

**MEETING MINUTES**  
**HEGINS TOWNSHIP SUPERVISORS' BOARD MEETING**  
**January 6, 2021 7:00 P.M.**  
**HEGINS TOWNSHIP MUNICIPAL BUILDING**  
**421 S. Gap Street**  
**Valley View, PA 17983**

**CALL TO ORDER**

Chairman Douglas Lucas called the meeting to order at 7:06 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL (DECLARATION OF QUORUM)**

Supervisors Present: Chairman Douglas Lucas, Vice Chairman Bruce Klouser, Brad Carl, Ken Graham, William Wolfgang.

**REPORT OF EXECUTIVE SESSIONS HELD:**

An Executive Session was held at 6:45 p.m. Wednesday, December 2, 2020, to discuss a personnel matter.

An Executive Session was held at 6:05 p.m. Wednesday, December 30, 2020, to discuss a personnel matter.

**APPROVAL OF MEETING MINUTES**

Board of Supervisors' Meeting Minutes from December 2, 2020.

Motion to Approve: Graham                      Second: Wolfgang                      Motion unanimously approved.

Board of Supervisors' Budget Meeting Minutes from December 30, 2020.

Motion to Approve: Klouser                      Second: Graham                      Motion unanimously approved.

Board of Supervisors' Reorganization Meeting Minutes from January 4, 2021.

Motion to Approve: Wolfgang                      Second: Graham                      Motion unanimously approved.

**PUBLIC COMMENT (ONLY ON THE ITEMS ON THE AGENDA):** None.

**BUDGET & FINANCE COMMITTEE**

**TREASURER'S REPORT:** Gary Hornberger issued his treasurer's report for the month of December.

Income:	\$ 48,437.84	
Expenses	\$139,308.37	Includes \$80,000 annual pension plan match.
Expenses Exceeding Income	\$ 90,870.53	
General Fund Balance	\$664,238.20	
PLGIT Fund Balance	\$137,612.00	

Motion to Approve: Klouser                      Second: Graham  
Motion unanimously approved.

**PAYMENT OF BILLS**

Motion to Approve: Klouser                      Second: Wolfgang  
Motion unanimously approved.

**PUBLIC SAFETY COMMITTEE**

**POLICE REPORT 2020:** Chief Yarmush submitted his police report for the month of December.

Calls to Service:	80
Offense/Incident Reports:	7
Reportable Accidents:	1
Traffic Citations:	6
Traffic Warnings:	1

<b>Patrol Unit Mileage</b>	<b>2009 Durango</b>	<b>2020 Ford</b>	<b>2016 Ford</b>	
Odometer End of Month:	134,331	9,560	44,721	
Monthly Total Miles:	44	689	272	<b>TOTAL: 1,005</b>

Motion to Approve Report: Graham                      Second: Klouser  
Motion unanimously approved.

**ROADS COMMITTEE:** Road Foreman Craig Coleman submitted a written activity report for the month of December. Coleman asked about authorizing parking signs and restrictions on township roads. There is a sign too close to the intersection on East Chestnut Street at Goodspring Road (SR 125) that makes it hazardous to pull out without good visibility due to residents parking. Ed Wenger of Lehigh Engineering stated that according to the PA Vehicle Code, Title 75, Section 3353, no person shall stand or park a vehicle:

- In front of a public or private driveway.
- Within 15 feet of a fire hydrant.
- Within 20 feet of a crosswalk at an intersection.
- Within 30 feet upon the approach to any flashing signal, stop sign, yield sign or traffic-control signal located at the site of a roadway.
- Within 20 feet of the driveway entrance to any fire station or, when properly sign posted, on the side of a street opposite the entrance to any fire station within 75 feet of the entrance.

These situations do not need any studies or even signage to enforce since they are statutory parking restrictions. Some municipalities paint the curb in lieu of installing signs to remind drivers where they can't park. If the parking situation does not meet the above, then Title 75, Section 6109 requires us to conduct a study and pass an ordinance for any other parking restrictions. Solicitor Karpowich will draft an ordinance for No Parking 200' along the Eastbound side of the West lane.

