

MEETING MINUTES
HEGINS TOWNSHIP SUPERVISORS' BOARD MEETING
April 7, 2021 7:00 P.M.
HEGINS TOWNSHIP MUNICIPAL BUILDING
421 S. Gap Street
Valley View, PA 17983

CALL TO ORDER

Chairman Douglas Lucas called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL (DECLARATION OF QUORUM)

Supervisors Present: Chairman Douglas Lucas, Vice Chairman Bruce Klouser, Brad Carl, Ken Graham, William Wolfgang.

REPORT OF EXECUTIVE SESSIONS HELD:

An Executive Session was held from 7:15 p.m. until 7:33 p.m. Wednesday, April 7, 2021 to discuss a personnel and legal matter.

APPROVAL OF MEETING MINUTES

Board of Supervisors' Meeting Minutes from March 3, 2021.

Motion to Approve: Graham Second: Klouser

Motion unanimously approved.

PUBLIC COMMENT (ONLY ON THE ITEMS ON THE AGENDA):

Williams representatives presented the board with a \$25k grant check for the township municipal complex enhancements.

BUDGET & FINANCE COMMITTEE

TREASURER'S REPORT: Gary Hornberger issued his treasurer's report for the month of March.

Income:	\$192,970.77
Expenses	\$ 91,746.12
Income Exceeding Expenses	\$101,224.65
General Fund Balance	\$797,428.47
PLGIT Fund Balance	\$258,955.61

Motion to Approve Report: Klouser Second: Graham. Motion unanimously approved.

PAYMENT OF BILLS

Motion to Approve: Klouser Second: Graham. Motion unanimously approved.

PUBLIC SAFETY COMMITTEE

POLICE REPORT 2021: Chief Yarmush submitted his March police report.

Calls to Service:	146
Offense/Incident Reports:	11
Misdemeanor Arrests:	2
Felony Arrests:	1
Reportable Accidents:	1
Traffic Citations:	22
Traffic Warnings:	24

Patrol Unit Mileage	2009 Durango	2020 Ford	2016 Ford	
Odometer End of Month:	135,013	11,800	46,386	
Monthly Total Miles:	137	1,056	732	TOTAL: 1,925

Motion to Approve Police Report: Wolfgang Second: Graham Motion unanimously approved.

FIRE COMPANY REPORT: Brad Carl reported the Hegin Valley Fire Rescue carnival dates are June 9th-12th, but this year the parade will be at 7:00 p.m. on Thursday night June 10th instead of the first night. Volunteers are needed, and asked to call 570-653-1261 for more details.

Motion to Approve: Klouser Second: Graham Motion unanimously approved.

EMS REPORT: None.

ROADS COMMITTEE: Road Foreman Craig Coleman submitted his March written activity report. Approximately 45 township street signs do not meet the state mandated retro-reflectivity standards and will have to be replaced, starting with those completely missing from their posts or most badly faded. Coleman will generate a list for review and obtain quotes. Approval to advertise for the 2021 Bituminous Seal Coat Project sealed bids due by the May 5th Board of Supervisors' Meeting was requested. Approval was also requested to place the 2010 New Holland mower for sale on Municibid. Supervisor Carl asked in which fund the grant money for the Forest Drive Drain Project boxes and pipe order received was placed. Treasurer Hornberger responded the grant is currently in the General Fund, but can be moved over to PLGIT if necessary.

Motion to Approve 2021 Seal Coat Bid Ad: Klouser Second: Graham. Motion unanimously approved.
Motion to Approve NH Mower on Municibid: Carl Second: Wolfgang. Motion unanimously approved.
Motion to Approve Road Report as written: Carl Second: Klouser. Motion unanimously approved.

