

**HEGINS TOWNSHIP SUPERVISORS  
REORGANIZATION MEETING MINUTES  
HEGINS TOWNSHIP MUNICIPAL BUILDING  
JANUARY 4, 2021 at 7:00 PM**

**CALL TO ORDER**

Vice Chairman Bruce Klouser called the meeting to order at 7:00 pm.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL (DECLARATION OF QUORUM)**

Supervisors present: Brad Carl, Ken Graham, Bruce Klouser, Douglas Lucas, William Wolfgang.

**TEMPORARY CHAIRMAN OF THE BOARD:** Bruce Klouser

**CHAIRMAN OF THE BOARD:**

Motion to appoint Douglas Lucas as Chairman made by Bruce Klouser, Second: William Wolfgang.

Motion unanimously approved.

**VICE CHAIRMAN OF THE BOARD:**

Motion to appoint Bruce Klouser Vice Chairman made by William Wolfgang, Second: Douglas Lucas.

Motion unanimously approved.

**SECRETARY OF THE BOARD OF SUPERVISORS/ OPEN RECORDS OFFICER:**

Motion to appoint Linda Gately Secretary made by Bruce Klouser; Second by Ken Graham.

Motion unanimously approved.

**TREASURER OF THE BOARD:**

Motion made to appoint Gary Hornberger made by William Wolfgang; Second by Ken Graham.

Motion unanimously approved.

**TREASURER'S BOND LIMIT:** \$500,000.00 Selective Insurance Company

**LEGAL COUNSEL:**

Motion to appoint Donald G. Karpowich made by Ken Graham; Second by Bruce Klouser.

Motion unanimously approved.

**UCC ADMINISTRATOR/CODE ENFORCEMENT OFFICER:**

Motion to appoint Lehigh Engineering LLC made by Bruce Klouser; Second by Ken Graham.

Motion unanimously approved.

**ENGINEER:**

Motion to appoint Lehigh Engineering LLC made by William Wolfgang; Second by Ken Graham.

Motion unanimously approved.

**ZONING & PERMIT OFFICER:**

Motion to appoint Lehigh Engineering LLC as Zoning & Permit Officer made by Ken Graham; Second by Bruce Klouser.

Motion unanimously approved.

**SEWAGE ENFORCEMENT OFFICER:** Bill Brior, Brior Environmental Services

Motion to appoint William Brior, Brior Environmental Services made by Bruce Klouser; Second by Ken Graham.

Motion unanimously approved.

**ALTERNATE SEWAGE ENFORCEMENT OFFICER:**

Motion to appoint Robert Fugate, Brior Environmental Services made by Ken Graham; Second by Bruce Klouser.

Motion unanimously approved.

**VACANCY BOARD CHAIRMAN:**

Motion to appoint Henry Ney made by Bruce Klouser; Second by William Wolfgang.

Motion unanimously approved.

**ACCOUNTING AND PAYROLL:** Specht & Co.

Motion to appoint Specht & Co. made by Bruce Klouser; Second by Ken Graham.

Motion unanimously approved.

**EARNED INCOME TAX COLLECTOR:** Berkheimer Tax Administrator

Motion to appoint Berkheimer Tax Administrator made by William Wolfgang; Second by Bruce Klouser.

Motion unanimously approved.

**TAX COLLECTOR:**

Connie Reed 3% of taxes collected.

**TAX COLLECTOR BOND LIMIT:**

\$1,575,352.00 Travelers Casualty and Surety Company of America

**TAX COLLECTION COMMITTEE REPRESENTATIVE:**

Motion to appoint Connie Reed by Ken Graham; Second by Bruce Klouser.  
Motion unanimously approved.

**TOWNSHIP MEETINGS:** Meetings are held in the Hegins Township Municipal Building, 421 S. Gap Street, Valley View, PA at 7:00 PM on the first Wednesday of each month as follows: January 6, February 3, March 3, April 7, May 5, June 2, July 7, August 4, September 1, October 6, November 3, and December 1, 2021.

