

MEETING MINUTES

HEGINS TOWNSHIP SUPERVISORS' BOARD MEETING

August 5, 2020 7:00 P.M.

HEGINS TOWNSHIP MUNICIPAL BUILDING

421 S. Gap Street

Valley View, PA 17983

EXECUTIVE SESSION

An Executive Session was held on Wednesday, August 5, 2020 at 6:40 p.m. to discuss a legal matter.

CALL TO ORDER

Chairman Douglas Lucas called the meeting to order at 7:00 p.m., and introduced new supervisor Ken Graham.

PLEDGE OF ALLEGIANCE

ROLL CALL (DECLARATION OF QUORUM)

Supervisors Present: Douglas Lucas, Chairman; Bruce Klouser, Vice Chairman, Ken Graham. William Wolfgang; Absent: Brad Carl.

REPORT OF EXECUTIVE SESSIONS HELD

An Executive Session was held on Wednesday, July 1, 2020 from 7:50 p.m. until 8:00 p.m. to discuss a legal matter.

APPROVAL OF MEETING MINUTES

Board of Supervisors' Meeting Minutes of July 1, 2020.

Motion to Approve: Klouser Second: Wolfgang

Motion unanimously approved.

PUBLIC COMMENT (ONLY ON THE ITEMS ON THE AGENDA)

None.

BUDGET & FINANCE COMMITTEE

TREASURER'S REPORT

Income: \$ 31,377.62

Expenses: \$ 42,157.99

Expenses Exceeding Income: \$ 10,780.37

General Fund Balance: \$704,196.98

PLGIT Fund Balance: \$170,196.98

Treasurer Hornberger announced the state Attorney General's office conducted a liquid fuels audit 8/4/20 with no findings.

Motion to Approve: Graham Second: Klouser

Motion unanimously approved.

PAYMENT OF BILLS

Motion to Approve: Wolfgang Second: Graham

Motion unanimously approved.

PUBLIC SAFETY COMMITTEE

POLICE REPORT FOR JULY 2020

Calls to Service: 98
 Offense/ Incident Reports: 10
 Non-Traffic Citations: 0
 Misdemeanor Arrests: 3
 Felony Arrests: 0
 Reportable Accidents: 2
 Non-Reportable Accidents: 0
 Traffic Citations: 7
 Traffic Warnings: 2
 Motion to Approve: Graham Second: Klouser
 Motion unanimously approved.

Patrol Unit Mileage	2009 Durango	2020 Ford	2016 Ford	
Odometer End of Month:	133,552	6,526	42,060	
Monthly Total Miles:	165	996	479	TOTAL: 1,640

FIRE COMPANY REPORT

Three companies have merged into one, now called Hegins Valley Fire & Rescue. Nick Morgan asked to have a collection procedure built into a new ordinance for exceeding a three-response limit for recurring false alarms. An ordinance copy had previously been sent out with all fire company bills. Chad Richards was to call our solicitor with proposed ordinance changes and provide a schedule of fees to be included. Solicitor Karpowich proposed a separate false alarm ordinance. A separate bill would only be submitted after costs were received from the insurance.

Motion to Approve: Klouser Second: Wolfgang

Motion unanimously approved.

EMS REPORT

None. Citizen Roger Wetzel asked to receive a copy of the annual ambulance report, with their financial standing. Chairman Lucas stated the township only pays for workers' compensation for volunteers. Solicitor Karpowich added that as a private entity, the ambulance association report must come from them. As a member, Mr. Wetzel is entitled to obtain reports.

ROADS COMMITTEE

Road Foreman Craig Coleman submitted a written activity report for the month of July. The Water Authority asked to use our chop saw for a leak in one of their buildings. Williams pipeline representatives are coming in Monday, 8/10. Driveway permitting and zoning will be done through Ed Wenger, Light-Heigel. Solicitor Karpowich recommended the Lehigh Engineering building inspector also attends this visit. Coleman provided quotes for replacement of the NH mower, which quit and is beyond repair. Messick's quote was \$8,999; the \$9,282 quote from Schreffler's includes a \$500 set-up charge (Source-Well pricing, not COSTARS). Solicitor Karpowich warned that Source-Well comes from out of state and is not the same as PA-COSTARS.

Motion to Approve Use of Liquid Fuels Money to Purchase Mower: Graham Second: Wolfgang

Motion unanimously approved.

Motion Motion to Approve Advertising Jeep on Municibid Auction Site: Klouser Second: Graham

Motion unanimously approved.

PLANNING & ZONING COMMITTEE

ZONING REPORT

Variances: 2
 Zoning Permits: 3
 Building Permits: 1
 Total for Month: \$1,950.00
 Zoning Officer Swab is looking into the Deep Creek Road complaint. A NOV letter was sent to a Chestnut Street property; now going into Phase II.
 Motion to Approve: Wolfgang Second: Graham
 Motion unanimously approved.

