

MEETING MINUTES
HEGINS TOWNSHIP SUPERVISORS' BOARD MEETING
March 3, 2021 7:00 P.M.
HEGINS TOWNSHIP MUNICIPAL BUILDING
421 S. Gap Street
Valley View, PA 17983

EXECUTIVE SESSION: An Executive Session was held at 6:30 p.m. Wednesday, March 3, 2021 to discuss a personnel and legal matter.

CALL TO ORDER

Chairman Douglas Lucas called the meeting to order at 7:10 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL (DECLARATION OF QUORUM)

Supervisors Present: Chairman Douglas Lucas, Vice Chairman Bruce Klouser, Brad Carl, Ken Graham. Absent: William Wolfgang.

APPROVAL OF MEETING MINUTES

Board of Supervisors' Meeting Minutes from February 3, 2021.

Motion to Approve: Graham Second: Klouser

Motion unanimously approved.

PUBLIC COMMENT (ONLY ON THE ITEMS ON THE AGENDA): None.

BUDGET & FINANCE COMMITTEE

TREASURER'S REPORT: Gary Hornberger issued his treasurer's report for the month of February.

Income: \$105,831.47

Expenses \$ 48,441.46

Income Exceeding Expenses \$ 57,390.01

General Fund Balance \$711,188.65

PLGIT Fund Balance \$102,211.16

Hornberger added that the annual liquid fuels allocation, for \$177,550.12, was received on March 1, 2021.

Brad Carl questioned how the pool donations are being kept separated from general funds. Hornberger replied that everything is now segregated for the pool except payroll. Doug Lucas added that the General Fund for pool money is never a positive balance, but more of a community service, and that account line items show under Recreation income and expenses. Carl asked for a copy with the financial breakdown by the next meeting.

Motion to Approve Report: Klouser Second: Graham. Motion unanimously approved.

PAYMENT OF BILLS

Motion to Approve: Graham Second: Klouser. Motion unanimously approved.

PUBLIC SAFETY COMMITTEE

POLICE REPORT 2021: Chief Yarmush submitted his February police report.

Calls to Service: 72

Offense/Incident Reports: 7

Reportable Accidents: 2

Non-Reportable Accidents: 2

Traffic Citations: 9

Traffic Warnings: 17

Patrol Unit Mileage	2009 Durango	2020 Ford	2016 Ford	
Odometer End of Month:	134,876	10,744	45,654	
Monthly Total Miles:	427	585	397	TOTAL: 1,49

Yarmush will increase traffic enforcement with the warmer weather. Dirt bikes and side-by-sides must keep off roads.

Motion to Approve Police Report: Graham Second: Klouser Motion unanimously approved.

FIRE COMPANY REPORT: Brad Carl was told by Chad there will be a June carnival, with more information to come later.

EMS REPORT: None.

ROADS COMMITTEE: Road Foreman Craig Coleman submitted his February written activity report. Coleman will save the \$500 delivery fee by picking up the storm pipe and box ordered for the Forest Drive Drain Project. Separate plow truck accidents were reported on February 1st and 12th. A quote for \$2,603.95 was obtained for salt spinner repair. Coleman requested approval to participate again this year in the DGS CoStars Road Salt Agreement (annual order is 300 tons). Also, a quote was received for a new Stihl chainsaw to replace the current 30-year-old chainsaw. The replacement will be \$499.99 plus a new chain for an additional \$13.68.

- Motion to Approve Road Salt Contract: Carl Second: Graham. Motion unanimously approved.
- Motion to Approve Chainsaw Purchase: Carl Second: Graham. Motion unanimously approved.
- Motion to Approve Road Report: Graham Second: Klouser. Motion unanimously approved.

PLANNING & ZONING COMMITTEE: At the Wednesday, February 27th meeting the committee recommended the plan submitted for Ed Morgan at 50 Industrial Road not be accepted at this time due to lack of information. Mr. Morgan must submit the items on the engineer technical review plan. Items not yet submitted/received include: NPDES approval, a septic plan, an application for a driveway permit and a developer agreement. This will give the Hegins Township Planning Commission time to address and review comments from the Schuylkill Planning Commission which have not yet been received. It will be re-advertised that the planning commission will change its meetings to 6:30 p.m. the 4th Tuesday of each month. The Hegins Township Zoning Hearing Board also plans to set a monthly date to meet as needed.

ZONING/UCC/CODE ENFORCEMENT OFFICER REPORT: Ed Wenger of Lehigh Engineering submitted his February report, including two zoning permits issued below. Wenger provided DEP's Jared Sabitsky with a stormwater drain system copy for the Hembiere Group, LLC's 1171 W. Main Street car wash Notice of Violation due to unpermitted discharge.

