

MEETING MINUTES
HEGINS TOWNSHIP SUPERVISORS' BOARD MEETING
November 4, 2020 7:00 P.M.
HEGINS TOWNSHIP MUNICIPAL BUILDING
421 S. Gap Street
Valley View, PA 17983

CALL TO ORDER

Chairman Douglas Lucas called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL (DECLARATION OF QUORUM)

Supervisors Present: Douglas Lucas, Chairman; Bruce Klouser, Vice Chairman, Brad Carl, Ken Graham, William Wolfgang.

REPORT OF EXECUTIVE SESSIONS HELD

None.

APPROVAL OF MEETING MINUTES

Board of Supervisors' Meeting Minutes of October 7, 2020.

Motion to Approve: Graham Second: Klouser

Motion unanimously approved.

PUBLIC COMMENT (ONLY ON THE ITEMS ON THE AGENDA)

Edwin Morgan and his engineer Rick Yutko of WJP discussed percolation testing in a phone call to solicitor Karpowich; the two-acre parking lot property behind Horning's Supply in Tri-Valley Industrial Park is now his. Before being issued a Notice of Violation, Lloyd Aungst had hydroseeded, and infiltration beds, strips discharging into two inlets were stabilized with modified stone to prevent erosion. Yutko asked if the township would approve their \$50k developer's bond and be allowed to continue with the project, since his meeting with the Schuylkill Conservation District for stormwater NPDES permitting may be a while yet. Yutko stated Mr. Morgan has a lease agreement in place with J.B. Hunt to park tractor trailers on a 300' x 300' lot starting November 1st that may be in jeopardy if township approval to allow use is not given. Erica Mills of Karpowich Law responded the Hegins Township land development ordinance requires plans to be submitted and approved before work is done, and WJP's application is incomplete. Based on this, the Hegins Township Board of Supervisors will not allow Mr. Morgan to use the land to park trailers on until he files a land development plan. Then the board would have to vote to enter into a developer's agreement. Mr. Yutko was warned by Lehigh Engineering's Ed Wenger that if trailers are parked on the land before there is an agreement he will be in violation. The township secretary will send Yutko a zoning permit application. Preliminary concept to be sent to the local planning committee, engineer, and solicitor for review.

BUDGET & FINANCE COMMITTEE

TREASURER'S REPORT: Gary Hornberger issued his treasurer's report for the month of October.

Income: \$ 23,627.42

Expenses \$ 80,241.54

Expenses Exceeding Income \$ 56,614.12

General Fund Balance \$728,727.77

PLGIT Fund Balance \$146,620.52

Motion to Approve: Graham Second: Wolfgang

Motion unanimously approved.

PAYMENT OF BILLS

Motion to Approve: Graham Second: Wolfgang

Motion unanimously approved.

PUBLIC SAFETY COMMITTEE

POLICE REPORT FOR OCTOBER 2020: Chief Yarmush submitted his police report for the month of October.

Calls to Service:	86
Offense/ Incident Reports:	6
Non-Traffic Citations:	6
Misdemeanor Arrests:	0
Felony Arrests:	0
Reportable Accidents:	1
Non-Reportable Accidents:	0
Traffic Citations:	2
Traffic Warnings:	6

Patrol Unit Mileage	2009 Durango	2020 Ford	2016 Ford	
Odometer End of Month:	134,040	8,394	44,036	
Monthly Total Miles:	167	631	546	TOTAL: 1,344

Yarmush reported the 2020 Ford Police Unit is out of service until repair on transmission is completed.

Motion to Approve Report: Klouser Second: Graham

Motion unanimously approved.

FIRE COMPANY REPORT

None.

EMS REPORT

None.

ROADS COMMITTEE: Road Foreman Craig Coleman submitted a written activity report for the month of October. Coleman also thanked the fire company for their help in blowing out blocked storm drains, saving the township considerable expense.

Motion to approve West End Electric \$3,089 estimate to clean-up wiring panels for trailers: Klouser Second: Wolfgang

Motion unanimously approved.

Motion to Approve Road Report: Wolfgang Second: Graham

Motion unanimously approved.