ENGINEER'S REPORT: Joel Schmoyer, Lehigh Engineering, submitted his March report. A plan of action was submitted to PennDOT on March 29, 2021 by Lehigh Engineering to stabilize the undermining of the footings at the WNL, FAB, and WFR of the bridge at Bear Valley Road over the West Branch of Rausch Creek, to include: Placing R8 rock protection in front of all undermined areas to the extent necessary to prevent further deterioration. The situation will be monitored to determine if conditions worsen, and underpinning is required. The state has mandated the township engineers must have the rock set in by September 2021, the six-month deadline on the plan of action. Supervisor Carl suggested using concrete, not rock, for greater stability. Engineer Joel Schmoyer will be consulted.

Ron Wary of Brinkash Associates provided an update on the Forest Drive Bridge project as follows: Now in the final phase of our preliminary boundary survey of the common line between Savidge & Barnes. The vast majority of the survey location work is completed, with some of the corners found that are called for in the various deeds. May need to do one additional pin point location to look for other possible corners before we can finalize the boundary line. Now reviewing additional deeds obtained from the courthouse to assist us with finalizing the boundary line calculations. An MTF Status conference call with PennDOT's project manager Cristie Barry of McCormick Taylor is scheduled for 10:00 a.m. on April 8th. Justin Sloan, Lehigh Engineering project engineer, provided a Preliminary TSNL Plan for the Forest Drive bridge replacement along with their preliminary plans.

Lehigh Engineering's BCO Ralph Hummel's final inspection was conducted April 1st for the Adley Fire at 715 E Main Street in Hegins. During this inspection, he noted the guidewire issue had been corrected. An O&U will be issued. Hummel recommends release of escrow funds with township permission. Hummel will fill in for Ed Wenger's zoning and code municipal office hours while he is out on medical leave. Hummel will draft a Frequently asked Questions sheet to post on our website or email to applicants to clarify the permitting process.

Motion to Approve Engineer's Report as written: Graham Second: Wolfgang. Motion unanimously approved.

ZONING/UCC/CODE ENFORCEMENT OFFICER REPORT: Ed Wenger of Lehigh Engineering submitted his report for March, including seven zoning permits issued, with three permits denied being appealed. The zoning hearing board granted a variance for intrusion of a front porch into the front yard setback at 545 East Main Street, a special exception for a pet grooming business at 543 East Maple Street, and a change of use variance for a portion of a structure at 821 West Main Street to a beauty salon within the R-2 zoning district. A zoning enforcement notice was issued for failure to obtain required permits before placing a structure on the property at 181 Deep Creek Road. A notice of violation was issued for a dilapidated shed at 107 Straub Alley, and a final NOV was issued for a dangerous premise open foundation at 464 South Goodspring Road. The planning commission has taken no actions since the last report.

Motion to Approve Planning, Zoning & Code Reports: Klouser Second: Graham. Motion unanimously approved.

SEWAGE ENFORCEMENT REPORT: William Brior, SEO, reported no township sewage activity for the month of March.

SOLICITOR'S REPORT:

The executive session earlier in this meeting involved pending CAG litigation in the Court of Common Pleas. Solicitor Karpowich will sign on our behalf and recommended the township's local zoning hearing board schedule a date to hear the case.

Motion to Approve: Graham Second: Klouser. Motion unanimously approved.

Solicitor Karpowich will follow up on a new reimbursement demand letter for the most recent Grove Drive rollover accident with confirmation of damages requested by the insurer.

Motion to Approve: Wolfgang Second: Graham. Motion unanimously approved.

School Crossing Safety Lights Easement Agreement must be signed and notarized by the property owner and the township chairman. A copy will also be mailed by Karpowich to the phone company for their property also affected by the sign placement.

The draft Accident Policy was reviewed by police chief Yarmush. Motion to approve advertising for adoption at the next meeting.

Motion to Approve: Klouser Second: Graham. Motion unanimously approved.

The Pool Waiver draft presented will be modified as discussed with the Tri-Valley Community Pool manager Linda Morgan in order to add a statement at the bottom of the daily sign-in sheet.

Motion to Approve pool waiver draft: Graham Second: Klouser. Motion unanimously approved.

The re-drafting of a resolution for destruction (shredding) of tax records in accordance with our policy was suggested.