Zoning Permits Issued:

Permit No.	Permit Date	Owner Name	Site Address	Project Information	Zoning Fee
2021-004	2/1/2021	Russell Wagner	1264 E. Main St.	New Single-family Dwelling	\$150.00
2021-005	2/8/2021	Jeffery L. Schwartz	253 Deep Creek Rd.	New Single-family Dwelling	\$150.00

Our local planning commission recommends the township supervisors grant final plan approval to HBEM's Industrial Road project contingent upon the following: Performance Guarantee and Maintenance Agreement in accordance with the SALDO, Stormwater Management Operations and Maintenance Agreement, Development Agreement, and Performance Guarantee as per the Stormwater Management Ordinance. A zoning and building permit for an office trailer must also be obtained. A driveway permit has already been secured. Rick Yutko of WJP Engineers added more detail on the infiltration trenches. He stated the trailer will use the same access to Industrial Drive. The septic approval was received from the Sewage Enforcement Officer William Brior on March 2, 2021. Lucas queried how dust from the lot would be contained. Yutko responded that the land is buffered by a vacant lot, which helps minimize potential issues. Lehigh's Wenger will check with Engineer Joel Schmoyer regarding easements. Solicitor Karpowich added in lieu of \$82,500 bond, a certified check for \$41,250 will be held in escrow for 18 months.

Also, the Hegins Township Planning Commission requested the supervisors advertise for two alternates in order to maintain a quorum.

- Motion to Advertise for Planning Commission Members: Klouser Second: Graham
Motion unanimously approved.
- Motion to Accept the SALDO Plan: Carl Second: Graham
Motion unanimously approved. Planning Commission must also sign each set of plans, which will be filed with the courthouse.
- Motion to Accept the Development Agreement: Klouser Second: Graham
Motion unanimously approved. The signed agreement must be notarized before filing at the county courthouse.
- Motion to Approve Planning, Zoning & Code Reports: Klouser Second: Graham
Motion unanimously approved.

ENGINEER'S REPORT: Joel Schmoyer, Lehigh Engineering, submitted his February report. Supervisors will meet with Williams on Friday, March 5th at 11:00 a.m. to discuss the new municipal building grant. An April 8th 10:00 a.m. MTF Status conference call is scheduled with PennDOT project manager Cristie Barry.

- Forest Drive Bridge H&H preliminary boundary survey data is delayed from the surveyor the township hired (Ron Wary of Brinkash). Some of the deeds call for set stones. With the amount of snow cover, it is very difficult to find them.
- Lehigh submitted Hydrologic & Hydrology Study to DEP; waiting for reply. No update on GP-11 status was provided.
- Contech is updating wing walls now to keep them inside of the existing ROW (out of the farm preserve land in the NW quad).
- Lehigh will get plans to Barry by the end of March for ASC Group to use in preparation of the environmental document.
- Barry reminded Lehigh that TS&L and Structural Adequacy reviews by the District Bridge Unit will be needed. To be handled like a typical liquid fuels-funded bridge project.
- Lehigh hopes to have the project advertised for bid by the end of 2021.

Motion to Approve Engineer's Report: Graham Second: Klouser. Motion unanimously approved.

SEWAGE ENFORCEMENT REPORT: William Brior, SEO, reported no township sewage activity for the month of February.

SOLICITOR'S REPORT:

School Crossing Easement Agreement. Hubley supervisor Robert Barr spoke with property owner Jason Knorr, who said he would cooperate with the new easement agreement being prepared for placing the school safety lights just off SR 25. Karpowich asked for a map to be provided with the new property address and owner information to revise his easement draft.

The solicitor will follow up on a new reimbursement demand letter for the most recent Grove Drive rollover accident.

A package including a thumb drive was received today as a response to the certified letter sent to Light-Heigel & Associates February 11th asking for township written or electronic files of building, code, or property maintenance services. Ed Wenger of Lehigh will provide an update on the status of these outstanding projects next month.

A work session was suggested for an ordinance discussed years ago on the abandonment of township alleys.

A mixed-use draft proposal will be prepared for next month's meeting on rezoning Main Street from R2 to Commercial; the supervisors briefly discussed needing a new map with better imagery.

In Executive Session, Solicitor Karpowich and the police chief talked about implementing an Accident Safety Policy for next month.

Motion to Approve Solicitors' Report: Klouser Second: Graham. Motion unanimously approved.