**APPROVAL TO ATTEND (VIRTUAL) ANNUAL STATE CONVENTION APRIL 18-21, 2021 FOR THE FOLLOWING SUPERVISORS:**

Motion to approve Ken Graham to attend the virtual Annual State Convention made by Bruce Klouser; Second by Brad Carl.  
Motion unanimously approved.

**TOWNSHIP VOTING DELEGATE ANNUAL STATE CONVENTION:**

Motion to approve Ken Graham as the Annual State Convention Voting Delegate made by Bruce Klouser; Second by Brad Carl.  
Motion unanimously approved.

**WEST SCHUYLKILL COG MEMBER:**

Motion to appoint Brad Carl made by William Wolfgang; Second by Bruce Klouser.  
Motion unanimously approved.

**WEST SCHUYLKILL COG ALTERNATE MEMBER:**

Motion to appoint Ken Graham made by Douglas Lucas; Second by Bruce Klouser.  
Motion unanimously approved.

**WEST SCHUYLKILL COG APPEALS BOARD MEMBER:**

Motion to appoint Terry Schwartz made by Bruce Klouser; Second by Ken Graham.  
Motion unanimously approved.

**DEPOSITORY OF TOWNSHIP FUNDS:**

Motion to appoint Gratz National Bank, Valley View, PA and PLGIT as depositories made by Bruce Klouser; Second by Ken Graham.  
Motion unanimously approved.

**DEPOSITORY OF POLICE PENSION BOARD:** StanCorp Financial

Motion to appoint StanCorp Financial made by Bruce Klouser; Second by Ken Graham.  
Motion unanimously approved.

**AUDITORS:**

Recognition of Brock Deibert elected to 2 Year Auditor position. Term ends 12/31/2021  
Recognition of Herb Borchert elected to 4 Year Auditor position. Term ends 12/31/2023  
Recognition of Anna Miller elected to 6 Year Auditor position. Term ends 12/3/2025

**PLANNING COMMISSION:**

Recognition of Justin Edling. Term ends 12/31/2021  
Recognition of Crystal Reilly. Term ends 12/31/2022  
Recognition of Joanne Stehr. Term ends 12/31/2022  
Recognition of Guy Julian. Term ends 12/31/2023  
Recognition of Ashley Miller Clark. Term ends 12/31/2023

**ZONING & HEARING BOARD:**

Recognition of Todd Bixler. Term ends December 31, 2021.  
Recognition of Larry Umholtz. Term ends 12/31/2022.  
Re-Appointment of Roger Wetzal. Term ends December 31, 2023.  
Motion to re-appoint Roger Wetzal made by William Wolfgang; Second by Ken Graham.  
Motion unanimously approved.

**ALTERNATE:**

Recognition of Stephen Klinger. Term ends 12/31/2022.

**ZONING HEARING BOARD SECRETARY:**

No letters of interest received.

**EMERGENCY MANAGEMENT COORDINATOR:**

Motion to re-appoint Coordinator Ken Graham made by Bruce Klouser; Second by William Wolfgang.  
Motion unanimously approved.

**ASSISTANT EMERGENCY MANAGEMENT COORDINATOR:**

Motion to re-appoint Demetrius Kasmari made by Bruce Klouser; Second by Brad Carl.  
Motion unanimously approved.

**HEGINS-HUBLEY WATER AUTHORITY:**

Re-appointment to the Board for a 5-year term ending December 31, 2025.  
The Hegin-Hubley Water Authority is recommending the Re-Appointment of Ken Graham.  
Motion to re-appoint Ken Graham was made by William Wolfgang; Second by Bruce Klouser.  
Motion unanimously approved.

Ken Graham	Term ends December 31, 2025
Kenneth Richter	Term ends December 31, 2021
Deb Martz	Term ends December 31, 2021
Clark Romberger	Term ends December 31, 2022
Julie Ballay	Term ends December 31, 2022

**RECREATION COMMITTEE:**

Motion to appoint Linda Morgan made by William Wolfgang; Second by Bruce Klouser.  
Motion unanimously approved.

