

Hegins Township  
421 Gap Street  
Valley View, PA 17983  
(570) 682-9133

APPENDIX B

APPLICATION FORMS FOR SUBMISSION OF SUBDIVISION PLANS

A. APPLICATION FOR REVIEW OF SKETCH SUBDIVISION PLAN

To: The Hegins Township Planning Commission

Application is hereby made for the review of a Sketch Plan of a proposed subdivision of land hereinafter more particularly described.

1. Name of Applicant: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_ Phone: \_\_\_\_\_
2. Name and address of present owner (if other than #1 above).  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_
3. Interest of applicant if other than owner: \_\_\_\_\_  
\_\_\_\_\_
4. Location of subdivision:  
Street, L.R. Number: \_\_\_\_\_  
Municipality: \_\_\_\_\_  
Tax Map Block: \_\_\_\_\_  
Lot Numbers: \_\_\_\_\_
5. Proposed number of lots: \_\_\_\_\_
6. Area of entire tract: \_\_\_\_\_ Area of portion being subdivided \_\_\_\_\_
7. Development plans:
  - a. To only sell lots?: (Yes or No) \_\_\_\_\_
  - b. To construct houses for sales?: (Yes or No) \_\_\_\_\_
  - c. Other: \_\_\_\_\_
8. Name and address of person preparing Sketch Plan.  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_ Phone: \_\_\_\_\_
9. Signature of applicant: \_\_\_\_\_

For Township Use Only

Received by Township Secretary:

Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

Action of the Planning Commission: Classified as exempt from Standards Procedures by unanimous action. (Yes or No) \_\_\_\_\_

Classified not exempt: (Yes or No) \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Planning Commission Chairman if classified as exempt: \_\_\_\_\_

B. APPLICATION FOR REVIEW OF PRELIMINARY SUBDIVISION PLAN

To: The Hegins Township Planning Commission

Application is hereby made for tentative approval of the Preliminary Plan of a subdivision hereinafter more particularly described.

1. Name of Applicant: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_ Phone: \_\_\_\_\_
2. Name and address of present owner (if other than #1 above).  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_
3. Interest of applicant if other than owner: \_\_\_\_\_  
\_\_\_\_\_
4. Date classified as not exempt by the Planning Commission: \_\_\_\_\_
5. Location of subdivision:  
Street, L.R. Number: \_\_\_\_\_  
Municipality: \_\_\_\_\_  
Tax Map Block: \_\_\_\_\_  
Lot Numbers: \_\_\_\_\_
6. Proposed number of lots: \_\_\_\_\_
7. Area of entire tract: \_\_\_\_\_ Area of portion being subdivided \_\_\_\_\_
8. Development plans:  
a. To only sell lots?: (Yes or No) \_\_\_\_\_  
b. To construct houses for sales?: (Yes or No) \_\_\_\_\_  
c. Other: \_\_\_\_\_
9. Deed restrictions that apply or are contemplated (If no restrictions, state "None". If "Yes", attach copy). \_\_\_\_\_
10. Name and profession of person designing the Preliminary Plan.  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_ Phone: \_\_\_\_\_

11. List of improvements and utilities and intentions to install or post performance guarantee prior to final approval.

IMPROVEMENT

INTENTION

- |    |       |       |
|----|-------|-------|
| a. | _____ | _____ |
| b. | _____ | _____ |
| c. | _____ | _____ |
| d. | _____ | _____ |
| e. | _____ | _____ |

12. List of maps and other material accompanying application and the number of each.

- |    |       |       |
|----|-------|-------|
| a. | _____ | _____ |
| b. | _____ | _____ |
| c. | _____ | _____ |
| d. | _____ | _____ |
| e. | _____ | _____ |

13. Signature of applicant: \_\_\_\_\_

FOR TOWNSHIP USE ONLY

Receive by Township Secretary

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Fee Collected: \_\_\_\_\_

Action of the Planning Commission:

Date: \_\_\_\_\_

Approved: \_\_\_\_\_

Disapproved: \_\_\_\_\_

Signature of Planning Commission Chairman: \_\_\_\_\_

C. APPLICATION FOR REVIEW OF FINAL SUBDIVISION PLAN

To: The Hegin Township Planning Commission

Application is hereby made for final approval of a Final Plan of a proposed subdivision as shown and described on the accompanying maps and documents.

1. Name of Applicant: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_ Phone: \_\_\_\_\_
2. Name and address of present owner (if other than #1 above).  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_
3. Date of tentative approval of Preliminary Plan.  
\_\_\_\_\_
4. Does the Final Plan follow exactly the Preliminary Plan in regard to details and area covered? (Yes or No). If "No", describe and attach copy.  
\_\_\_\_\_.
5. Number of lots proposed for Final Approval:  
\_\_\_\_\_.
6. List of maps and other material accompanying application and the number of each.

<u>Item</u>	<u>Number</u>
a. _____	_____
b. _____	_____
c. _____	_____
d. _____	_____
e. _____	_____
f. _____	_____
g. _____	_____
h. _____	_____
7. Signature of applicant: \_\_\_\_\_

FOR TOWNSHIP USE ONLY

Receive by Township Secretary

Signature: \_\_\_\_\_

Date:

SUBDIVISION IMPROVEMENTS AGREEMENT

A completed Subdivision Improvements Agreement Form must be submitted and accepted prior to Final Plan approval.