Motion to Approve Ordinance Draft: Graham      Second: Klouser  
Motion unanimously approved.

Motion to Approve Road Report: Wolfgang      Second: Graham  
Motion unanimously approved.

### PLANNING & ZONING COMMITTEE

**ZONING REPORT:** 2020 Zoning Officer Allan Swab submitted no December report. Ed Wenger of Lehigh Engineering will be handling all UCC, building and zoning permits. There are three 2021 permits in progress with completed applications and checks received so far in January, which were turned over to Lehigh Engineering's Ed Wenger, whose local office hours at the township building will be Tuesdays from 4:00-6:00 p.m. or email him at [EdW@LehighEngineer.com](mailto:EdW@LehighEngineer.com) or call 570-628-2300. Residents can now view zoning and building documents or download new permit applications from the township's website at [www.psatstwp.org/schuylkill/hegins/](http://www.psatstwp.org/schuylkill/hegins/). Applications are not considered complete for review unless accompanied by payment. Also, subdivision and land development plans will be filed with the township, forwarded to Wenger at Lehigh, who will coordinate the planning commission meetings and appeal hearings and draft comment letters to the applicants.

Motion to Approve Zoning Report: Klouser      Second: Graham  
Motion unanimously approved.

**CODE ENFORCEMENT REPORT:** 2020 Light-Heigel Code Enforcement Officer Marty Sowers issued no December report. Solicitor Karpowich sent a notice to Light-Heigel about the change in 2021 representation to Lehigh Engineering.

**SEWAGE ENFORCEMENT REPORT:** William Brior, SEO, submitted a written report for the month of December.

Site Evaluation	1
Design Reviews	1
Permits Issued-New	1
General Field Inspections	1

Motion to Approve: Graham      Second: Wolfgang  
Motion unanimously approved.

### SOLICITOR'S REPORT

Morgan/WJP Engineers Zoning Permit Denial Letter 12/9/20. (1) The applicant must first obtain land development/subdivision approval (Section 109.I of the Hegins Township Zoning Ordinance); the filed plan is now scheduled for review the week of 1/11/21. (2) Submitted zoning application sketch plan did not include any parking spaces and the application incorrectly notes that no parking spaces are required (Section 402 of the Hegins Township Zoning Ordinance). This will now be reviewed at the Planning and Zoning Commission meeting 1/27/21. (3) The site plan is not drawn to scale and fails to include the (i) actual dimensions of the access drive; (ii) location and dimensions of all existing and proposed parking spaces, access drives, and loading zones, with existing features being clearly distinguished from proposed features. (iii) exact size and location of existing and proposed uses of land, with existing uses being clearly distinguished from proposed uses; (iv) location of any existing and proposed utilities; and (v) duration of the use (Section 703.B of the Hegins Township Zoning Ordinance).

Williams/Transco. Minor amendment involves a 0.82-acre increase to the Limit of Disturbance (LOD) at Compressor Station 610 in Columbia County for installment of a transformer and the associated conduit. Two compost filter socks are included within the new LOD. DEP approved the request 12/16/20. The Erosion and Sedimentation (E&S) Control Plan has been added to DEP permit files. The next meeting is scheduled for 9:00 a.m. on February 5, 2021. Williams also wants to present an emergency preparedness management plan for incidents to emergency responders once COVID restrictions lift (June or July).

Draft Floodplain Ordinance 1 of 2021-01-06. The new effective date of FEMA's Flood Insurance Rate Maps is May 18, 2021.  
Motion to to adopt Floodplain Ordinance: Graham      Second: Klouser.      Motion unanimously approved.

Draft Snow Emergency Ordinance 2 of 2021-01-06.  
Motion to adopt Snow Emergency Ordinance: Wolfgang      Second: Graham.      Motion unanimously approved.