OLD BUSINESS:

The application for the DEP permit was submitted for the K&B Recycling event to include electronics and large recyclables. Provided the permit is approved and issued on time, the event date is set for Saturday, May 1st, 2021 from 8 a.m. to 2:00 p.m. at the Hegins Township Municipal Complex. The supervisors will provide an update next month, closer to the date.

The supervisors received a copy of the \$360 Shred-it agreement road foreman Coleman sourced for disposal of Hegins Township documents as approved last month. Shred-It will be on-site in Hegins Township Thursday, March 4th to purge our confidential document information, a total of 16 small boxes and one large box, during normal business hours.

NEW BUSINESS:

Pool Manager Linda Morgan gained the supervisors' commitment to open the Tri-Valley Community Pool in 2021 and will need to hire eight lifeguards again this year to cover all shifts. Morgan asked for the newspapers to advertise the need for volunteers. Normally, prison work-release programs provide contract help with setting up pool areas for the season, but with COVID, no decision has been made yet. The plan is to open for Memorial Day weekend, even though school runs through June 9th. Supervisors discussed repairs still needed, including adding plexiglass to the main entrance, fixing a leak in the baby pool, trim paint, patching work and replacing rotten wood. Due to COVID-19, chairman Lucas recommended the pool look into ServSafe food handlers' certification for the concession stand, with training expenses covered by the township. Lucas also asked for a Hold Harmless waiver to be drafted by our solicitor with similar wording to be placed at the bottom of pool sign-in sheets.

Motion to Approve Solicitor Karpowich to draft pool waiver: Graham Second: Klouser.
Motion unanimously approved.

Motion to Approve hiring PT as-needed basis road crew snowplow help: Carl Second: Graham.
Motion unanimously approved.

Motion to Approve ordering a Zerbe Refuse ballfield Dumpster: Carl Second: Graham.
Motion unanimously approved.

Motion to Approve ordering a Biros Utilities ballfield portable restroom w/hand sanitizer: Carl Second: Graham.
Motion unanimously approved.

CORRESPONDENCE:

A Thank You card was received from the Hegins Ambulance Association's Jena Morris for the road crew's superb job in keeping the parking lot clear during the last storm.

A Thank you letter was received from the Tri-Valley Library for our 2020 donation, expressing their appreciation during the challenging pandemic public service hours limitations they have faced in both 2020 and 2021.

PUBLIC COMMENT:

Bruce Klouser read a list of township accomplishments during the last year's pandemic, which will be printed in the local press. Brad Carl asked how many miles of roads were paved or improved in 2020. Klouser answered that although none were done last year, improvements slated for 2021 include tar and chip of Dell Road, Broad, Hemlock, Locust, Gap School and Maple. Scratch coat and pave Vista, Walnut and Maple. Crack seal of Old Mill, Church, Vista, Walnut, Maple and the pool parking lot, in addition to paving the township buildings lots.

Frank Reinoehl of the Cracker Jacks fireworks club requested permission to hold an event at Valley View Park on May 14th and 15th and also September 18th, 2021. The tentative public date is May 15th; all other days are for private club members. The club must forward a copy of their Certificate of Liability Insurance to the township office.

Motion to Approve Fireworks: Klouser Second: Graham. Motion unanimously approved.

Next Supervisors' Board Meeting – 7:00 PM April 7, 2021.

Next Food Pantry – March 17, 2021, 8:00 – 10:00 AM.

ADJOURNMENT OF MEETING:

Motion to Adjourn at 7:55 p.m.: Klouser

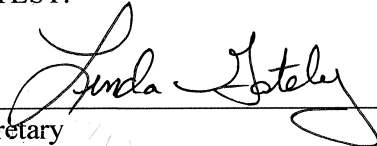
Second: Graham.

Motion unanimously approved.

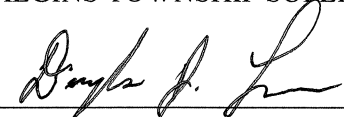
Township Office Hours – Weekdays 1:00 PM to 5:00 PM


Telephone: 570-682-9133; Email: heginstwp@comcast.net; Website: www.psatstwp.org/schuylkill/hegins/

ATTEST:

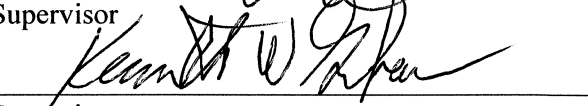

Secretary


HEGINS TOWNSHIP SUPERVISORS:

By: 
Chairman

By: 
Vice Chairman

By: 
Supervisor

By: 
Supervisor

By: 
Supervisor