

MEETING MINUTES

HEGINS TOWNSHIP SUPERVISORS' BOARD MEETING

July 1, 2020 7:00 P.M.

HEGINS TOWNSHIP MUNICIPAL BUILDING

421 S. Gap Street

Valley View, PA 17983

CALL TO ORDER

Chairman Douglas Lucas called the meeting to order at 7:02 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL (DECLARATION OF QUORUM)

Supervisors Present: Douglas Lucas, Chairman; Bruce Klouser, Vice Chairman; Brad Carl, William Wolfgang.

REPORT OF EXECUTIVE SESSIONS HELD

An Executive Session was held on Wednesday, June 3, 2020 from 8:55 p.m. until 9:10 p.m. to discuss a personnel matter.

APPROVAL OF MEETING MINUTES

Board of Supervisors' Meeting Minutes of June 3, 2020.

Motion to Approve: Klouser Second: Wolfgang

Motion unanimously approved.

PUBLIC COMMENT (ONLY ON THE ITEMS ON THE AGENDA)

None.

BUDGET & FINANCE COMMITTEE

TREASURER'S REPORT

Income: \$ 58,258.17

Expenses: \$ 46,901.46

Income Exceeding Expenses: \$ 11,356.71

General Fund Balance: \$720,974.63

PLGIT Fund Balance: \$178,719.35

Motion to Approve: Carl Second: Wolfgang

Motion unanimously approved.

PAYMENT OF BILLS

Motion to Approve: Klouser Second: Wolfgang

Motion unanimously approved.

PUBLIC SAFETY COMMITTEE

POLICE REPORT

Police Report for June 2020

Calls to Service: 123

Offense/ Incident Reports: 18

Non-Traffic Citations: 1
 Misdemeanor Arrests: 2
 Felony Arrests: 0
 Reportable Accidents: 1
 Non-Reportable Accidents: 1
 Traffic Citations: 4
 Traffic Warnings: 14
 Motion to Approve: Carl Second: Klouser
 Motion unanimously approved.

Patrol Unit Mileage	2009 Durango	2020 Ford	2016 Ford	
Odometer End of Month:	133,387	5,530	41,581	
Monthly Total Miles:	263	956	309	TOTAL: 1,528

FIRE COMPANY REPORT

None.

EMS REPORT

None.

ROADS COMMITTEE

Road Foreman Craig Coleman submitted a written activity report for the month of June.

PLANNING & ZONING COMMITTEE

ZONING REPORT

Variances: 2
 Zoning Permits: 4
 Building Permits: 5
 Total for Month: \$2,265.00
 July office hours are by appointment.
 Motion to Approve: Klouser Second: Wolfgang
 Motion unanimously approved.

CODE ENFORCEMENT REPORT

Code Enforcement Officer Ed Wenger submitted a written report for the month of June.
 Motion to Approve: Klouser Second: Wolfgang
 Motion unanimously approved.

SEWAGE ENFORCEMENT OFFICER REPORT

New Permit Applications Received: 1
 Repair Permit Applications Received: 1
 Test Probes: 1
 Percolation Testing: 1
 Site Evaluation: 2
 Design Reviews: 1
 Permits Issued – Repair: 1
 Motion to Approve: Wolfgang Second: Klouser
 Motion unanimously approved.

RECREATION COMMITTEE

None.

SOLICITOR'S REPORT

Solicitor Karpowich provided a review of the proposed Hegins Valley Fire & Rescue Reimbursement Ordinance.

Motion to Draft: Lucas Second: Klouser

Motion unanimously approved.

ENGINEER'S REPORT

Ralph Hummel of Lehigh Engineering submitted a written activity report for the month of June on the School Safety Lights, Forest Drive Bridge Replacement, the Community Pool Handicap Ramp, and the Dirt and Gravel Road Grant deadline, which moved to September.

Motion to Approve: Carl Second: Klouser

Motion unanimously approved.

ORDINANCES OR RESOLUTIONS

Resolution No. 1 of July 1, 2020 - Establishing a Policy of Disposal of Personal Property of Hegins Township.

Motion to Approve: Klouser Second: Wolfgang

Motion unanimously approved.

OLD BUSINESS (as Discussed During the Engineer's Report)

Update on School Safety Lights.

Update on Forest Drive bridge project.

Update on Pool Repairs.

NEW BUSINESS.

Rescind Hegins Township Declaration of Disaster.

Motion to Approve: Carl Second: Klouser

Motion unanimously approved.

Appointment to Fill Vacant Position of Hegins Township Supervisor. Resumes were received from Mr. Ken Graham and Mr. Allen Kopenhagenver. Wolfgang nominated Ken Graham. Carl nominated Kopenhagenver. Roll Call Vote; Lucas, Klouser and Wolfgang voted in favor of Ken Graham as the new supervisor. Carl was opposed. Motion approved 3-1.

Approval to fill the position of Hegins Township Secretary, not to exceed 20 hours at \$14/hr. Application received from Ms. Linda Gately.

Motion to Approve: Klouser Second: Wolfgang

Motion unanimously approved.

Request from Schuylkill County Office of Solid Waste and Resource Management for permission to use site to host the 2020 Annual Fall Clean-Up on Thursday, September 17, 2020 and Friday, September 18, 2020 from 8 a.m. until 2 p.m.; and Saturday, September 19, 2020 from 8 a.m. until 12 p.m.

Motion to Approve: Wolfgang Second: Klouser

Motion unanimously approved.

Motion to Research Electronic Recycling: Klouser Second: Carl

Motion unanimously approved.

CORRESPONDENCE

None.

PUBLIC COMMENT

Linda Morgan asked about progress on a handicap ramp at the pool, and for a basketball net to be installed while making concrete repairs.

Brad Carl questioned an 8/20 split on a guarantee with DEP related to the sewer project. Solicitor Karpowich responded no such agreement was made.

Next Supervisors' Board Meeting – August 5, 2020, 7:00 PM.

Next Food Pantry – July 15, 2020, 8:00 – 10:00 AM.

ADJOURNMENT OF MEETING

Motion to Adjourn to Executive Session at 7:43 p.m. to discuss a legal matter: Klouser Second: Wolfgang

Motion unanimously approved.

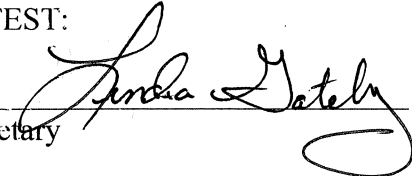
Executive Session was entered into at 7:50 p.m. and concluded at 8:00 p.m.

Township Office Hours – Monday, Wednesday, Friday - 8:00 AM to 12:00 PM


Tuesday, Thursday – 1:00 PM to 5:00 PM

Telephone: 570-682-9133; Email: heginstwp@comcast.net; Website: www.pstatstwp.org/schuykill/hegins/


ATTEST:

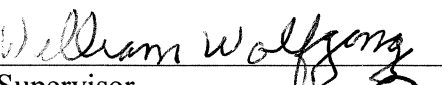

Secretary

HEGINS TOWNSHIP SUPERVISORS:

By: 
Chairman

By: 
Vice Chairman

By: 
Supervisor

By: 
Supervisor

By: 
Supervisor