PLANNING & ZONING COMMITTEE

Zoning Officer Allan Swab submitted a written report for the month of October, below.

Zoning Permits:	0
Building Permits:	4
Total for Month:	\$320.00

Complaint of chickens and roosters at 1123 West Maple Street in Valley View; property owners were given a verbal warning to comply within 14 days. Application of final subdivision plan for review by solicitor, Lehigh Engineering and county planning commission (parcel 13-02-0027.000; Schwartz-subdivision developer, Belack-owner). Swab also discussed a new permit from a firm in Florida for a solar panel farm, which is in the bidding stages. A letter was sent to partners on a Deep Creek Road project approved by the county planning and zoning commission, but they have no sewer permit – Swab will reach out to our SEO, William Brior.

Motion to Approve: Klouser Second: Graham

Motion unanimously approved.

CODE ENFORCEMENT REPORT: Light-Heigel Code Enforcement Officer Marty Sowers’ written report submitted for the month of October was read by Chairman Lucas.

309 Good Spring Rd. Site Inspection. Weeds not trimmed for quite some time. NOV sent.

464 S. Good Spring Rd. Site Inspection. Open foundation still full of weeds and debris. Notice of Violation letter sent.

1488 E. Main St. Site Inspection. Final NOV sent.

1161 W. Main St. Final NOV sent. Optimistic property owner will work with me as he has in the past (vehicles removed).

1054 W. Main St. Site Inspection. Furniture has not been removed. Unable to confirm that the owner was previously notified via certified mail. Final NOV sent. I'll follow up to verify compliance or issue citations.

104 S. Fairlane Rd. Site Inspection. Issuing Final NOV to complete the remaining minor issues.

Motion to Approve: Wolfgang Second: Graham

Motion unanimously approved.

SEWAGE ENFORCEMENT OFFICER REPORT

Chairman Lucas read Sewage Enforcement Officer William Brior's written report submitted for the month of October.

New Permit Applications Received	1
Repair Permit Applications Received	1
Test Probes	2
Percolation Testing	2
Site Evaluation	2
Design Reviews	2
Permits Issued – New	1
Permits Issued – Repair	1
Interim Inspections	3

Motion to Approve: Klouser Second: Graham

Motion unanimously approved.

SOLICITOR'S REPORT

Solicitor Karpowich and Joel Schmoyer from Lehigh Engineering will work on the Williams Road Use Agreement. Transco Compressor Station construction begins November 16, 2020. Road bonding and specifications sent to the solicitor.

Karpowich sent the new Hegins Township Zoning Ordinance draft to the Schuylkill County Planning Commission; township secretary sent it to our local planning commission last month for their review at their November 25, 2020 meeting. Motion for solicitor Karpowich to advertise for a public hearing for adoption at our December 2, 2020 meeting.

Motion to advertise zoning ordinance: Graham Second: Klouser

Motion unanimously approved.

Snow Emergency Ordinance and the Large Vehicle Parking Ordinance draft revisions will be completed by Karpowich and sent to the board for review before advertising.

Floodplain state ordinance Letter of Final Determination (LFD) waiting on FEMA; projected date November 18, 2020 must be updated in our draft in Section 4.01. No overlay on zoning map; separate set of floodplain maps. Supervisor Carl will call Karpowich to ask if we can include SR 25 before advertising.

PennDOT Multimodal Transportation project. Grant application window closes November 6, 2020; grants are now closed out for the year. Lehigh Engineering will do an extension for Pine Drive and Wood Lane to get application together in order to adopt a resolution.

Motion to Approve Report: Klouser Second: Graham

Motion unanimously approved.

Solicitor Karpowich will follow-up on the July rollover accident trucker's insurance reimbursement not yet received by the township, using the police photos and itemized labor and material expenses incurred submitted by our road foreman and secretary.

ENGINEER'S REPORT: Municipal Services Representative Ed Wenger read Lehigh Engineer Joel Schmoyer's monthly written report submitted for October. Wenger will continue to attend our meetings.

School Safety Lights. Plans sent to solicitor, who is preparing two easement agreements needed before final approval.