Motion to Re-Draft Tax Records Disposal Resolution: Klouser Second: Graham. Motion unanimously approved.

Motion to Approve Solicitor's Report: Klouser Second: Graham. Motion unanimously approved.

OLD BUSINESS:

Tri-Valley Community Pool manager Linda Morgan listed work yet to be done for the pool before opening, including woodwork fixed where dry rotted, concession stand damage, and normal annual maintenance painting. Supervisor Carl asked for a Facebook posting requesting volunteers for the Saturday, May 15th pool cleanup day. Chairman Lucas asked the press members present to also list this need in their articles. Morgan requested permission to purchase rubber mats for the boys' and girls' locker rooms for safety reasons. An electrician must check the ground wire in the concrete near the pool handicamp ramp. The pool phone will be turned on as of May 1st.

Motion to Approve Mats Purchase: Graham Second: Wolfgang. Motion unanimously approved.

The DEP permit was received for the K&B electronics and large recyclables event date to be held on Saturday, May 1st, 2021 from 8 a.m. until 2:00 p.m. at the Hegins Township Municipal Complex. A flyer with prices and item to be taken will be posted.

The certificate of liability insurance and PennDOT Special Event Permit were received for the June 12th Hot Potato 5k and Tater Tot Trot. PennDOT recommended approval letter changes with revised language as modified by our solicitor.

Motion to Approve Event Permission Letter Changes: Graham Second: Klouser. Motion unanimously approved.

NEW BUSINESS:

Approval of the PIRMA Property Insurance Agreement at a cost of \$30,101. Last year's premium was for \$29,801.

Motion to Approve:Klouser Second: Graham. Motion unanimously approved.

Approval of State Worker's Insurance Fund policy renewal at an estimated cost of \$15,748.00.

Motion to Approve:Wolfgang Second: Graham. Motion unanimously approved.

Approval to make playground surface repairs and order industrial grade basketball equipment to replace recent damage.

Motion to Approve:Klouser Second: Graham. Motion unanimously approved.

CORRESPONDENCE:

Motion requested in a letter to allow Willard Schade, Jr. to pave the alley adjacent to his property, as his right to improve his own easement as per our solicitor.

Motion to Approve:Wolfgang Second: Graham. Motion unanimously approved.

Solicitor Karpowich added that as a paper street, maintenance cannot use liquid fuels funds, but after 21-year period, it loses its public identity. Therefore, any citizen-neighbor complaints on an alley become a civil complaint to be field with a local magistrate, not a township issue. Schade will not have ownership but must continue to maintain the area discussed in order to allow emergency access for vehicles and citizens to main roads and fire hydrants. A Hydroclearing Ordinance with a 3' radius around hydrants was also discussed by the supervisors.

PUBLIC COMMENT:

Next Supervisors' Board Meeting – 7:00 p.m. on May 5, 2021.

Next Food Pantry – May 19, 2021, 8:00 – 10:00 AM.

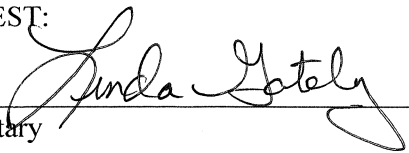
ADJOURNMENT OF MEETING: Motion to Adjourn at 8:24 p.m.: Graham Second: Wolfgang. Motion unanimously approved.

Township Office Hours – Weekdays 1:00 PM to 5:00 PM

Telephone: 570-682-9133; Email: heginstwp@comcast.net; Website: www.psatstwp.org/schuykill/hegins/

ATTEST:

Secretary



HEGINS TOWNSHIP SUPERVISORS:

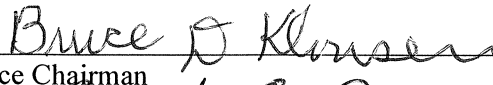
By:

Chairman



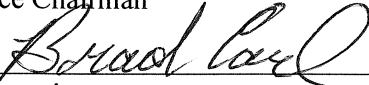
By:

Vice Chairman



By:

Supervisor



By:

Supervisor



By:

Supervisor

