Graham. Motion unanimously approved.

SEWAGE ENFORCEMENT REPORT: William Brior, SEO, reported no township sewage activity for the month of April.

SOLICITOR'S REPORT:

Resolution 1 of 2021-05-05 for the pending CAG litigation in the Court of Common Pleas is to appoint the township's local zoning hearing board as hearing master to schedule a date to hear the case. This resolution will be forwarded to attorney Linus Fenicle of Reager & Adler (Camp Hill), who will represent the township zoning hearing board due to a conflict for ZHB solicitor Paul Datte.

Motion to Approve Resolution 1: Klouser Second: Graham. Motion unanimously approved.

Resolution 2 of 2021-05-05 authorizes disposition of the following public tax records, pursuant to the Hegins Township Retention and Disposition Policy Resolution 1 of 12/5/2018: TA-1 Bill of Taxes 1994-2018, TA-2 Certification of Taxes Paid on Real Estate 1994-2018, TA-3 Change of Address records 1994-2018, TA-4 Delinquent Tax Collection Records (non-Real Estate) 1994-2019, TA-5 Exoneration Tax Certificates Issued to Tax Collector 1994-2015, TA-11 Real Estate Transfer Records (from Recorder of Deeds) 1994-2015, TA-12 Tax Bills, Paid Receipts 1994-2018, TA-13 Tax Collector's Monthly Report to Taxing Districts 1994-2013, TA-14 Tax Collector's Return Sheets 1994-2019, and TA-15 Tax Duplicates (Real Estate and Non-Real Estate) 1994-2013.

Motion to Approve Resolution 2: Klouser Second: Graham. Motion unanimously approved.

Resolution 3 of 2021-05-05 to adopt Workplace Safety and Accident Reporting Policy.

Motion to Approve Resolution 3: Wolfgang Second: Carl. Motion unanimously approved.

Motion to Approve Solicitor's Report: Graham Second: Klouser. Motion unanimously approved.

OLD BUSINESS:

Tri-Valley Community Pool cleanup day is Saturday, May 15th. The official opening is Friday, May 28th at noon.
The Cracker Jacks fireworks club will hold an event at Valley View Park on May 15th, 2021.

The K&B electronics and large recyclables event was held on Saturday, May 1st, 2021 from 8 a.m. until 2:00 p.m. at the Hegins Township Municipal Complex. K&B stopped by this week to thank the township for their participation in this successful event.

June 12th Hot Potato 5K and Tater Tot Trot moved to Hubley Township. After hearing back from PennDOT, they will not accept amended language as was approved by the township at their last meeting and will not approve the permit application for the closure of the state road. Therefore, the best course of action will be to move the race course to a location with no state road closure. Mountainside Community Center on West Mountain Rd in Sacramento (Hubley Township) is the new venue, a recent investment by the Tri-Valley Youth Activities Fund. It is a natural hub of operations to showcase to the community the exciting things happening at the center. TVYAF thanks Hegins Township for their continued support of this event throughout the years.

NEW BUSINESS:

Tri Valley Student Council homecoming parade is scheduled for May 15th. The planned route is from Hegins Park, down Main Street, to the High School. With supervisors' approval, the drive-through parade with no road closures will assemble at the park and start at 4 p.m.

Motion to Approve TV Homecoming Parade: Graham Second: Klouser. Motion unanimously approved.

A public hearing regarding the Community Development Block Grant (CDBG) funding for FY 2021 is scheduled on Thursday, May 20, 2021 at 1:00 p.m., hosted by the Schuylkill County Office of the Administrator. If interested in attending, register by calling 570-624-3972. The application, resolution, and list of eligible activities was sent to the supervisors last month. Hegins Township Road Foreman will reach out to Lehigh Engineer Joel Schmoyer for help with this grant.

CORRESPONDENCE:

A Thank You card was received from the Valley View Gun Club officers for the use of the street sweeper, along with a \$150 check to show appreciation to the township.

Resident Chris Schwambach asked permission for use of the pool parking lot on Saturday, September 18th, 2021 for her wedding guest parking 4:00 to 10:00 p.m. The township secretary will call with supervisors' approval while mentioning that is also the craft fair parking that day until 3:00 p.m., where a parking fee of \$2.00 applies.

A local church also asked permission to hand out free hotdogs at the pool parking lot at a date to be determined in July.

PUBLIC COMMENT:

Next Supervisors' Board Meeting – 7:00 p.m. on June 2, 2021.

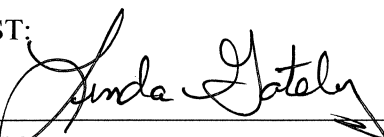
Next Food Pantry – May 19, 2021, 8:00 – 10:00 AM.

ADJOURNMENT OF MEETING: Motion to Adjourn at 8:24 p.m.: Klouser Second: Graham. Motion unanimously approved.

Township Office Hours – Weekdays 1:00 PM to 5:00 PM

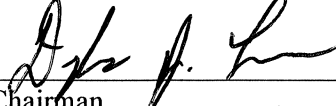
Telephone: 570-682-9133; Email: heginstwp@comcast.net; Website: www.psatstwp.org/schuylkill/hegins/

ATTEST:




Secretary

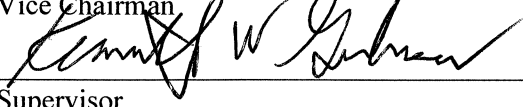
HEGINS TOWNSHIP SUPERVISORS:

By: 

Chairman

By: 

Vice Chairman

By: 

Supervisor

By: _____
Supervisor

By: _____
Supervisor