**TOWNSHIP FULL-TIME POLICE:** Salary set by a Collective Bargaining Agreement.

Beau Yarmush, Chief  
Matt Dillman

**PART-TIME POLICE OFFICERS:**

William Allar  
Joseph Cazonie  
Tyler Dissinger  
Mark O’Hearn  
Christopher Thompson  
Daniel Weikel

All Current Part-Time Officers-\$18.00/hour.  
Probationary Part-Time Officers-\$17.00/hour.  
Probation is for 120 hours.

Motion to appoint Full Time and Part Time Officers and pay rates as listed was made by Ken Graham; Second by Bruce Klouser.  
Motion approved unanimously.

**Wage Resolution 1 of 2021-01-04**

Motion was made to approve as listed below by Ken Graham; Second by Bruce Klouser.  
Motion approved unanimously.

**SUPERVISORS & TOWNSHIP EMPLOYEES:**

Supervisors for services provided as needed and approved by (3) three supervisors at \$12.00 per hour rate and the Secretary and Treasurer at \$15.00 per hour rate as determined by the auditors.

**Full-Time Township Road Department Employees:**

Full-time Road Department Employees will receive an hourly increase to their 2020 hourly rate, as follows:

- Road Foreman Craig Coleman: \$0.40 per hour increase to the 2020 hourly rate
- Road Laborer Raymond Wert: \$0.50 per hour increase to the 2020 hourly rate
- Road Laborer Michael Rothermel: \$0.60 per hour increase to the 2020 hourly rate

Laborer- Probationary (90 Days) -\$15.00/hour.

Laborer after Probationary Period-\$15.30.

Part-Time Seasonal help - \$12.49/hour; Mowing-\$10.20/hour; Snow Plowing-\$14.00/hour.

New Part-Time Seasonal Employees-\$12.25/hour; Mowing \$10.00/hour.

Benefits and paid holidays for full-time non-uniform employees are listed in the Policy and Procedure Manual.

**Tri-Valley Community Pool:**

Pool Manager/Lifeguard - \$10.00/hour.  
Returning Lifeguards - \$9.00/hour.  
New Lifeguards - \$8.50/hour.

**RECOGNITION OF:**

**HEGINS-VALLEY FIRE RESCUE**

**FIRE POLICE:** Under the jurisdiction of the Hegin Valley Fire Rescue

**HEGINS TOWNSHIP FIRE MARSHAL:** Chad Richards

**ASSISTANT TO HEGINS TOWNSHIP FIRE MARSHAL:** Brandon Bressler

ALL MILEAGE IS PAID ACCORDING TO FEDERAL MILEAGE RATE, WHICH IS 56 CENTS PER MILE AS OF JANUARY 1, 2021.

**PUBLIC COMMENT:**

None.

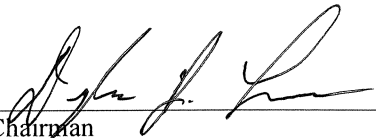
**ADJOURNMENT:**


Motion to adjourn made by Bruce Klouser; Second by Ken Graham.

Motion unanimously approved. Meeting adjourned at 7:30 p.m.

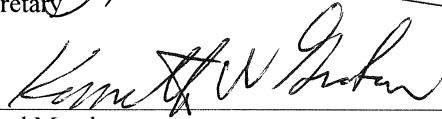
**Township Office Hours: Weekdays 1:00 PM to 5:00 PM**

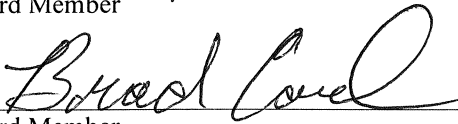
**Telephone: 570-682-9133; Email: [heginstp@comcast.net](mailto:heginstp@comcast.net); Website: [www.psattwp.org/schuykill/hegins](http://www.psattwp.org/schuykill/hegins)**

  
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Chairman

  
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Secretary

  
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Board Member

  
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