CODE ENFORCEMENT REPORT

Code Enforcement Officer Ed Wenger submitted a written report for the month of July, with an addendum: Property owner is appealing conviction on 6 Laurel Lane: Notable progress was made prior to a site visit at 104 S. Fairlane Road, with property cleaned up including the shed, weeds, grass.

Motion to Approve: Graham Second: Klouser

Motion unanimously approved.

SEWAGE ENFORCEMENT OFFICER REPORT

Design Reviews: 2

Permits Issued – New: 2

Interim Inspections: 2

Malfunction Inspections: 1

Motion to Approve: Klouser Second: Wolfgang

Motion unanimously approved.

RECREATION COMMITTEE

None.

SOLICITOR'S REPORT

Solicitor Karpowich will redraft the proposed Hegins Valley Fire & Rescue Reimbursement Ordinance and a separate Recurring False Fire Alarm Fees Ordinance as discussed above and will advertise both for vote at the next meeting.

Motion to Draft and Advertise: Wolfgang Second: Graham

Motion unanimously approved.

ENGINEER'S REPORT

Forest Drive Bridge: Lehigh Engineer Joel Schmoyer's report said the project is moving forward with environmental (DEP).

School Safety Lights: Easement agreement information to come from Lehigh Engineering, verifying deeds, property agreements confirming ownership, statement of scope and purpose, legal descriptions, mapping with site-specific location. Solicitor Karpowich stated a full boundary survey was not needed, just clarity on "floating", vague wording (i.e., poles).

Pool Repairs: Randy Snyder to start 8/7 on smoothing concrete work; keeping separate from ramp work. Coleman will let Rodd (Lehigh Engineering) into pool. Specifications will be emailed to the township as a PDF as requested by solicitor Karpowich.

Motion to Approve: Klouser Second: Graham

Motion unanimously approved.

ORDINANCES OR RESOLUTIONS

None.

OLD BUSINESS

Sept. 17-19, 2020 Electronics Recycling: Quotes compared from K&B Recycling (Minersville) and Responsible Recycling (Kutztown).

Motion to Approve RRS (Kutztown): Klouser Second: Wolfgang

Motion unanimously approved.

NEW BUSINESS.

Tri-Valley High School Teacher and Cross-Country Coach Pam Ulicny's "Race for Chase" benefit for student Chase Coleman is Sunday September 13, 2020 from 7-11 a.m. with no road closures required and no crossing assistance; no supervisor action was necessary. Solicitor Karpowich to help with liability waiver draft. Race is mainly out of the township, starting at Masser's to Fearnot, SR 125 to Goodspring to Gap Road to Bear Valley Road.

Approval of Copycat Annual Service Agreement Renewal for the service period from 8/29/20 to 8/29/21; balance due \$567.00.

Motion to Approve: Klouser Second: Graham

Motion unanimously approved.

Highmark Renewal Packet received, no dental and vision premium rate increase for benefit period Sept. 1, 2020 to August 31, 2021.

Motion to Approve: Graham Second: Klouser

Motion unanimously approved.

Police 1 User License Renewal: \$1,400.00 invoice for Informant Technologies annual police reporting system customer support services.

Motion to Approve: Graham Second: Wolfgang

Motion unanimously approved.

CORRESPONDENCE

Chairman Lucas thanked the Barry Township Board of Supervisors for their annual donation of \$500 to the Tri-Valley Community Pool. He also introduced Linda Gately as the new township secretary.

PUBLIC COMMENT

None.

Next Supervisors' Board Meeting – September 2, 2020, 7:00 PM.

Next Food Pantry – September 16, 2020, 8:00 – 10:00 AM.

ADJOURNMENT OF MEETING

Motion to Adjourn at 7:58 p.m.: Klouser Second: Graham

Motion unanimously approved.

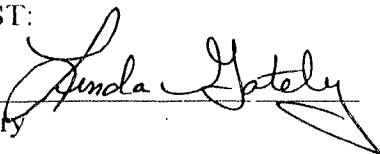
Township Office Hours – Monday, Wednesday, Friday - 8:00 AM to 12:00 PM

Tuesday, Thursday – 1:00 PM to 5:00 PM

Telephone: 570-682-9133; Email: heginstwp@comcast.net; Website: www.psatstwp.org/schuykill/hegins/

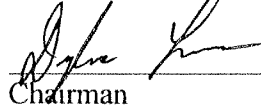
ATTEST:

Secretary

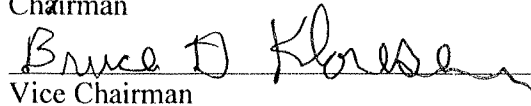


HEGINS TOWNSHIP SUPERVISORS:

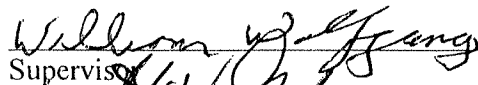
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Chairman

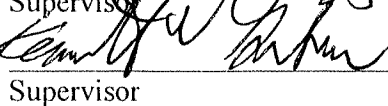
By:


Vice Chairman

By:


Supervisor

By:


Supervisor