Forest Drive bridge replacement. Design continues; GP-11 extended from DEP to complete H&H report. Surveyor Brinkash Associates (Ashland) hired directly by township to perform official survey for ROW plan with a projected project timeline of:

- Hydrologic and Hydrology Study to be completed - end of November 2020
- Design Finalized – 2nd Quarter 2021
- Design and Bid Package – 3rd Quarter 2021
- Project Bid Opening – 4th Quarter 2021
- Start of Construction – Spring of 2022
- Project Closeout – 4th Quarter 2022

Motion to Approve Brinkash \$4,700 Estimate (refundable through bridge grant): Graham Second: Klouser

Motion unanimously approved.

Williams Driveway Permit/Transco/Compressor Station. Draft driveway agreements have been revised and sent to solicitor.

Building permit plans have been submitted and are being reviewed to identify necessary inspections.

Motion for Lehigh Engineering to handle the permit (work with Light-Heigel): Klouser Second: Graham

Motion unanimously approved.

Next fiscal year MTF grants. Letters of recommendation from Schuylkill County and the local representative and state senator.

50 Industrial Boulevard new property owner stabilized property for E&S purposes. Awaiting copies of the NOV issued by Schuylkill County Conservation District and the Land Development Plan from the property owner for review.

Township supervisors are having drawings and designs made for a facility upgrade and to create a meeting room, and submit them to the Williams Pipeline company to secure grants for the project next year. Ralph Hummel of Lehigh is waiting for prices.

Motion to Approve Report: Graham Second: Klouser

Motion unanimously approved.

NEW BUSINESS

Motion to approve McGriff invoice for Secretary/Treasurer bond renewal at \$500.00: Klouser Second: Graham

Motion unanimously approved.

Lykens Valley Fencing \$1,909.32 estimate to put chain link fence at west end of municipal lot property. It was verified that there is no alley on our deed, and we can close off the property at Park Road with a 12' locking gate. The fire company requested keys for emergency access.

Motion to approve: Graham Second: Klouser

Motion unanimously approved.

CORRESPONDENCE

Dolores Zerbe sent a note card thanking the supervisors for their donation last month to the Tri-Valley Senior Citizens.

PUBLIC COMMENT

Joe Kowalchick, Seltzer, introduced himself as a blogger for the Norwegian Township News and Concerns Facebook site. He expressed concerns over a minor incident on October 15th with the fire chief at a vehicle accident near Farm Lane, where he was asked to step back from filming the scene. He was informed the fire company is a separate entity following their own bylaws, with the township having no jurisdiction over them. The township covers their workmen's compensation insurance as required by law. Kowalchick suggested more personnel training, but allowed that the township supervisors and staff were pleasant and professional.

Next Supervisors' Board Meeting – December 2, 2020, 7:00 PM.

Next Food Pantry – November 18, 2020, 8:00 – 10:00 AM.

ADJOURNMENT OF MEETING

Motion to Adjourn at 8:20 p.m.: Klouser Second: Graham

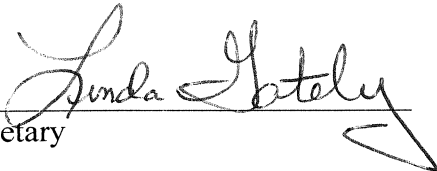
Motion unanimously approved.

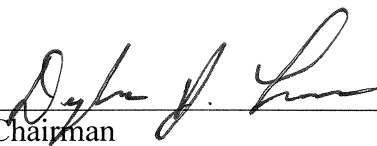
Township Office Hours – Weekdays 1:00 PM to 5:00 PM

Telephone: 570-682-9133; Email: heginstwp@comcast.net; Website: www.psatstwp.org/schuykill/hegins/

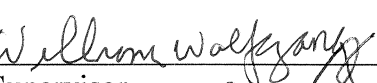
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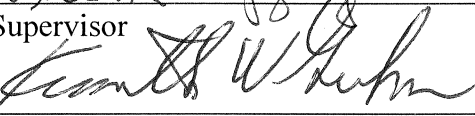
HEGINS TOWNSHIP SUPERVISORS:


Secretary

By: 
Chairman

By: 
Vice Chairman

By: 
Supervisor

By: 
Supervisor

By: 
Supervisor