Solicitor Karpowich presented the Claim PC2003180020 agreement against TMX Intermodal and Casualty Insurance Company for an \$1,080 reimbursement of the July 2020 Grove Drive rollover accident costs with a release from further damage claims.

Motion to Approve Claim Agreement: Carl Second: Graham. Motion unanimously approved.

Motion to Approve Solicitors' Report: Klouser Second: Graham. Motion unanimously approved.

**ENGINEER'S REPORT:** Joel Schmoyer, Lehigh Engineering, submitted no monthly written report for December.

Morgan/WJP Engineers Zoning Permit Plan Review: Approval needed from Hegin Township Board of Supervisors.

School Safety Lights. Two easement agreements will be delivered by supervisor Carl to the affected homeowners for approvals. The school and PPL are both on ROW and don't need an easement.

Forest Drive bridge replacement. Hydrologic and Hydrology Study was scheduled to be completed in November 2020 is just now nearing completion. The next Forest Dr. Bridge MTF Status conference call with PennDOT project manager Cristie Barry is at 10 a.m. February 2, 2021. The new period for the multimodal bridge grant started last year before exhaustion of state funds has not opened yet.

Motion to approve Engineer's Report: Klouser Second: Graham. Motion unanimously approved.

**OLD BUSINESS:** None.

#### NEW BUSINESS

The 2021 Statement of Financial Interests form must be completed. Copies are in the office or online. The link is [https://www.ethics.pa.gov/Documents/Forms%20Library/Statements%20of%20Financial%20Interest/SEC-1%20Statement%20of%20Financial%20Interests%20Rev%201\\_20.pdf](https://www.ethics.pa.gov/Documents/Forms%20Library/Statements%20of%20Financial%20Interest/SEC-1%20Statement%20of%20Financial%20Interests%20Rev%201_20.pdf). Return it to the township secretary as soon as possible.

#### CORRESPONDENCE

A Thank You letter was sent to Nestle for their \$1,000 donation received December 14, 2020, to provide recreational activities for area youth at the Tri-Valley Community Pool.

#### PUBLIC COMMENT

Resident and Planning Commission member Crystall Reilly questioned whether the township's streamlining of the zoning process will result in more per diem monthly charges than with a salaried staff position. Chairman Lucas responded the fees remain the same. The township will track costs versus income to prove the assumption that costs will actually be less against increased revenue due to experience and efficiency.

Next Supervisors' Board Meeting – 7:00 PM February 3, 2021.

Next Food Pantry – January 20, 2021, 8:00 – 10:00 AM.

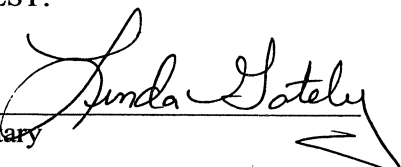
#### ADJOURNMENT OF MEETING

Motion to Adjourn at 7:45 p.m.: Klouser Second: Graham Motion unanimously approved.

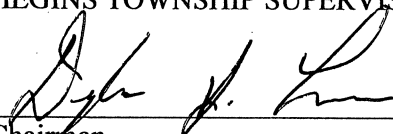
**Township Office Hours – Weekdays 1:00 PM to 5:00 PM**


**Telephone: 570-682-9133; Email: [heginstwp@comcast.net](mailto:heginstwp@comcast.net); Website: [www.psatstwp.org/schuykill/hegins/](http://www.psatstwp.org/schuykill/hegins/)**

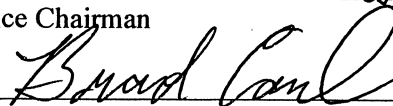
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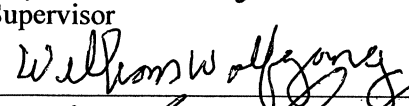
  
Secretary


HEGINS TOWNSHIP SUPERVISORS:

By:   
Chairman

By:   
Vice Chairman

By:   
Supervisor

By:   
Supervisor

By:   
Supervisor